



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING
TUESDAY, AUGUST 8, 2023 – 5:30 PM
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Hancock
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Caldwell
Councilmember DeLaine - Absent
Councilmember Mack
Councilmember McGee

Executive Staff:

Assistant City Manager/CFO Caulder
City Clerk Crenshaw
Special Projects Director Skipper
Fire Chief Burr
Parks and Recreation Director Bedard
Public Service Director Bethea
Business Services Director Brown
Tourism & Communications Dir Brown
HR Director Jones
Planning & Zoning Manager Kelley
Police Chief Snellgrove

Attorney – None

Press – Stephan Drew, News & Press
Bob Sloan, Hartsville Messenger

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST 4, 2023, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 5:32pm and asked Councilmember Mack to lead in the invocation, Pledge of Allegiance and Civility Pledge.

MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE JULY 11, 2023 REGULAR CITY COUNCIL MEETING – APPROVED.

Motion: McGee; Second: Caldwell; Carried: All ayes.

PRESENTATIONS

None.

Public Comments

None.

MANAGER UPDATE

Assistant City Manager Caulder updated Council on upcoming events in August. The last day of the season at Neptune Island Water Park is Labor Day.

Councilmember Mack thanked the staff of HPD, HFD and all who helped make National Night Out a success. There was great attendance at this year's event.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4456: AN ORDINANCE AMENDING AND RESTATING CERTAIN PROVISIONS OF THE CITY OF HARTSVILLE CODE WITHIN CHAPTER 2, ARTICLE IV DIVISION 4

SECTION 2-376 FOR PARKS COMMITTEE – APPROVED.

Reading by Title and Presentation – Assistant City Manager Caulder approval expands the role of the current Parks Committee to include recreation activity. This change was proposed by the Parks Committee.

Open/Close Public Hearing (State name and address for record) – Mayor – None.

Approval of Final Reading and Waiving of Complete Reading: Motion: McGee; Second: Caldwell;
Carried: All ayes.

NEW BUSINESS

RESOLUTION 08-23-01: APPROVAL FOR TRANSFER OF CEMETERY REVENUE TO PERPETUAL CARE INVESTMENT TRUST FUND – APPROVED.

Assistant City Manager Caulder explained this approves the annual transfer of funds for perpetual care of the City cemeteries.

Motion: Mack; Second: Caldwell; Carried: All ayes.

RESOLUTION 08-23-02: A RESOLUTION APPROVING THE DISSOLUTION OF THE HARTSVILLE PUBLIC DEVELOPMENT CORPORATION, AND OTHER MATTERS RELATING THERETO - APPROVED.

Assistant City Manager Caulder informed Council the HPDC board approved the dissolution last week. The transfer of the properties from HPDC back to the City facilitated the dissolution of the HPDC.

Motion: Andrews; Second: Caldwell; Carried: All ayes, with the exception of McGee voting nay.

RESOLUTION 08-23-03: APPROVAL TO DESIGNATE THE CITY OF HARTSVILLE TO BE A BEE CITY USA AFFILIATE - APPROVED.

Mayor Hancock explained the City already meets most of the requirements for the Bee City USA designation. Thanked the citizens for bringing it to our attention.

Motion: Andrews; Second: Caldwell; Carried: All ayes.

RESOLUTION 08-23-04: TO EXPRESS THE INTENTION OF THE CITY COUNCIL OF THE CITY OF HARTSVILLE, TO CAUSE THE CITY OF HARTSVILLE TO BE REIMBURSED WITH THE PROCEEDS OF OBLIGATIONS FOR CERTAIN COSTS ASSOCIATED WITH THE LEASE PURCHASE OF CERTAIN VEHICLES, EQUIPMENT AND RELATED IMPROVEMENTS- APPROVED.

Assistant City Manager Caulder advised this resolution approves reimbursement with funds from a capital lease purchase for a trash truck, fire truck and police vehicles. These items were approved in the budget. The resolution allows the City to proceed with the purchase and reimbursement from the capital lease purchase.

Motion: Caldwell; Second: McGee; Carried: All ayes.

RESOLUTION 08-23-05: AUTHORIZING THE CITY OF HARTSVILLE TO ADOPT AN ASSESSMENT AND APPEALS POLICY FOR THE ADMINISTRATION OF THE CITY'S BUSINESS LICENSE PROGRAM; AND OTHER MATTERS RELATING THERETO – APPROVED.

Assistant City Manager Caulder stated approval is needed to clarify the procedure currently in place for business license assessments and appeals.

Motion: Andrews; Second: Mack; Carried: All ayes.

RESOLUTION 08-23-06: APPROVAL OF AN ADDENDUM TO THE INTERJURISDICTIONAL AGREEMENT WITH ALLIGATOR RURAL WATER AND SEWER COMPANY FOR WASTEWATER TREATMENT SERVICES – APPROVED.

Public Services Director Bethea explained that currently the City handles wastewater service for major industries in McBee from Alligator Rural Water and Sewer. The new DHEC inspector requires an additional enforcement clause in the current contract.

Motion: Caldwell; Second: Mack; Carried: All ayes.

RESOLUTION 08-23-07: APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN SOUTH CAROLINA DEPARTMENT OF JUVENILE JUSTICE'S DETENTION CENTER (SCDJJ) AND THE CITY OF HARTSVILLE FOR THE PURPOSE OF HOUSING YOUTH AT THE STATE'S DETENTION CENTER IN COLUMBIA, SOUTH CAROLINA – APPROVED.

Interim Police Chief Snellgrove explained all the police departments in the state use DJJ to house juveniles and agree to pay per person per night for housing.

Assistant City Manager Caulder further explained this is an annual renewal of the agreement with SCDJJ.

Motion: McGee; Second: Mack; Carried: All ayes.

RESOLUTION 08-23-08: TO PROVIDE FOR THE AMENDMENT OF FEES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE – APPROVED.

Assistant City Manager Caulder approval updates the fees for use of City facilities at the Hartsville Airport.

Motion: Braddock; Second: Caldwell; Carried: All ayes.

FIRST READING ORDINANCE 4457: TO PROVIDE FOR THE ESTABLISHMENT AND AMENDMENT OF FEES AND RATES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE – APPROVED.

Reading by Title and Presentation - Assistant City Manager Caulder this action approves updates to service fees and includes parking fines in the Master Fee Schedule.

Approval of First Reading and Waiving of Complete Reading: Motion: Andrews; Second: Caldwell; Carried: All ayes.

FIRST READING ORDINANCE 4458: TO AMEND HARTSVILLE CODE OF ORDINANCES CHAPTER 78 - TRAFFIC AND VEHICLES, ARTICLE V - STOPPING, STANDING AND PARKING, SECTION 78-352 - FINES AND SECTION 78-356 - PROHIBITED BY YELLOW CURB – APPROVED.

Reading by Title and Presentation - Assistant City Manager Caulder approval to update City Code to remove specified amounts of parking fines and update language to state fines will be by reference and on file in the City Clerk's office.

Approval of First Reading and Waiving of Complete Reading: Motion: Caldwell; Second: Mack; Carried: All ayes.

INFORMATION ONLY

Calendars and Other Items

ADJOURNMENT without objection at 5:53pm.

Casey Hancock, Mayor

ATTEST: _____

Andrea D. Crenshaw, CMC
City Clerk