



**Minutes**  
**City of Hartsville South Carolina**  
**Airport Advisory Board Meeting**  
**Monday, July 10, 2023 – 5:30pm**  
**Hartsville Regional Airport**  
**1083 Airport Road**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JULY 7, 2023 AND DULY POSTED AT THE HARTSVILLE REGIONAL AIRPORT AT 1083 HARTSVILLE AIRPORT ROAD AND ON HARTSVILLESC.GOV. HARTSVILLE REGIONAL AIRPORT IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.**

Members Present: Dr. Lee Gardner (Chair), Veda Jones, Curry Dawkins  
Members Absent: Bryan Drayton, Wayne Guttry  
Guest(s): Paul Werts  
Staff: City Airport Staffer Brandon Brown, Airport FBO Emily Edwards, Rise Aero  
Council Ex-Officio: Robert Braddock (absent)

**Call to Order**

Board Chair Gardner called the meeting to order at 5:35pm, welcomed those in attendance.

Vote on minutes from June 12, 2023 meeting: Motion by Dawkins. Second by Jones. Passed with all ayes.

Dawkins made a motion to elect Gardner as chair. Second by Jones. Passed with all ayes.

Dawkins & Jones took the oath of office.

Gardner advised the board that the board acts as an advisor to the city and any media inquiries should be directed to the city.

**FBO Report for June 2023** – Emily Edwards– refer to reports to City Council.

- Status of Flight Training, Aircraft, Flight School Numbers
- Number of flights for September - January
- Fuel Sales for September - January
- Shade Hangar occupancy, rental receipts
- Enclosed T-hangar occupancy, rental receipts

Board had discussion regarding fuel sales and takeoffs/landings. Edwards stated that there are lots of “touch and gos” as they are a flight school and other flight school students from around the area may land and takeoff at the airport. The airport has experienced more helicopter activity.

Dawkins asked about if the charter flights. Edwards stated that RiseAero does have aircraft that pilots can rent but they would have to obtain part 135 to do charter flights, which requires a substantial financial commitment.

**Report from the City Airport Manager** – Brandon Brown

- Close out of Grant 15-16
  - We are still awaiting feedback from the FAA.
- HVS Stormwater Pollution Prevention Plan status
  - SWPPP is complete. Waiting on hard copies from Talbert & Bright.
- Naming of HVS terminal building
  - City Council passed resolution naming terminal building after Sen. Gerald Malloy.
  - City staff are working on signage and naming ceremony.
- Presentation of updated airport facility fees and approval
  - Airport rental and hangar fees were presented to the board. Only changes were made to conference room fees.



- Motion by Dawkins to approve fees. Second by Jones. Passed with all ayes. Will include in proposed updates to master fee schedule.
- Jones talked about the availability to host events at the airport to help market the facility. Will work with the Hartsville Chamber.

**Report from Talbert & Bright** – Paul Werts

- Runway rehab will be put out for bid in the Spring of 2024. Projecting an 8 week shutdown of airport operations.
- Vegetation along fence line needs to be addressed. NatureChem is working with SC Aeronautics to assist with this across the state. State funding is available if necessary.

**Adjournment**

Without objection, the meeting adjourned at 6:28 pm.

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Dr. Lee Gardner, Board Chair

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Date

DRAFT