



AGENDA
CITY OF HARTSVILLE, SOUTH CAROLINA
REGULAR CITY COUNCIL MEETING
TUESDAY, MARCH 12, 2024 - 5:30 PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, MARCH 8, 2024 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

COUNCIL MEETINGS ARE AVAILABLE BY VISITING:

<https://www.youtube.com/channel/UCyZJVNHT8NtgJrqplYpde4w> *PLEASE ALLOW 3-5 BUSINESS DAYS FOR POSTING.

1. CALL TO ORDER - MAYOR
2. INVOCATION, PLEDGE AND CIVILITY PLEDGE
3. APPROVAL OF MINUTES
 - a. MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE FEBRUARY 13, 2024 REGULAR CITY COUNCIL MEETING AND THE FEBRUARY 21, 2024 SPECIAL COUNCIL MEETING.
4. PRESENTATIONS
 - a. Proclamations
 - b. PDRTA Transit Update - Don Strickland, Executive Director
 - c. Public Comments
5. MANAGER UPDATE
 - a. Recognition of Employees
 - b. Statement of Economic Interests Filing deadline 3/30/24 at Noon - <https://ethicsfiling.sc.gov/filing/home>

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports
February 2024 Draft Minutes/Reports
- b. Departmental Reports
February 2024 Reports

NEW BUSINESS

6. FIRST READING ORDINANCE 4468: AN ORDINANCE TO LEASE THE PROPERTY AT 149 WEST CAROLINA AVENUE TO DARLINGTON COUNTY HUMANE SOCIETY.
 - a. Reading by Title and Presentation - City Manager
 - b. Approval of First Reading and Waiving of Complete Reading

7. RESOLUTION 03-24-01: ADOPTING THE 2023 PEE DEE REGIONAL HAZARD MITIGATION PLAN.
8. RESOLUTION 03-24-02: TO AUTHORIZE ALLOCATION AND EXPENDITURE OF THE REMAINING AMERICAN RESCUE PLAN ACT FUNDS.
9. RESOLUTION 03-24-03: APPROVAL TO APPLY FOR SC FORESTRY COMMISSION GRANT.
10. RESOLUTION 03-24-04: APPROVAL TO APPLY FOR A SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY (SCDPS) GRANT.

EXECUTIVE SESSION

11. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1) FOR DISCUSSION OF THE CITY MANAGER'S PERFORMANCE EVALUATION.
12. MOTION: TO EXIT AND VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
13. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

INFORMATION ONLY

- a. Calendars and Other Items

ADJOURNMENT



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval of Minutes of February 13, 2024 Regular City Council Meeting and the February 21, 2024 Special Council Meeting.

IMPACT IF DENIED:

ATTACHMENTS:

Description

- ▣ MIN FEB 13 2024 RM
- ▣ MIN FEB 21 2024 SM



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING
TUESDAY, FEBRUARY 13, 2024 – 5:30 PM
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Hancock
Mayor Pro-Tem Caldwell
Councilmember Braddock
Councilmember DeLaine
Councilmember Hungerpillar
Councilmember Mack
Councilmember Meadows

Attorney – None

Press – Bob Sloan, The Messenger

Executive Staff:

City Manager Moore
Assistant City Manager/CFO Caulder
City Clerk Crenshaw
Special Projects Director Skipper
Public Services Director Bethea
Fire Chief Burr
Human Resources Director Jones
Planning & Zoning Manager Kelley
Parks and Recreation Director Robinson

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, FEBRUARY 9, 2024, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 5:32pm and asked Councilmember Mack to lead in the invocation, Pledge of Allegiance and Civility Pledge.

MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE JANUARY 16, 2024 REGULAR CITY COUNCIL MEETING – APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

PRESENTATIONS

Proclamations

- Black History Month Proclamation – Mayor Hancock presented to People-to-People representatives Barbara Carraway and Adlena Graham a proclamation declaring February as Black History Month in Hartsville.
- Random Acts of Kindness Month Proclamation - Mayor Hancock presented to People-to-People representatives Adlena Graham and Barbara Carraway a proclamation declaring February as Random Acts of Kindness Month in Hartsville.

Duke Energy Presentation

Lauren Baker, Government and Community Relations Manager for Duke Energy, announced the Duke Foundation is donating seventy-five thousand dollars across the state to organizations to promote African American history. She presented a five-thousand-dollar check for Pride Park for accessible and walkable enhancements to the park.

Year End 6-30-23 Audit Report

Mayor Hancock stated for the record he is no relation and has no relationship with Sheheen, Hancock & Godwin.

Mark Wood, CPA, Partner from Sheheen, Hancock, & Godwin, LLP presented the annual audit report to Council and reviewed the executive audit summary. The City of Hartsville received an unmodified opinion with no findings, the highest-level opinion a municipality can receive from auditors. The audit found no material misstatements and no internal control issues were found during the audit. The audit report is a clean opinion with no findings. Auditors ask a lot of questions and demand a lot of documents during the audit. CFO Caulder and Finance staff do a wonderful job.

City Manager Moore thanked the auditors and finance staff. In 2020 Council adopted a General Fund reserve policy requiring a reserve of fifteen to thirty percent of budgeted expenditures and gave staff three years to increase the reserve to seventeen percent. At year three there is a thirty percent reserve thanks to the hard work of staff, expenses regulated and growth in the city.

Public Comments

None.

MANAGER UPDATE

Recognition of Employees – City Manager Moore and Police Chief Snellgrove planned to recognize staff of the Hartsville Police Department but will postpone until the March meeting due to a law enforcement situation. City Manager Moore took the opportunity to recognize all City employees as they work so hard to make Hartsville a wonderful place to live.

The HartsVision 2025 Strategic Planning Session is on February 21, 2024 beginning at 9am at The Edition. This will be an all-day meeting to set goals for the fiscal year 2025. The day will begin with a driving tour with transportation provided by PDRTA.

The SC Arts Commission announced today that Hartsville was granted official state designation as a South Carolina Cultural Art District. Hartsville is the tenth designation in the state. The cultural districts aim to bring people together and make communities stronger while driving growth, tourism opportunities and civic pride.

The SC Statement of Economic Interests Filing deadline is March 30, 2024 at Noon by filing at <https://ethicsfiling.sc.gov/filing/home>. City Manager Moore reminded Council to file their statement of economic interests before the deadline. This is a requirement for those holding public office. There is a fine for late filing.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4467: TO PROVIDE FOR THE ESTABLISHMENT AND AMENDMENT OF FEES AND RATES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE – APPROVED.

Reading by Title and Presentation - City Manager explained this approves changes to lower the cost of building permit fees.

Open/Close Public Hearing (State name and address for record) – Mayor – None.

Approval of Final Reading and Waiving of Complete Reading: Motion: Caldwell; Second: Mack; Carried: All ayes.

NEW BUSINESS

RESOLUTION 02-24-01: APPROVAL TO APPLY FOR FEMA ASSISTANCE TO FIREFIGHTERS (AFG) GRANT – APPROVED.

City Manager Moore explained this applies for a grant for self-contained breathing apparatus equipment for firefighters at the Hartsville Fire Department and replaces equipment which is at the end of useful life. The annual grant each March is extremely competitive.

Motion: Caldwell; Second: Mack; Carried: All ayes.

RESOLUTION 02-24-02: APPROVAL FOR COLLABORATIVE AGREEMENT BETWEEN THE CITY OF HARTSVILLE AND THE HOUSE OF HOPE OF THE PEE DEE FOR EMERGENCY SHELTER SERVICES – APPROVED.

City Manager Moore explained this resolution is a follow-up to Council’s obligation of ARPA funds to House of Hope of the Pee Dee for emergency shelter services. This action approves an agreement with House of Hope for the emergency shelter services so we can move forward with funding.

Motion: DeLaine; Second: Mack; Carried: All ayes.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1) FOR DISCUSSION OF APPOINTMENTS TO VARIOUS CITY BOARDS, COMMITTEES, AND COMMISSIONS AND FOR DISCUSSION OF MATTERS RELATED TO CITY JUDGE – APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

MOTION: TO EXIT AND VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: Mack; Second: Caldwell; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 02-24-03: APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS – APPROVED.

Motion to appoint:

Board of Appeals Regarding Technical Enforcement – Shaun Morrison with term expiring June 30, 2026, Planning Commission – Leslie Patrick Rogers to fill an unexpired term ending on June 30, 2023.

Motion: Braddock; Second: Hungerpiller; Carried: All ayes.

INFORMATION ONLY

Calendars and Other Items

ADJOURNMENT without objection at 6:55pm.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
SPECIAL CITY COUNCIL MEETING
WEDNESDAY, FEBRUARY 21, 2024 – 1:00 PM
THE EDITION – 221 NORTH FIFTH STREET

Mayor/Council:

Mayor Hancock
Mayor Pro-Tem Caldwell
Councilmember Braddock
Councilmember DeLaine
Councilmember Hungerpillar
Councilmember Mack
Councilmember Meadows

Executive Staff:

City Manager Moore
Assistant City Manager/CFO Caulder
City Clerk Crenshaw
Special Projects Director Skipper
Public Service Director Bethea
Business Services Director Brown
Tourism & Communications Dir Brown
Fire Chief Burr
Human Resources Director Jones
Planning & Zoning Manager Kelley
Parks and Recreation Director Robinson

Attorney – None

Press – Stephan Drew, News & Press

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, FEBRUARY 16, 2024, AND DULY POSTED AT THE EDITION LOCATED AT 221 NORTH FIFTH STREET AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 1:00pm and noted for the record the HartsVIsion 2025 Strategic Planning Session began with Councilmember Mack leading in the invocation, Pledge of Allegiance and Civility Pledge.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1) FOR DISCUSSION OF APPOINTMENTS TO VARIOUS CITY BOARDS, COMMITTEES, AND COMMISSIONS – APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

MOTION: TO EXIT AND VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 02-24-04: APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS – APPROVED.

