



HARTSVILLE

REGIONAL AIRPORT

Minutes
City of Hartsville South Carolina
Airport Advisory Board Meeting
Monday, March 11, 2024 - 5:30pm
Hartsville Regional Airport
1083 Airport Road

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON THURSDAY, MARCH 7, 2024, AND DULY POSTED AT THE HARTSVILLE REGIONAL AIRPORT AT 1083 HARTSVILLE AIRPORT ROAD AND ON HARTSVILLESC.GOV. HARTSVILLE REGIONAL AIRPORT IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Members Present: Dr. Lee Gardner (Chair), Veda Jones, Curry Dawkins
Members Absent: Bryan Drayton, Wayne Guttry
Guest(s): Paul Werts
Staff: Business License Coordinator Alisha Belk, FBO Manager Mark DeFields
Council Ex-Officio: Robert Braddock

Call to Order

Board Chair Gardner called the meeting to order at 5:50pm, welcomed those in attendance.

Vote on minutes from February 12, 2024, meeting: Motion by Dawkins. Second by Jones. Passed with all ayes.

FBO Report for February 2024 - Mark DeFields - refer to reports to City Council.

- Status of Flight Training, Aircraft, Flight School Numbers
- Number of flights for February
- Fuel Sales for February
- Shade Hangar occupancy, rental receipts
- Enclosed T-hangar occupancy, rental receipts
- Fuel truck status, single point fueling availability
 - Titan delivered the used fuel truck and it was on display for board to see.
- David Smith with State Aeronautics came to do the annual safety inspection. There were several things found but the list has been drastically improved since RiseAero took over the airport as FBO. The official full report should be emailed to Brandon Brown.

Report from the City Airport Manager – Alisha Belk

- City Airport Staffer Brandon Brown attended the SCAA Conference, February 14-16, 2024.
 - Talbert & Bright took them to dinner on Wednesday evening and the dinner was enjoyed.
 - Meeting with the FAA went well. The question was asked if runway and parking ramp space can be in the CIP and it was stated that measurements and pictures will need to be done. A change needs to be made on the CIP. Apron project needs to be an expansion and rehabilitation instead of just an expansion. Justification needs to be supplied to the FAA for the apron project. CIP will be modified in November. Mark DeFields asked if the lights got spoken about during this meeting and if it could be added and the answer was no since everything had already been submitted to headquarters.
 - SCAA has a scholarship fund available for those interested in becoming a pilot.
- Discussion of prioritized future projects.
 - Obstruction from trees must be addressed. There is one pine tree that is a problem and will have to speak with the family about the tree before anything can be done about it.



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Report from Talbert & Bright - Paul Werts

- Status of runway project scheduled for Fall 2024.
 - The plans are being completed and will need to be put out for bid by May or June.
 - The total amount needed from the City is \$210,000.

Adjournment

Without objection, the meeting was adjourned at 6:29 pm.

Dr. Lee Gardner, Board Chair

Date

DRAFT