



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING
TUESDAY, JULY 11, 2023 – 5:30 PM
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Hancock
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Caldwell
Councilmember DeLaine
Councilmember Mack
Councilmember McGee

Executive Staff:

City Manager Moore
City Clerk Crenshaw
Special Projects Director Skipper
Fire Chief Burr
Parks and Recreation Director Bedard
Public Service Director Bethea
Business Services Director Brown
Tourism & Communications Dir Brown
HR Director Jones
Planning & Zoning Manager Kelley
Police Chief Snellgrove

Attorney – None

Press – Stephan Drew, News & Press
Bob Sloan, Hartsville Messenger

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JULY 7, 2023, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 5:30pm and asked Councilmember Mack to lead in the invocation, Pledge of Allegiance and Civility Pledge.

A moment of silence was observed in honor of former Councilmember Mary Jordan and Councilmember Caldwell's Aunt Linda Sue Jackson.

MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE JUNE 13, 2023 REGULAR CITY COUNCIL MEETING – APPROVED.

Motion: DeLaine; Second: McGee; Carried: All ayes.

PRESENTATIONS

Oath of Office

City Clerk Andrea Crenshaw took the Oath of Office administered by outgoing City Clerk Sherron Skipper. Mayor Hancock and Council welcomed City Clerk Crenshaw in her new role.

Proclamations

1. Mayor Hancock presented the Responsible Fatherhood Month proclamation to Anthony Green of Man 2 Man Fatherhood acknowledging the group's continuing work and contributions to support responsible fatherhood efforts.
2. Mayor Hancock presented the Parks and Recreation Month proclamation to Adam Bedard, Parks and Recreation Director, and Katie Anderson, Neptune Island Water Park.
3. Mayor Hancock presented the General Aviation Month proclamation to Airport Advisory Board Chair Dr. Lee Gardner, Board member Veda Jones, Airport Fix Based Operator with Rise Aero Mark

DeFields and Business Services Director Brandon Brown.

4. Mayor Hancock and Council honored outgoing City Clerk Sherron Skipper for her thirty-five years of service as City Clerk during which she served under seven Mayors, including the historic first female and first African American Mayors, and twenty-one Councilmembers. Mayor Hancock and Council thanked her for her service and look forward to her service as Special Projects Director. Mayor Hancock declared the week of July 10, 2023 as Sherron L. Skipper Week in the City of Hartsville.

Public Comments

1. Vincent Gathings, 301 Riverbirch Lane, Hartsville – asked Council to address the condition of Riverbirch Lane. He’s been told it’s a private street, the condition of the road is deteriorating and repairs are needed.

Mayor Pro-Tem Andrews explained private roads have never been transferred to the city, county or state. Repairs to private roads are the responsibility of the property owner who owns the street.

MANAGER UPDATE

City Manager Moore reminded Council of the upcoming MASC Annual Meeting on July 27-30 in Greenville, SC. The City Clerk’s office provided reservation confirmations and hotel check-in information to those attending. Duke Energy will host a Municipal Mingle on Friday, July 28 at 5pm during the MASC Annual Meeting.

The Planning Commission is discussing short term rentals and reviewing the model short term rental ordinance from MASC. Mayor and Council will discuss at the August 1, 2023 Worksession.

Planning is underway for the airport terminal naming ceremony to dedicate the Senator Gerald Malloy Terminal Building. A confirmed date will be announced soon.

Election filing for candidates for Council seats for Districts 2, 4 and 6 will open at noon on Tuesday, August 1, 2023 and end at noon on Tuesday, August 15, 2023. The public notice for the filing period was advertised in the Hartsville Messenger on June 28th and August 2nd.

CONSENT AGENDA - Received as Information Only

NEW BUSINESS

RESOLUTION 07-23-01: APPROVAL TO APPLY FOR A SOUTH CAROLINA PARKS, RECREATION AND TOURISM (SCPRT) GRANT– APPROVED.

City Manager Moore explained the fiscal year 2024 budget includes four hundred thousand dollars for renovation of the splash pad at Neptune Island Water Park. Renovations will enhance, update the safety and make it an all-inclusive play area. Approval allows staff to apply for a grant to pay up to fifty percent of the renovation cost.

Motion: Braddock; Second: McGee; Carried: All ayes.

RESOLUTION 07-23-02: APPROVAL OF CITY OF HARTSVILLE'S LETTER OF SUPPORT OF THE SOUTH CAROLINA GOVERNORS SCHOOL FOR SCIENCE AND MATHEMATICS (GSSM) ACQUISITION OF ADJACENT PROPERTY FOR GROWTH AND PROGRAM EXPANSION - APPROVED.

City Manager Moore explained the Governor’s School is looking to expand which requires a transfer of a parcel of property from the Governor’s School for Science and Mathematics Foundation. The process requires a letter of support from the local municipality.

Motion: Andrews; Second: Mack; Carried: All ayes.

RESOLUTION 07-23-03: TO APPROVE THE BID AWARD FOR CEMETERY OPERATIONS AND MAINTENANCE - APPROVED.

City Manager Moore explained this is a contract renewal with the current contractor for the City's two active cemeteries, Magnolia and Greenlawn.

Motion: Caldwell; Second: McGee; Carried: All ayes.

RESOLUTION 07-23-04: TO APPROVE THE BID AWARD FOR WATER/WASTEWATER TREATMENT PLANT OPERATIONS AND MAINTENANCE - APPROVED.

City Manager Moore explained this approves a three-year contract with U. S. Water Services Corporation for operation of the water and wastewater treatment plant at a cost of eight-hundred fifty-eight thousand dollars annually.

Motion: Mack; Second: ; Carried: All ayes.

FIRST READING ORDINANCE 4456 AN ORDINANCE AMENDING AND RESTATING CERTAIN PROVISIONS OF THE CITY OF HARTSVILLE CODE WITHIN CHAPTER 2, ARTICLE IV DIVISION 4 SECTION 2-376 FOR PARKS COMMITTEE – APPROVED.

Reading by Title and Presentation - City Manager Moore explained the Parks Committee requested the scope of the committee expand to include recreation.

Councilmember McGee, ex-officio of Parks Committee, stated this is a very engaged group of volunteers.

Approval of First Reading and Waiving of Complete Reading: Motion: Andrews; Second: Braddock; Carried: All ayes.

INFORMATION ONLY

Calendars and Other Items

ADJOURNMENT without objection at 6:12pm.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC
City Clerk