Motion to appoint:

Architectural Review Board – Jill Buck to fill an unexpired term ending on June 30, 2025,
Planning Commission – Courtney O’Neal to fill an unexpired term ending on June 30, 2025,
Planning Commission – David Carlton to fill an unexpired term ending on June 30, 2024.
Motion: Caldwell; Second: Braddock; Carried: All ayes.

ADJOURNMENT without objection at 1:30pm.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Proclamations Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Women's History Month - March 2024
Girl Scout Week - March 10-16, 2024
Disabilities Awareness Month - March 2024

ATTACHMENTS:

Description

- ▣ Disabilities Awareness Month 2024
- ▣ Girl Scout Week 2024
- ▣ Women's History Month



Proclamation



WHEREAS, more than 500,000 South Carolina residents and families are impacted by severe lifelong disabilities, including autism, head injuries, spinal cord injuries, intellectual disabilities and related disabilities, without regard to race, culture, geography, age, sex or economic class; and

WHEREAS, people with lifelong disabilities are productive citizens, neighbors, and family members deserving of respect and opportunities for economic self-sufficiency, independence and personal growth; and

WHEREAS, the SC Department of Disabilities and Special Needs and the Darlington County Disabilities and Special Needs Board work with families to provide services that promote independence and inclusion; and

WHEREAS, we owe a special debt of gratitude to the caregivers who selflessly provide physical, emotional, and spiritual support to our residents with disabilities and special needs; and,

WHEREAS, the 2024 observance of Disabilities Awareness Month celebrates the successful partnership between people with and without disabilities as well as the increasing involvement of people with disabilities in education, employment, and community activities.

NOW, THEREFORE, I, Casey Hancock, Mayor of the City of Hartsville in the State of South Carolina do hereby proclaim the month of March 2024, as

“DISABILITIES AWARENESS MONTH IN HARTSVILLE, SC”

and encourage our citizens to work together to promote increased opportunities for people with disabilities; to recognize the many contributions made by people with disabilities to our community; and to honor the dedication of the caregivers who bring support and hope to their fellow citizens.

IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the seal of the City of Hartsville.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



Proclamation



WHEREAS, March 12, 2024, marks the 112th anniversary of Girl Scouts of the USA, founded by Juliette Gordon Low in 1912 in Savannah, Georgia; and,

WHEREAS, Girl Scouts unleashes the G.I.R.L. (Go-Getter, Innovator, Risk-Taker, Leader) in every Girl preparing her for a lifetime of leadership; and,

WHEREAS, throughout its distinguished history, Girl Scouting has inspired millions of girls and women with courage, confidence, and character to make the world a better place; and,

WHEREAS, through the Girl Scout Leadership Experience girls develop the skills and lessons that will serve them throughout their lives so that they may contribute to their communities; and,

WHEREAS, Girl Scouting takes an active role in increasing girls' awareness of the opportunities in math, science, sports, technology, and many fields of interest that can expand their horizons; and,

WHEREAS, nearly two million current Girl Scout members nationwide will be celebrating this American tradition, and welcome girls from every background to join.

NOW, THEREFORE, I, Casey Hancock, Mayor of the City of Hartsville in the State of South Carolina do hereby proclaim the week of March 10 - 16, 2024, as

"GIRL SCOUT WEEK"

in Hartsville and applaud the commitment Girl Scouting has made to support the leadership and development of America's girls and urge all citizens to join me in celebrating Girl Scout Week 2024.

IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the seal of the City of Hartsville.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



Proclamation



WHEREAS, the purpose of Women’s History Month is to celebrate the vital contributions women have made to the United States and to recognize the achievements women have made over the course of American history in a variety of fields; and,

WHEREAS, the vision and achievements of women from every walk of life have made possible the growth and strength of our Nation in countless recorded and unrecorded ways; and,

WHEREAS, diverse women in our community play a critical economic, cultural and social role in every sphere of life; and,

WHEREAS, American women have served our country courageously in the military; and,

WHEREAS, women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and,

WHEREAS, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, industrial labor movement, civil rights movement, and other movements which create a more fair and just society for all; and,

WHEREAS, despite these contributions, the role of women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history.

NOW, THEREFORE, I, Casey Hancock, Mayor of the City of Hartsville in the State of South Carolina do hereby proclaim the month of March 2024, as

“WOMEN’S HISTORY MONTH”

in Hartsville and recognize the long history of women helping to realize our Nation’s founding promise and highest aspirations and urge all citizens to join me in continuing to work to build a world worthy of the dreams and goals of all women and girls.

IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the seal of the City of Hartsville.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

PDRTA Transit Update from Don Strickland, Executive Director.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Public Comments Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

This time has been set aside for any person to express ideas, concerns, comments or issues that are not on the agenda.

-Please state your name and address for the record.

-Please limit your comments to two minutes.

-State law prohibits the Council from acting on items that do not appear on the agenda



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Recognition of employees



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Statement of Economic Interests Filing Resolution Number: -
REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Reminder of SEI March 30, 2024 by noon filing deadline
- <https://ethicsfiling.sc.gov/filing/home>



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: February 2024 Draft Minutes/Reports Resolution Number: -
REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Boards, Commissions and Committees Draft Minutes and Reports for February 2024.

ATTACHMENTS:

Description

- ▣ Airport Advisory Board
- ▣ Architectural Review Board
- ▣ Main Street Hartsville Advisory Board
- ▣ Museum
- ▣ Planning Commission



HARTSVILLE
REGIONAL AIRPORT

Minutes
City of Hartsville South Carolina
Airport Advisory Board Meeting
Monday, February 12, 2024 - 5:30pm
Hartsville Regional Airport
1083 Airport Road

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, FEBRUARY 9, 2024 AND DULY POSTED AT THE HARTSVILLE REGIONAL AIRPORT AT 1083 HARTSVILLE AIRPORT ROAD AND ON HARTSVILLESC.GOV. HARTSVILLE REGIONAL AIRPORT IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Members Present: Dr. Lee Gardner (Chair), Veda Jones, Wayne Guttry
Members Absent: Bryan Drayton, Curry Dawkins
Guest(s): Paul Werts
Staff: City Clerk Andrea Crenshaw, FBO Manager Mark DeFields
Council Ex-Officio: Robert Braddock

Call to Order

Board Chair Gardner called the meeting to order at 5:35pm, welcomed those in attendance.

Vote on minutes from January 8m 2024 meeting: Motion by Guttry. Second by Jones. Passed with all ayes.

FBO Report for January 2024 - Mark DeFields - refer to reports to City Council.

- Status of Flight Training, Aircraft, Flight School Numbers
- Number of flights for January
- Fuel Sales for January
- Shade Hangar occupancy, rental receipts
- Enclosed T-hangar occupancy, rental receipts
- Fuel truck status, single point fueling availability
 - o Titan expected to deliver a used fuel truck for use by the end of the week.
- DeFields informed the board about approval of a new airport on Ousleydale Road in Darlington County. The Flying W, privately owned and operated by Ronnie Winburn, is a field with no improvements used to fly in planes for repair and service. The FAA identifier is 2Q0.

Report from the City Airport Manager – Andrea Crenshaw

- City Airport Staffer Brandon Brown plans to attend the SCAA Conference, February 14-16, 2024.
 - o Talbert & Bright will take clients to dinner on Wednesday evening.
- Appointment with FAA at SCAA Conference on Thursday, February 15th at 2:00pm
 - o Airport Advisory Board members and staff will meet with FAA representatives at the SCAA Conference to discuss future plans for HVS.
 - o Discussion with FAA will include CIP. The FAA wants the parallel taxiway project completed prior to the ramp project or justification for completing the ramp project first. The state pavement condition index report should suffice as justification for completing the ramp project first. However, completing the parallel taxiway project first is acceptable if it will ensure receipt of federal funds.
- Discussion of prioritized future projects.
 - o Brandon Brown is working with City Manager Moore to begin the process for a land swap.
 - o Waiting on runway construction to be put out for bid in Spring 2024.



HARTSVILLE

REGIONAL AIRPORT

Report from Talbert & Bright - Paul Werts

- Status of runway project scheduled for Fall 2024.
 - o The runway project is pending congressional approval of funding, which is anticipated to occur in August 2024.
 - o City of Hartsville anticipates funding between three hundred and four hundred thousand dollars for the project for fiscal year 2025.
 - o Project start date could be pushed back to 2025 as SCDOT is keeping highway contractors busy.
- Repairs to lights on runway. Recommended speaking with contracted electrician to check for any wiring or electrical issues.

Adjournment

Without objection, the meeting was adjourned at 6:26 pm.

Dr. Lee Gardner, Board Chair

Date

DRAFT



MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, FEBRUARY 21, 2024, 5:15PM

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, FEBRUARY 16, 2024, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE, CALL 843-383-3018.

Members present: Chairman Bobby Goodson, Vice Chairman Marci Tuten, Candace Holcombe, Daniel Poaps, Deborah Gandy, Jonathan Lee. **Absent:** Deborah Gandy. **Guests:** Victor Badder and Aakar Patel. **Staff:** Michelle Byers-Brown, Christopher Hoffman, Brenda Kelley, and Matt Winburn. **Press:** Absent.

Call to Order/Welcome

Chairman Bobby Goodson called the meeting to order at 5:15p.m.

Minutes

Holcombe made a motion to approve the January 18, 2024, Special Meeting minutes as submitted; Second: Goodson; Carried: All in favor.

New Business

Applications

Shoe Pro/America’s Army Navy – 113 N. Fifth St – window sign

Victor Badder was present to participate in the discussion regarding the application he submitted for a window sign at 113 N. Fifth St. The 7.65 square foot sign would be placed on the center window on the front of the building. The sign would be made of black vinyl with a white outline. Mr. Badder stated that the name Shoe Pro may be eliminated. The words “America’s Army Navy” may become two lines of text. The size of the letters may increase but the overall size of the sign would not increase. Tuten made a motion to approve the sign as submitted. Second: Holcombe; Carried: All in favor.

Spring Blossom’s LLC/Cruizers – 204 W Carolina Ave – painting exterior

Aakar Patel was present to participate in the discussion regarding the application he submitted to paint the exterior of the building to match the colors of the new Amoco branding. The colors proposed were Hyper Blue (SW 6965), Real Red (SW 6868), Intrepid Grey (SW 9556), Extra White (SW 7006), and East Grey (SW 7660). Poaps made a motion to approve the paint colors as submitted. Second: Holcombe; Carried: All in favor.

Main Street Update

Matt Winburn provided an update on things happening downtown.

- Hoof and Hound closed for business.
- Journey’s Soap Bar is moving to West Carolina Avenue.

Adjournment

Goodson made a motion to adjourn at 5:29p.m. Second: Holcombe. The next meeting is scheduled for Wednesday, March 20, 2024, at 5:15p.m. in Council Chambers at City Hall.

Chairman Bobby Goodson

Date



Minutes

Main Street Hartville Advisory Board Meeting
Monday, February 12th, 2024 – 5:30 PM
City Council Chambers, 100 E. Carolina Avenue

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON Thursday, February 8, 2024, AND DULY POSTED AT HARTSVILLE CITY HALL, 100 E. CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY COUNCIL CHAMBERS IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-917-0602.

Members present: Lauren Baker, Brad Carr, Kat Davis, Jill Snyder, and Brandi Wheeler

Members absent: NA

Staff present: Matt Winburn and Brenda Kelley

Members of the public: 2

1. CALL TO ORDER AND WELCOME

Board Chair, Kat Davis, called the meeting to order at 5:33p.m. and welcomed all in attendance.

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Baker made a motion to approve the minutes from the previous meeting, with a second from Snyder. Motion approved by all.

3. PRESENTATION FROM COKER STUDENT, MADDIE FONTANA

Maddie presented on a project that she is involved with called "One Heart/Morgan's Message" which helps students adjust to living away from home and feeling less lonely. She would like to build a relationship with the City and the community. There will be an event on campus on March 20th the highlights the work being done.

4. MAIN STREET MANAGER UPDATE

Winburn reported that a new business, 843 Hemp House, will be opening in March of 2024, and that Beaus and Belles will be leaving. He also reported that Journey Soap Bar will be relocating to 131 W. Carolina Avenue. Winburn concluded with a review of the Memorandum of Agreement with Main Street South Carolina, including what is expected from all parties involved, including the Advisory Board.

5. NEW BUSINESS

a. Review of 2024-25 Implementation Plan

Winburn discussed what Main Street Hartsville would focus on for this year, including execution of the hARTSville Cultural District Strategic Plan, Town and Gown Relationships, and Small Business Development.

b. Review of Calendar of Events for 2024

Winburn presented a calendar of events for the entire year that shows all MSH and City events for the remainder of the year and reminded the board that the expectation is that the board volunteers a minimum of 5 hours per month.

6. OLD BUSINESS

No old business was discussed

7. MOTION TO ADJOURN AT 6:04

Motion: Snyder; Second: Wheeler; Carried: All Ayes

Kat Davis, Main Street Hartsville Advisory Board Chair

Attest _____
Matt Winburn, Main Street Hartsville Manager

DRAFT

THE
HARTSVILLE
MUSEUM



Draft Minutes
City of Hartsville, South Carolina
Hartsville Museum Commission Meeting
Wednesday, February 21, 2024 – 6:00 PM
The Hartsville Museum, 222 North Fifth Street

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, February 16, 2024, AND DULY POSTED AT THE HARTSVILLE MUSEUM LOCATED AT 222 N. FIFTH STREET AND ON HARTSVILLESC.GOV. THE HARTSVILLE MUSEUM IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3005.

Members present: Chair, John Nichols, Vice Chair, Sue Brand, Phylis Fields, Paula Alvarez, Kathy Lawhon, and David Hoffman
Members absent: Leo Rondeau (excused), Treasurer, Colin Hungerpiller (unexcused), and Davita Malloy
Staff: Hartsville Museum Manager, Andrea Steen, Director of Tourism and Communications/Public Information Officer, Michelle Byers Brown, and Museum Assistant, Chris Hoffman

1. **Call to Order and Welcome**

Nichols called the meeting to order at 6:03 PM, thanked everyone for coming and introduced David Hoffman with Duke Power as our newest Commission member.

2. **Oath of Office**

Oath of Office administered by Michelle Byers Brown for Commission Member David Hoffman.

3. **Motion to Waive the Reading of the Minutes and Approve Minutes from Commission Meeting August 16, 2023 – APPROVED**

Motion: Lawhon; Second: Brand; Carried: All Ayes.

4. **Updates** – Steen

a. **Operating Report**

The museum budget was included in your agenda packet. As we approach the last quarter of the fiscal year, the Museum is maintaining and operating within our budget. Nichols states: Museum Salaries are way down from where they should be. Brown states: as we grow our Cultural District, with the Museum anchoring this District, we will grow tourism and will hopefully see a shift in staffing the Museum Assistant Manager position in the near future. Nichols states: And we appreciate all you are doing for the Museum.

b. **Denny Bros. Jewelers Clock and Virginia Fouche Bolton Artwork**

I spoke with Phil Gandy in January, and he is still on board to pick up the glass and complete the reassembly of the Denny Bros. Jeweler clock. Gandy has given the Museum a timeline for completing this work in the second quarter of this year. Also, during the

second quarter of this year, Virginia Fouche Bolton’s artwork will be permanently hung in The Edition. We anticipate having a soft opening during the Art and Wine Walk scheduled for April 19th.

c. Accommodations Tax Grant

We have purchased all equipment and will be building a list of people in our community that would be interested and willing to share stories about Hartsville in a question-and-answer style interview. Chris has been a huge asset with this project providing equipment recommendations, best methods for interviewing, and platforms we should use to share this with the public. We have our first interview coming soon and look forward to where this will take us.

d. Darkside Tour

Darkside Tour was a tremendous success. It had been two years since we last launched this fundraiser and this year, we included three new tour guides and many new stories. We offered twelve tours over six nights and sold-out every show. We plan to offer this again in October 2024.

e. Santa’s Workshop Exhibit

Santa’s Workshop Exhibit is truly a Christmas miracle when you have two staff members that single-handedly put-up Christmas in a record of eleven days, just in time for the City’s Heart of the Holidays Downtown Open House on November 16th. Santa paid his annual visit to the Museum on the day of the Christmas Parade and saw over 280 visitors.

5. **New Business** – Steen

Enclosed in your Agenda Packet I included our “Museum Calendar of Events for 2024” to give you a time frame of upcoming events, traveling exhibits and Annual exhibits. In addition, Chris and I will be attending a Conference in Columbia this April with the American Association for State and Local History.

6. **Adjournment** – Meeting adjourned at 6:37 PM.

John Nichols, Museum Commission Chair

Attest _____
Andrea Steen, Hartsville Museum Manager



**MINUTES
CITY OF HARTSVILLE
PLANNING COMMISSION MEETING
MONDAY, FEBRUARY 26, 2024 - 5:30PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, FEBRUARY 23, 2024, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE, CALL 843-383-3018.

Members present: Chairman Mallory Hankins, Vice-Chairman Warren Felkel, David Carlton, Curtis Lee, Courtney O’Neal and Patrick Rogers. **Absent:** Jennifer Dunleavy. **Staff:** Brenda Kelley, Ex-Officio Daniel Moore, and Matt Winburn. **Press:** Absent. **Guests:** Keith Hill and Kevin Pulis.

Call to Order/Welcome

Chairman Hankins called the meeting to order at 5:30p.m.

Introduction of New Members

Staff liaison Kelley introduced new members David Carlton, Courtney O’Neal, and Patrick Rogers. Each new member gave a brief self-introduction.

Chairman Hankins gave thanks and honor to the former commissioners Hill, Askins, and McDonald who resigned to pursue other interests.

Oath of Office

New members, Carlton, O’Neal, and Rogers took the oath of office.

New Business

Easy Street Townhouse Development – Conceptual Site Plan & Elevation Drawings

Keith Hill, developer and Kevin Pulis, engineer was present to discuss a newly proposed 61-unit townhouse development. The gentlemen were seeking tentative and conditional approval of the conceptual site plan and elevation drawings. The development would be done in two (2) phases. The first phase would include 32 units and the associated parking, sidewalks, street, dumpster enclosure, mailbox kiosk and the stormwater management pond. All the streets within the development would be installed in Phase 1.

Each unit would be two stories with 555.27 square feet on the first floor and 619.26 square feet on the second floor for a total of 1,174.53 square feet of heated space. Unheated square footage would include a 27.04 square foot front porch, a 75.81 square foot rear porch, and a 26.64 square foot outside storage for a total of 129.49 square feet of unheated space.

The conceptual plan did not include lighting, landscaping, images of the fences that were proposed for the private rear yards that shall include a patio that shall be enclosed as well as the seclusion from Easy Street, nor the actual uses or design of the required common space. The developer shall meet all requirements of the ordinance.

Chairman Hankins made a motion to grant tentative and conditional approval of the conceptual site plan and elevation drawings. A change to the layout would require resubmittal. Second: Lee. Carried: All in favor.

City Manager Daniel Moore gave an update on the Strategic Planning Session that the City Council held on Wednesday, February 21, 2024. In addition, he provided an update on some of the projects that are either under construction or proposed. He informed the commissioners that he is working on scheduling the Joint meeting with City Council.

Adjournment

Hankins made a motion to adjourn at 6:58p.m. Felkel seconded. The next meeting is scheduled for Monday, March 25, 2024, at 5:30p.m. in Council Chambers at City Hall.

Chairman Mallory Hankins

Date

DRAFT



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: February 2024 Reports Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

City Departmental Reports for February 2024.

ATTACHMENTS:

Description

- ▢ Airport
- ▢ Animal Control
- ▢ Business License Revenue
- ▢ Code Enforcement Activity
- ▢ Code Enforcement - Issues Map
- ▢ Development - Permit Report
- ▢ Development - Permit Map
- ▢ Development - Permits by Type
- ▢ Development - Planning & Zoning
- ▢ Environmental Services
- ▢ Financial
- ▢ Fire Incidents
- ▢ Fire Incidents by Type
- ▢ Fire Recovery
- ▢ Grants
- ▢ Hospitality Revenue
- ▢ Human Resources
- ▢ Main Street Hartsville
- ▢ Museum
- ▢ Parks & Recreation
- ▢ Police Statistics
- ▢ Tourism & Events

Hartsville Regional Airport (HVS) Status Report

Date:	Period of Report:		
Number of Counts Total:			
Piston Powered Aircraft:			
Jet/Turbine Powered Aircraft:			
Gallons of 100LL dispensed			
Gallons of Jet-A dispensed			
Ramp Fee (12,500 Lbs):		Overnight Fee:	
Tie Down Fee:		Hangar Fee:	
Flight Instructors at HVS:			
Aircraft Available for Flight Instruction at HVS:			
Number of Students in Flight Training:			
Airport Repairs/Maintenance/Upgrades:			



Animal Control

START DATE	EVENT TYPE	ADDRESS	NOTES
2024-02-23 08:00:00	Animal Control		Hartsville Police Department contacted animal control about a dog that belonged to someone who was being arrested. Arrangements were made for HPD to drop the dog off at Anderson Animal Hospital for boarding. This occurred on Friday. Monday morning animal control attempted to contact the owner with no success. His voicemail box was also full. HPD stated they had not been able to get in touch with the owner either. Animal control later found out that the subject was never arrested on Friday. The boarding fees and vet bill were paid in full by the City of Hartsville. (Documentation Attached). Dog was picked up on Thursday and transported to Darlington County Humane Society.
2024-02-14 08:00:00	Animal Control		Patrolled through the area and no animals were found.
2024-02-01 13:00:00	Animal Control	325 Jasper Ave	██████████ called about his dog being attacked. HPD and animal control went to investigate. Both parties were talked to. Owner of 3 dogs that attacked was advised animals should be contained and all animals shall have shot records up to date. A time frame of 3 weeks was given to be in compliance. See attached police report.

Animal Control

Hartsville Fire Department
 Address: 111 7th St, Hartsville, SC, 29550



START DATE	EVENT TYPE	ADDRESS	NOTES
2024-02-05 08:00:00	Animal Control	417 s 11th St	<p>██████████ called and advised ██████████ had alot of dogs and puppies. ██████████ was concerned and wanted the city to investigate. After riding by and seeing up to 5 kennels, it was determined to visit the homeowner. On 2/14/24 around 11:30am Hartsville Fire personnel visited the home and spoke with an ██████████. She stated that the dogs were hers. ██████████ was given a paper copy of the ordinances that were being broken and given one week to decide what she wanted to do with the dogs.</p>
2024-02-20 09:45:00	Animal Control	700 Russell Rd	<p>Dispatch call direct to HFD and advised HPD was En Route to Byerly park due two vicious dogs atcking a deer and the deer was in the pond. FD-1,2, and Engine-113 responded to location and met up with HPD and park offical and found young femal deer in pond alive. No dog at location. Rescue deer and called Black creek animal rescue see if they can assist with taking deer. Stayed on location until ██████████ with Black Cree animal rescue arrived and assisted loading injured deer in vehicle. clear scene.</p>
2024-02-20 08:30:00	Animal Control	700 Russell Rd	<p>Dispatched call and stated HPD en route to Bylerly Park for two dogs chase deer and deer in pond. Dogs are Vicious. Engine-113 and Fd,1,2 responded to location and found small female deer in water. No dogs could be found. FD-1 called Black Creek animal rescue to seee if they could pick up deer. We rescue deer from water and stayed on scene until ██████████ with Black creek animal rescue arrived. Assisted loading deer in vehicle and cleared.</p>

Monthly Departmental Report: Business License



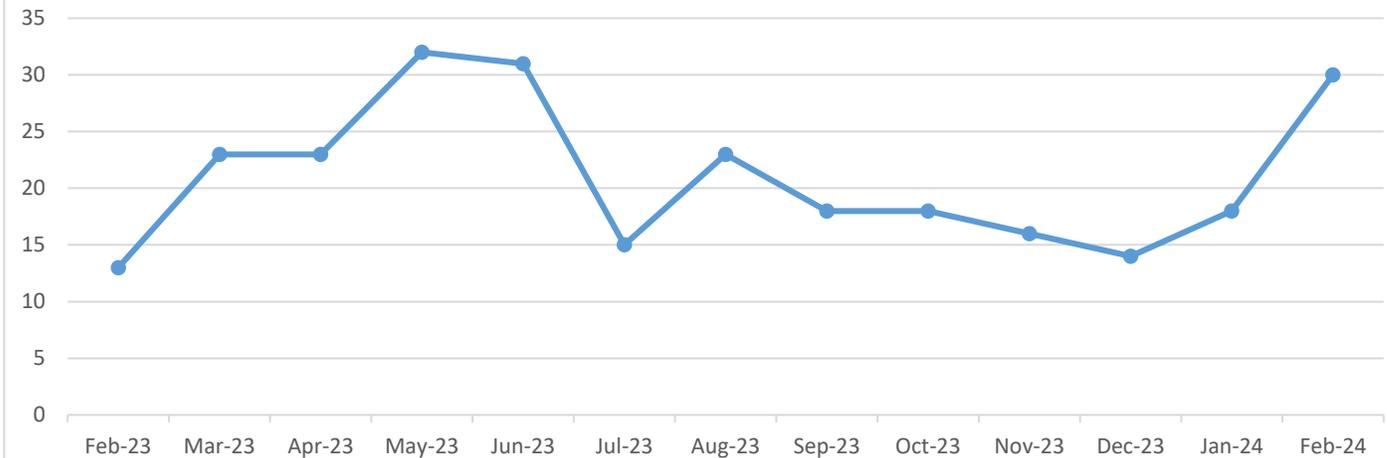
Monthly Revenue Report

Month of: February 2024

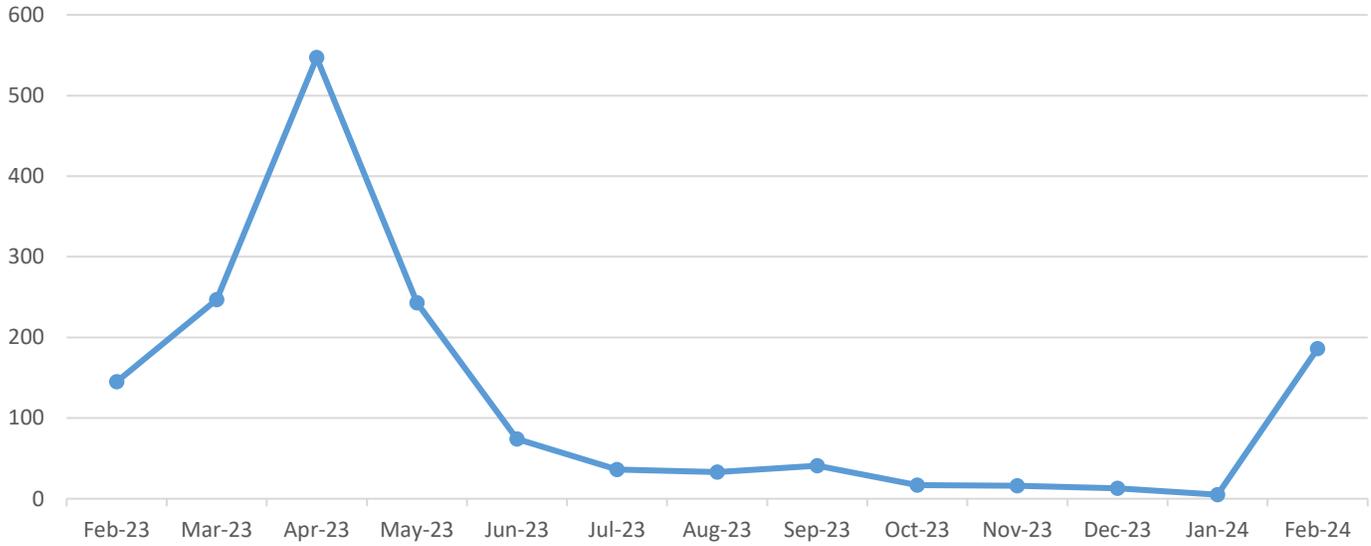
New Business Licenses:	<u>30</u>
Business License Renewals (2024 - 2025):	<u>186</u>
Amount Collected:	<u>\$96,012.94</u>
Total Business Licenses for 2023 - 2024:	<u>1,490</u>
Total Business Licenses for 2024 - 2025:	<u>209</u>

	New Business Licenses	Renewals	Total Payments
Feb-23	13	145	\$68,408.76
Mar-23	23	247	\$141,823.77
Apr-23	23	547	\$486,278.75
May-23	32	243	\$181,157.65
Jun-23	31	74	\$42,118.10
Jul-23	15	36	\$113,168.15
Aug-23	23	33	\$28,784.52
Sep-23	18	41	\$14,802.92
Oct-23	18	17	\$6,688.09
Nov-23	16	16	\$8,229.48
Dec-23	14	13	\$6,946.59
Jan-24	18	5	\$3,434.20
Feb-24	30	186	\$96,012.94
TOTAL	274	1603	\$1,197,853.92

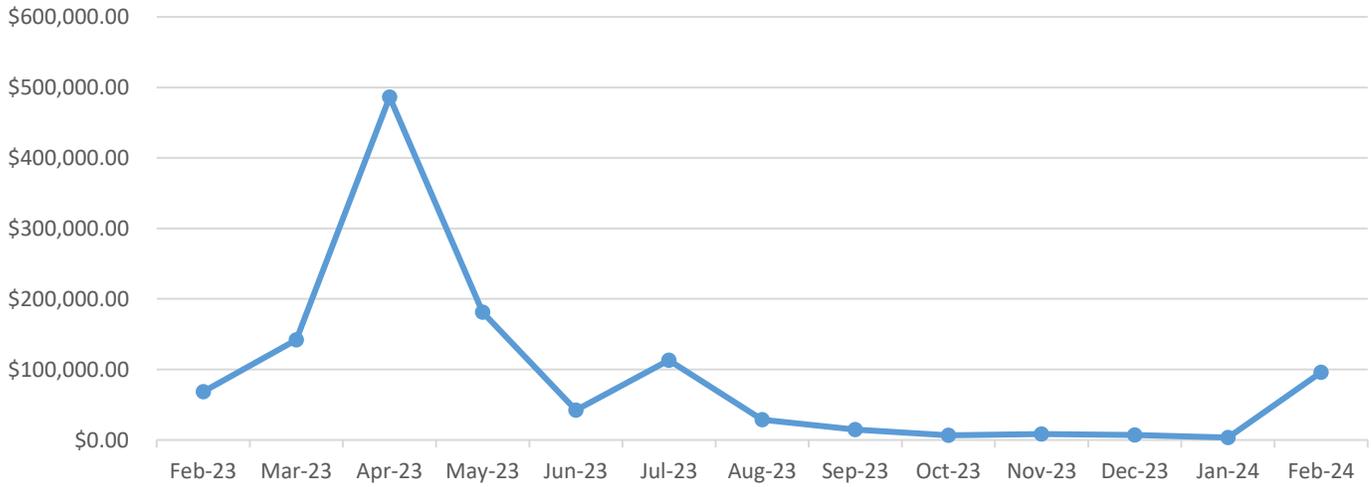
New Business Licenses



Business License Renewals



Business License Payments





CODES ENFORCEMENT - FEBRUARY 2024

TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	TAX MAP #	DISPOSITION / COMMENTS	Letter/ Report sent? Date	Follow up target date / Resolved	Disposition: Open or Closed
2/5/2024	License	426 Bell Avenue	Farrell Insulation			Needs to get a business license			CLOSED
2/5/2024	IPMC	District 2,5	Routine Patrol			Routine Patrol			
2/5/2024	Permit/Zoning	454 West Carolina Ave, Hartsville, SC 29550	Ramos-Jimenez & Jhontan	454 West Carolina Ave, Hartsville, SC 29550	056-09-02-074	Need to pull permit for garage being built, also has to comply with zoning ordinance	2/5/2024		OPEN
2/6/2024	License	Carolina Avenue, Hartsville, SC 29550	G.P. Associates Inc.			Need to get business license to run the telecommunications conduit/lines	2/6/2024	2/6/2024	OPEN
2/6/2024	IPMC	District 1,3,	Routine Patrol			Routine Patrol			
2/7/2024	IPMC	District 1,2,3,4	Routine Patrol			Routine Patrol			
2/8/2024	IPMC	District 4,6	Routine Patrol			Routine Patrol			
2/9/2024	License	1304 W. BoBo Newsome Hwy, Hartsville, SC 29550	Star Masonry			Needs to get a business license			
2/9/2024	IPMC	District 6,2,1	Routine Patrol			Routine Patrol			
2/12/2024	IPMC	District 2,3	Routine Patrol			Routine Patrol			
2/13/2024	IPMC	District 4,5	Routine Patrol			Routine Patrol			
2/14/2024	IPMC	District 1,2,3,4	Routine Patrol			Routine Patrol			
2/14/2024	IPMC	780 Tailwind Lane, Hartsville, SC 29550	Hartsville Garden LLC	406 E Fourth St. Winson Salem, NC 27101	057-00-03-130	Formal Notice - pot holes in driveway	2/14/2024		OPEN
2/15/2024	IPMC	District 1,5,2	Routine Patrol			Routine Patrol			
2/16/2024	Permit	Arbor Drive, Hartsville, SC 29550	Tino's Construction			Need a permit to reroof	2/16/2024	2/16/2024	CLOSED

2/16/2024	Permit	Lawton Drive, Hartsville, SC 29550	Quality Roofing			Need a permit to reroof	2/16/2024	2/16/2024	CLOSED
2/16/2024	IPMC	District 1,2,3,5,6	Routine Patrol			Routine Patrol			
2/19/2024	IPMC	District 1,2,3	Routine Patrol			Routine Patrol			
2/20/2024	IPMC	District 1,2,6	Routine Patrol			Routine Patrol			
2/20/2024	License					i made a vendor giving out free tablets move to outside the city limits			
2/21/2024	IPMC	District 4,5	Routine Patrol			Routine Patrol			
2/21/2024	IPMC	1308 S. Sixth Street, Hartsville, SC 29550	Josey, Essmus C/O Eddie Josey	313 Clermont Avenue, Apartment 2A, Bridgeport, CT 06610	057-06-03-023	Formal Notice to cut down vegetation and remove trash off of property	2/21/2024		OPEN
2/21/2024	IPMC	313 Tillotson Ave, Hartsville, SC 29550	Black, Joe	608 Cheraw River Drive, Florence, SC 29501	056-14-07-046	Formal Notice to cut down vegetation and remove trash off of property	2/21/2024		OPEN
2/22/2024	IPMC	District 2,6,1	Routine Patrol			Routine Patrol			
2/23/2024	IPMC	District 4,6,1,3	Routine Patrol			Routine Patrol			
2/26/2024	Permit	153 West Home Ave, Hartsville, SC 29550	MKA			Need to get a mechanical permit	2/26/2024	2/26/2024	CLOSED
2/26/2024	IPMC	District 5,6	Routine Patrol			Routine Patrol			
2/28/2024	IPMC	District 4,1,2,3	Routine Patrol			Routine Patrol			
2/29/2024	IPMC	District 2,6,1	Routine Patrol			Routine Patrol			

Codes Enforcement - February 2024

Codes Enforcement



IPMC



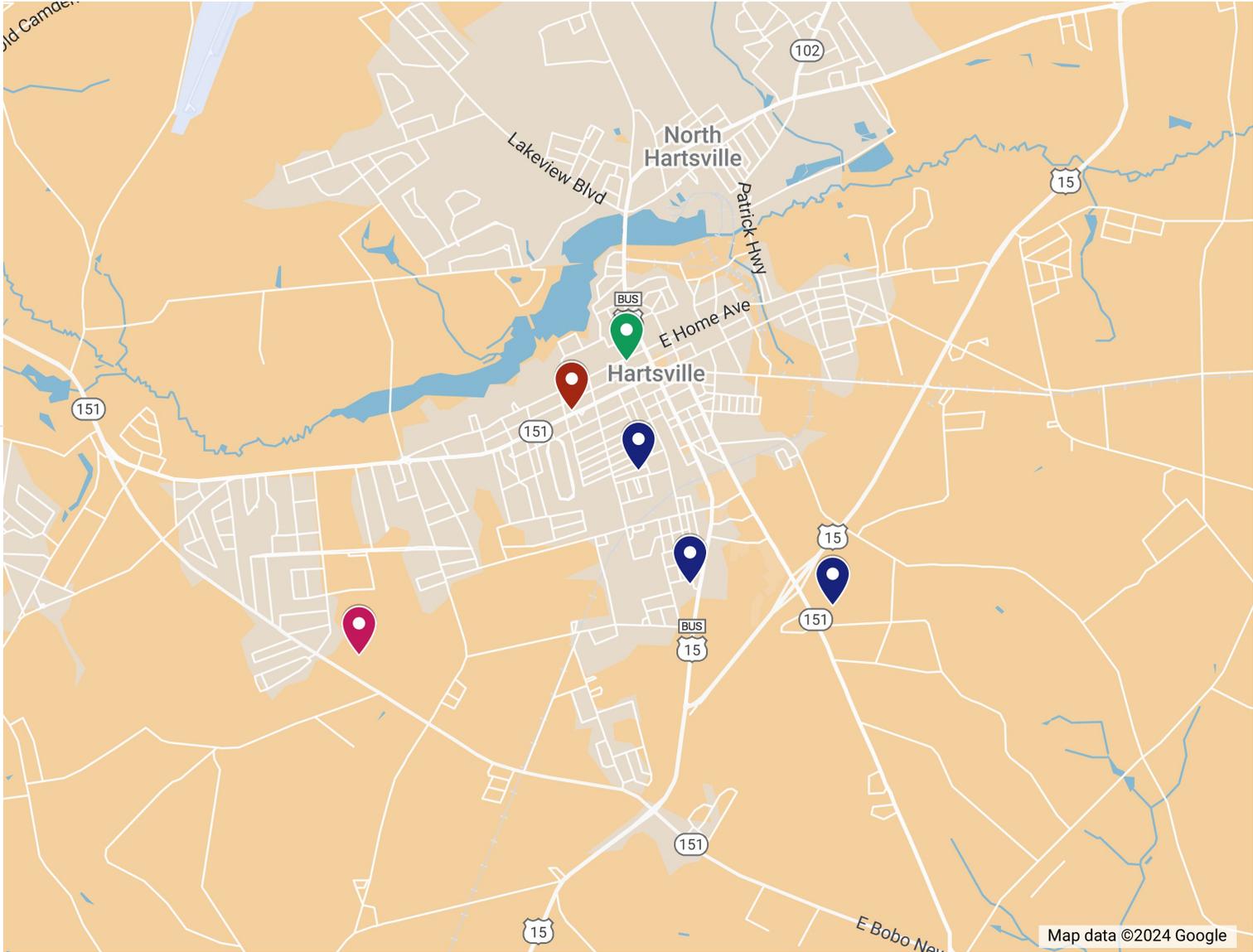
License



Permit/ Zoning



Permit





[Permit Activity Map \(link\)](#)



32 Permits were issued in the month of February!



ONLINE RESOURCES

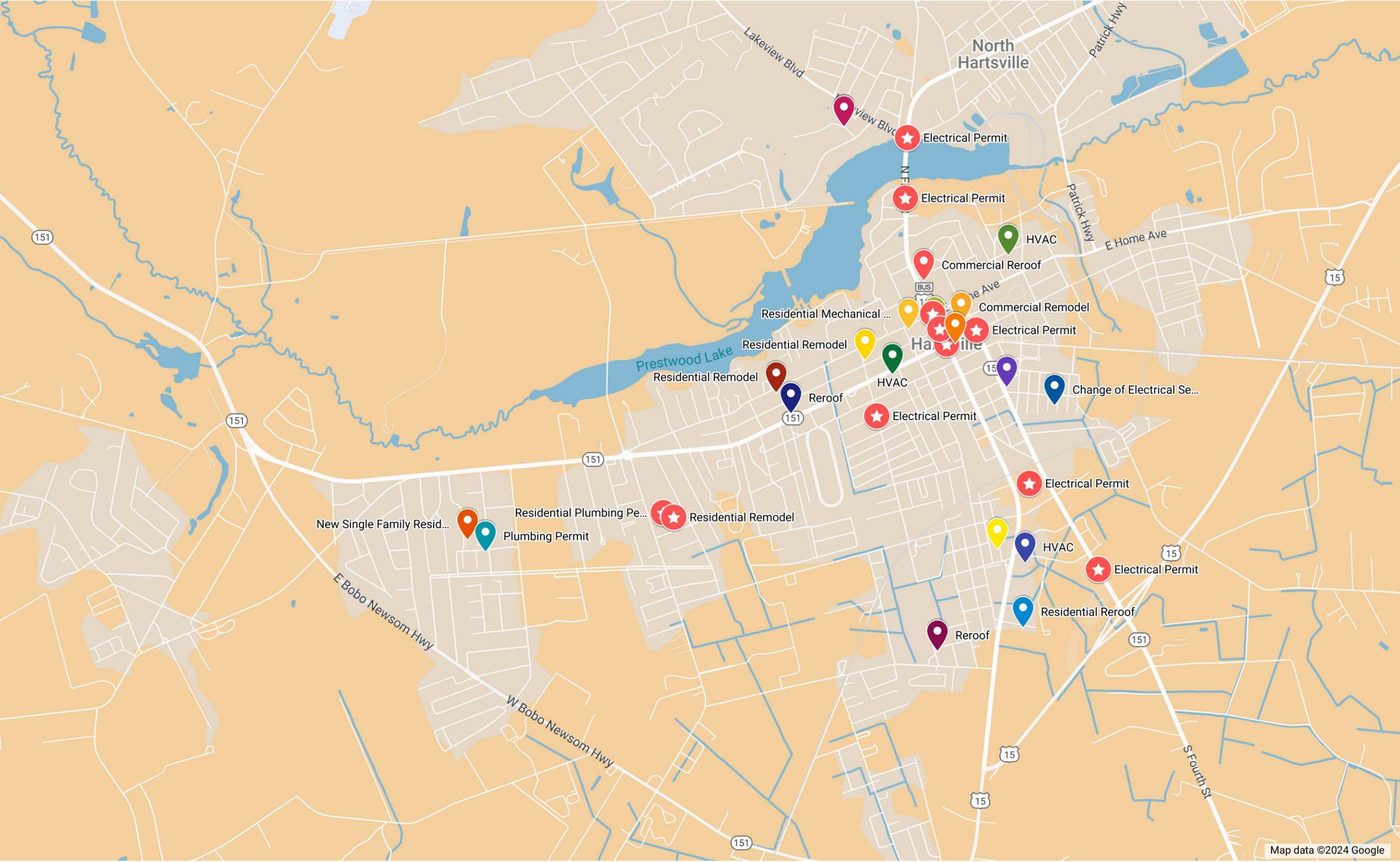
Planning and Zoning Website: <https://www.hartsvillesc.gov/business-navigator/planning-and-zoning/>
 SC Labor Licensing Regulation Lookup: <https://verify.llronline.com/LicLookup/LookupMain.aspx>



Permit Activity - February 2024

2024 February Permits Data - Map.xlsx

-  116 GOLF COURSE RD, HARTSVILLE, SC 29550
-  111 EAST CAROLINA AVENUE, HARTSVILLE, SC 29550
-  586 WEST CAROLINA AVENUE, HARTSVILLE, SC 29550
-  324 WEST COLLEGE AVENUE, HARTSVILLE, SC 29550
-  607 B West Home Avenue, Hartsville, SC 29550
-  Lakeview Blvd N Fifth St, Hartsville, SC 29550
-  Sonoco Road N Fifth St, Hartsville, SC 29550
-  S Eighth St Bell Ave, Hartsville, SC 29550
-  S Fourth Street E Carolina Ave, Hartsville, SC 29550
-  W College Ave N Fifth St, Hartsville, SC 29550
-  E Home Ave N Fifth St, Hartsville, SC 29550
-  W Carolina Ave N Fifth St, Hartsville, SC 29550



Map data ©2024 Google

S Fourth St Hartsville Crossing
Blvd, Hartsville, SC 29550



501 Milliken Avenue, Hartsville,
SC 29550



300 PECAN DRIVE,
HARTSVILLE, SC 29550



133 EAST COLLEGE AVENUE,
HARTSVILLE, SC 29550



811 South Fifth Street,
Hartsville, SC 29550



371 Pines Drive, Hartsville, SC
29550



909 SPARROW AVENUE,
HARTSVILLE, SC 29550



204 NORTH FIFTH STREET,
HARTSVILLE, SC 29550



Other / No value

Issued Permits by Permit Type

Hartsville

02/01/2024 - 02/29/2024

Commercial Alteration	Permits Issued	Valuation	Fees Paid
Commercial Addition	1	\$31,000.00	\$302.50
Commercial Remodel	2	\$113,454.54	\$814.00
Subtotals:	3	\$144,454.54	\$1,116.50

Commercial One Stop	Permits Issued	Valuation	Fees Paid
Commercial Plumbing Permit	1	\$96,994.00	\$1,005.00
Commercial Reroof	1	\$64,350.00	\$340.00
Subtotals:	2	\$161,344.00	\$1,345.00

Issued Permits by Permit Type

Hartsville

02/01/2024 - 02/29/2024

One Stop	Permits Issued	Valuation	Fees Paid
Change of Electrical Service	1	\$2,500.00	\$35.00
Demolition	1	\$10,200.00	\$140.00
Electrical Permit	9	\$9,200.00	\$415.00
HVAC	4	\$46,602.00	\$524.00
Plumbing Permit	1	\$17,631.00	\$215.00
Reroof	2	\$36,850.00	\$245.00
Subtotals:	18	\$122,983.00	\$1,574.00

Issued Permits by Permit Type

Hartsville

02/01/2024 - 02/29/2024

Residential Alteration	Permits Issued	Valuation	Fees Paid
Residential Remodel	3	\$70,580.00	\$445.00
Subtotals:	3	\$70,580.00	\$445.00

Residential New	Permits Issued	Valuation	Fees Paid
New Single Family Residence	2	\$489,320.00	\$3,555.00
Subtotals:	2	\$489,320.00	\$3,555.00

Issued Permits by Permit Type

Hartsville

02/01/2024 - 02/29/2024

Residential One Stop	Permits Issued	Valuation	Fees Paid
Residential Mechanical Permit	1	\$7,382.00	\$99.00
Residential Plumbing Permit	1	\$5,905.00	\$95.00
Residential Reroof	2	\$12,904.73	\$130.00
Subtotals:	4	\$26,191.73	\$324.00
Totals:	32	\$1,014,873.27	\$8,359.50



**FEBRUARY 2024
PLANNING & ZONING
DEVELOPMENT REPORT**

ARCHITECTURAL REVIEW BOARD

FEBRUARY

- Shoe Pro/America's Army Navy – 113 N Fifth St – window sign
- Spring Blossom LLC/Cruizers – 204 W. Carolina Ave – painting
- Main Street Update

JANUARY

- 834 Hemp House & Dispensary – 209 N Fifth St – wall mounted sign
- Main Street Update

PLANNING COMMISSION

FEBRUARY

- Introduction of New Members
- Oath of Office
- Easy Street Townhouse Development – Conceptual Site Plan & Elevation Drawings

JANUARY

- Meeting Cancelled.

Online Resources

<https://www.hartsvillesc.gov/business-navigator/planning-and-zoning/>

Monthly Departmental Report: Environmental Services



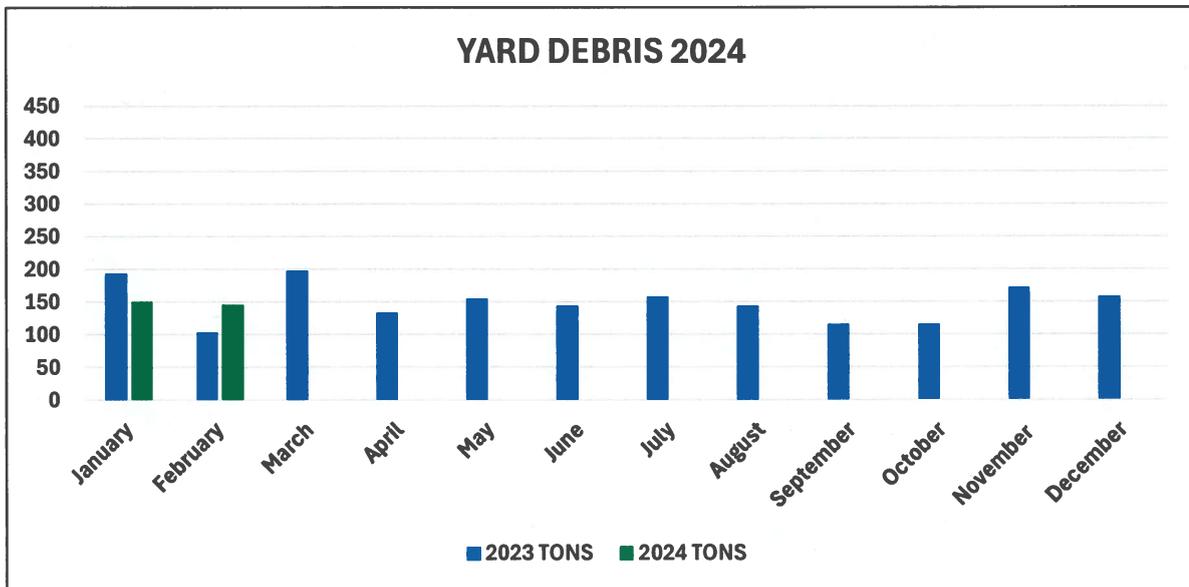
February

2024

Departmental Report: Environmental Services

Yard Debris 2024

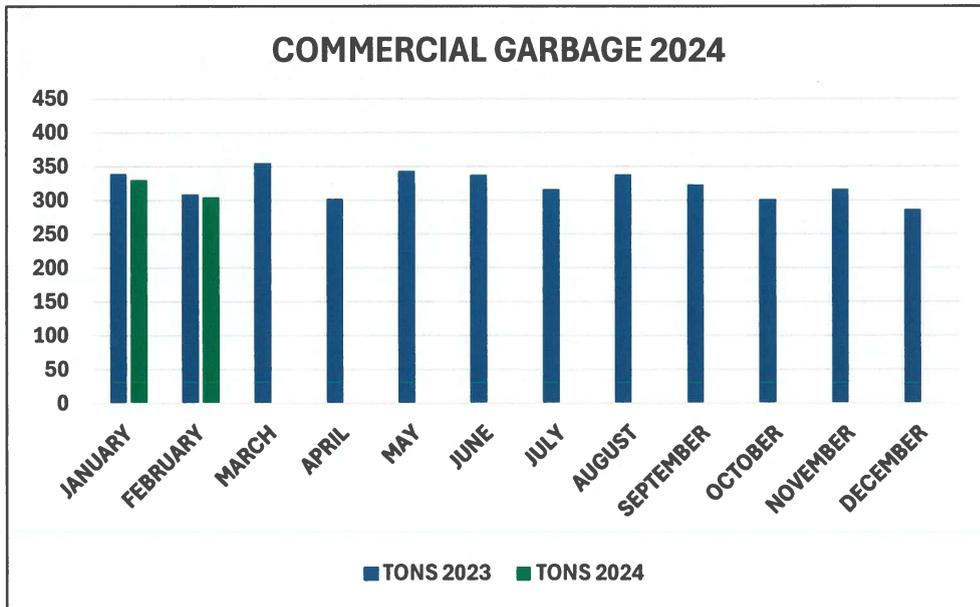
					TONNAGE	TRIPS
MONTH	2023 TONS	2023 TRIPS	2024 TONS	2024 TRIPS	GAIN/LOSS	GAIN/LOSS
January	193.72	34	150.28	29	-43.44	-5
February	102.67	16	145.97	31	43.3	15
March	198	36				
April	134.05	26				
May	154.37	23				
June	144.52	22				
July	158.25	25				
August	143.91	25				
September	114.56	19				
October	114.94	23				
November	172.05	31				
December	157.3	24				
TOTALS	1788.34	304				



Departmental Report: Environmental Services

COMMERCIAL GARBAGE 2024

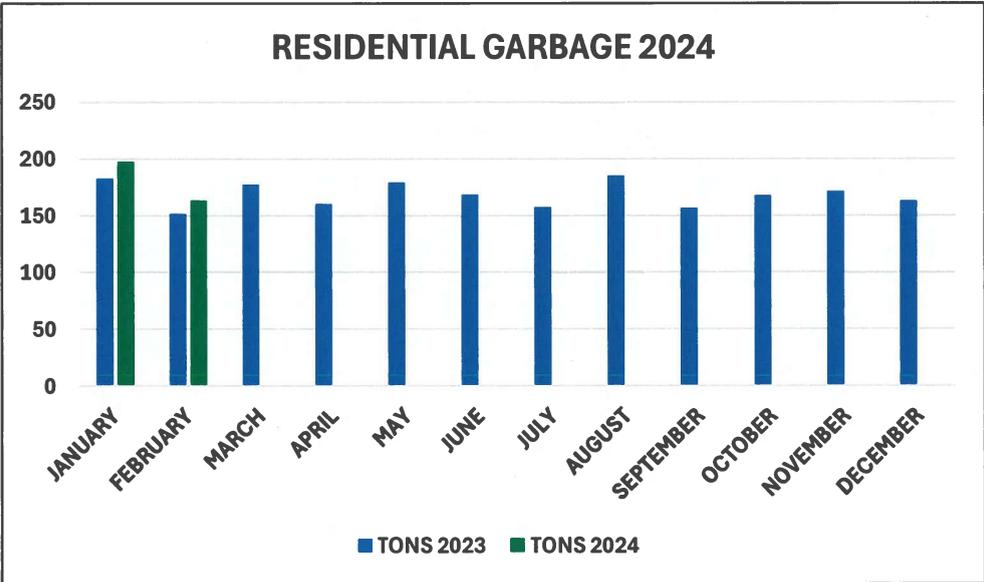
<u>MONTH</u>	<u>TONS 2023</u>	<u>TONS 2024</u>	<u>GAIN/LOSS</u>
JANUARY	338.98	329.91	-9.07
FEBRUARY	308.54	304.31	-4.23
MARCH	355		
APRIL	302.06		
MAY	343.31		
JUNE	337.67		
JULY	316.36		
AUGUST	338.14		
SEPTEMBER	322.93		
OCTOBER	301.24		
NOVEMBER	316.2		
DECEMBER	285.89		
TOTALS	3866.32		



Departmental Report: Environmental Services

RESIDENTIAL GARBAGE 2024

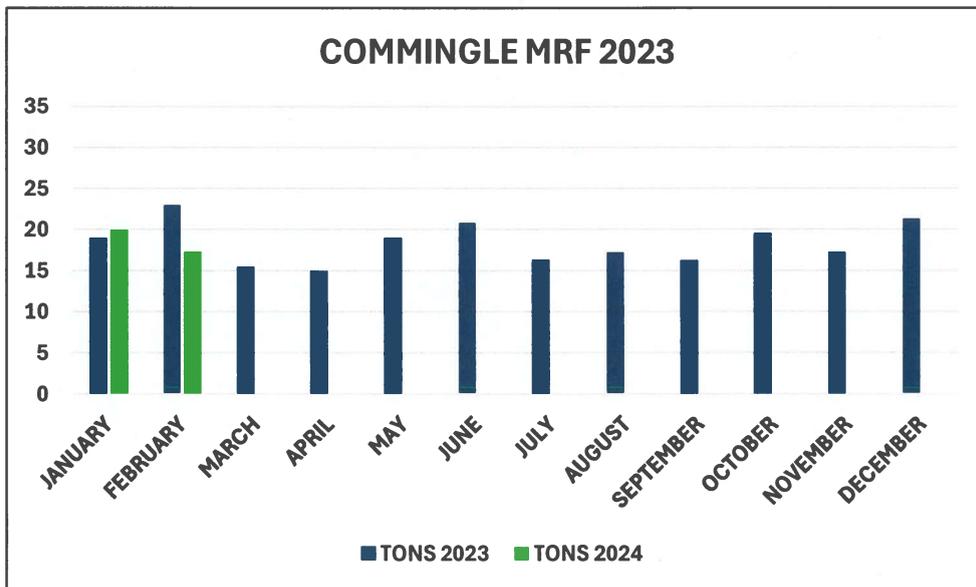
<u>MONTH</u>	<u>TONS 2023</u>	<u>TONS 2024</u>	<u>GAIN/LOSS</u>
JANUARY	182.75	197.61	14.86
FEBRUARY	151.51	163.35	11.84
MARCH	177.38		
APRIL	160.31		
MAY	179.03		
JUNE	168.46		
JULY	157.51		
AUGUST	185.09		
SEPTEMBER	156.59		
OCTOBER	167.65		
NOVEMBER	171.14		
DECEMBER	162.89		
TOTALS	2020.31		



Departmental Report: Environmental Services

COMMINGLE MRF 2024

MONTH	TONS 2023	TONS 2024	GAIN/LOSS
JANUARY	19.01	19.91	0.9
FEBRUARY	22.97	17.23	-5.74
MARCH	15.37		
APRIL	14.9		
MAY	18.97		
JUNE	20.79		
JULY	16.26		
AUGUST	17.21		
SEPTEMBER	16.28		
OCTOBER	19.48		
NOVEMBER	17.18		
DECEMBER	21.29		
TOTALS	219.71		





Monthly Financial Reports & Update

For the Month Ended February 29, 2024

33% Budget Remaining

Council Meeting 3/12/2024

City of Hartsville
General Fund Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Property Taxes	1,390,243.87	2,819,349.95	3,097,700.00	8.99%
Payments in Lieu	6,439.35	6,439.35	265,000.00	97.57%
Franchise Fees	192,464.15	611,812.12	820,000.00	25.39%
Penalties & Interest - Taxes	229.58	12,099.26	21,000.00	42.38%
Business Licenses	125,812.38	504,137.28	2,420,950.00	79.18%
Permits	7,457.50	80,948.50	99,500.00	18.64%
Tax Revenues - State	393,281.36	1,553,161.89	2,240,212.00	30.67%
Public Safety Fees	294,583.27	822,569.67	981,500.00	16.19%
Parks & Recreation Fees	2,945.00	20,060.00	24,000.00	16.42%
Fines	7,739.62	31,643.17	47,000.00	32.67%
Special Assessments	16,800.00	78,235.00	155,000.00	49.53%
Investment Earnings	12,023.98	98,757.05	40,000.00	0.00%
Rents	400.00	31,957.42	33,250.00	3.89%
Contributions & Donations	-	44,000.00	72,000.00	38.89%
Other Financing Sources	2,235.30	13,979.04	27,350.00	48.89%
Interfund Transfers	-	1,291,338.00	3,510,421.00	63.21%
Sale of Assets	-	6,926.00	5,000.00	-38.52%
Extraordinary Items	-	-	-	0.00%
	2,452,655.36	8,027,413.70	13,859,883.00	42.08%
Expenditures				
General & Administrative	100,039.99	896,284.32	1,458,766.30	38.56%
Mayor & Council	22,681.02	216,519.31	332,271.90	34.84%
Court Operations	14,068.24	120,905.40	181,522.00	33.39%
City Manager	26,896.55	253,129.45	409,357.24	38.16%
Information Technology	49,403.00	253,350.54	373,500.00	32.17%
Finance	52,733.94	437,886.26	662,231.00	33.88%
Legal	9,485.00	24,398.82	40,000.00	39.00%
Human Resources	24,764.87	241,626.22	367,910.00	34.32%
Mainstreet	5,768.87	60,704.68	95,853.00	36.67%
Planning and Zoning	5,606.85	86,618.55	143,539.00	39.66%
Police Department	315,370.50	3,202,496.34	4,503,820.47	28.89%
Fire Department	146,719.15	1,342,166.43	2,653,904.99	49.43%
Victims Advocate	6,907.39	51,461.23	93,396.50	44.90%
Marketing/Tourism	29,905.43	170,822.91	266,329.00	35.86%
Operations Maintenance	11,106.89	101,907.46	129,483.00	21.30%
Parks & Recreation	64,186.54	481,394.38	791,763.00	39.20%
Streets & Grounds	72,600.97	674,081.37	995,208.60	32.27%
Museum Operations	12,404.39	76,782.89	117,183.00	34.48%
Cemetery Operations	13,031.66	92,433.43	130,680.00	29.27%
Airport Operations	10,072.09	74,488.33	113,164.00	34.18%
School Crossing Guards	3,651.38	21,542.06	-	0.00%
	997,404.72	8,881,000.38	13,859,883.00	35.92%
Net Revenue (Expenditures)	1,455,250.64	(853,586.68)	-	

Note: Investments in the SC Local Government Investment Pool (LGIP) generated a total interest income of **\$26,273.04** for the month of February 2024, allocated between the General Fund (01), the Utilities Fund (02), and the Community Development Fund (06).

**City of Hartsville
Utility Funds**

Water/Sewer Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Charges for Services	230,019.76	1,873,504.52	2,837,500.00	33.97%
Fees	204,817.97	1,810,417.73	2,750,675.00	34.18%
Investment Earnings	12,832.79	95,579.93	10,000.00	0.00%
Rents	-	90,121.21	128,023.00	29.61%
Waterpark Services	1,045.38	992,572.92	1,760,500.00	43.62%
Other Financing Sources	670.80	3,539.60	-	100.00%
Interfund Transfers	-	-	1,239,235.00	0.00%
Accumulated Surplus	-	-	231,000.00	0.00%
	<u>449,386.70</u>	<u>4,865,735.91</u>	<u>8,956,933.00</u>	<u>45.68%</u>
Expenditures				
Water Expenditures	127,574.95	1,775,083.08	2,756,469.86	35.60%
Sewer Expenditures	277,898.42	1,585,304.05	2,749,772.48	42.35%
Waterpark Expenditures	35,332.78	1,339,664.23	3,222,770.00	58.43%
	<u>440,806.15</u>	<u>4,700,051.36</u>	<u>8,729,012.34</u>	<u>46.16%</u>
Net Revenue (Expenditures)	<u><u>8,580.55</u></u>	<u><u>165,684.55</u></u>	<u><u>227,920.66</u></u>	

Stormwater Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Stormwater Fees and Interfund transfers	5.00	40.00	119,889.00	0.00%
	<u>5.00</u>	<u>40.00</u>	<u>119,889.00</u>	<u>0.00%</u>
Expenditures				
Total Expenditures	7,691.77	70,331.81	119,889.00	41.34%
	<u>7,691.77</u>	<u>70,331.81</u>	<u>119,889.00</u>	<u>41.34%</u>
Net Revenue (Expenditures)	<u><u>(7,686.77)</u></u>	<u><u>(70,291.81)</u></u>	<u><u>-</u></u>	

**City of Hartsville
Misc Funds**

Environmental Services Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Fees	130,437.84	1,042,588.67	1,641,600.00	36.49%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	320,000.00	320,000.00	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>130,437.84</u>	<u>1,362,588.67</u>	<u>1,961,600.00</u>	<u>30.54%</u>
Expenditures				
Total Expenditures	88,918.84	1,135,150.34	1,929,607.64	41.17%
	<u>88,918.84</u>	<u>1,135,150.34</u>	<u>1,929,607.64</u>	<u>41.17%</u>
Net Revenue (Expenditures)	<u>41,519.00</u>	<u>227,438.33</u>	<u>31,992.36</u>	

Infrastructure Park Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Payments in Lieu of Taxes	446,498.77	817,492.36	655,000.00	-24.81%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	1,000.00	4,000.00	6,000.00	33.33%
Extraordinary Items	-	-	-	0.00%
	<u>447,498.77</u>	<u>821,492.36</u>	<u>661,000.00</u>	<u>-24.28%</u>
Expenditures				
Total Expenditures	4,917.87	467,570.99	510,417.00	8.39%
	<u>4,917.87</u>	<u>467,570.99</u>	<u>510,417.00</u>	<u>8.39%</u>
Net Revenue (Expenditures)	<u>442,580.90</u>	<u>353,921.37</u>	<u>150,583.00</u>	

Debt Service Fund

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Property Tax Revenues	72,343.67	212,536.21	160,000.00	-32.84%
Interfund Transfers In	-	-	75,000.00	100.00%
Accumulated Surplus	-	-	30,119.00	100.00%
	<u>72,343.67</u>	<u>212,536.21</u>	<u>265,119.00</u>	<u>1.67</u>
Expenditures				
Total Expenditures	-	4,247.00	265,119.00	98.40%
	<u>-</u>	<u>4,247.00</u>	<u>265,119.00</u>	<u>98.40%</u>
Net Revenue (Expenditures)	<u>72,343.67</u>	<u>208,289.21</u>	<u>-</u>	

**City of Hartsville
Special Revenue Funds**

Hospitality Taxes Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Taxes	91,009.22	824,862.89	1,285,200.00	35.82%
Penalties & Interest - Taxes	-	-	2,500.00	100.00%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>91,009.22</u>	<u>824,862.89</u>	<u>1,380,200.00</u>	<u>40.24%</u>
Expenditures				
Total Expenditures	-	38,241.58	1,380,200.00	97.23%
	-	38,241.58	1,380,200.00	97.23%
				0%
Net Revenue (Expenditures)	<u>91,009.22</u>	<u>786,621.31</u>	<u>-</u>	

Accommodations Taxes Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Taxes	13,943.17	129,066.37	218,500.00	40.93%
Investment Earnings	-	-	-	0.00%
	<u>13,943.17</u>	<u>129,066.37</u>	<u>218,500.00</u>	<u>40.93%</u>
Expenditures				
Total Expenditures	913.34	3,653.36	190,000.00	98.08%
	913.34	3,653.36	190,000.00	98.08%
Net Revenue (Expenditures)	<u>13,029.83</u>	<u>125,413.01</u>	<u>28,500.00</u>	

**City of Hartsville
Recreation Enterprise Funds**

Recreation Concessions Budget to Actual

	<i>Feb-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>33% Budget Remaining</i>
Revenues				
Concessions Revenue	817.28	43,298.15	73,500.00	41.09%
	817.28	43,298.15	73,500.00	41.09%
Expenditures				
Total Expenditures	924.37	39,434.31	73,500.00	46.35%
	924.37	39,434.31	73,500.00	46.35%
Net Revenue (Expenditures)	(107.09)	3,863.84	-	



Incidents by Month

INCIDENT TYPE	COUNT(INCIDENT TYPE)	RESPONSE ZONE	COUNT(RESPONSE ZONE)
111 - Building fire	1	Darlington County	1
113 - Cooking fire, confined to container	2	City Limits	2
131 - Passenger vehicle fire	1	Darlington County	1
141 - Forest, woods or wildland fire	1	Darlington County	1
142 - Brush or brush-and-grass mixture fire	1	City Limits	1
142 - Brush or brush-and-grass mixture fire	2	Darlington County	2
142 - Brush or brush-and-grass mixture fire	1	Out of Coverage Area	1
143 - Grass fire	1	City Limits	1
143 - Grass fire	5	Darlington County	5
160 - Special outside fire, other	1	Darlington County	1
311 - Medical assist, assist EMS crew	5	City Limits	5
311 - Medical assist, assist EMS crew	9	Darlington County	9
311B - Lift Assist	3	Darlington County	3
311C - Cardiac Arrest	3	City Limits	3
311C - Cardiac Arrest	1	Darlington County	1
311I - Fall	1	City Limits	1
311K - Unconscious	2	City Limits	2
311K - Unconscious	3	Darlington County	3
322 - Motor vehicle accident with injuries	4	City Limits	4
322 - Motor vehicle accident with injuries	2	Darlington County	2
324 - Motor vehicle accident with no injuries.	4	City Limits	4
324 - Motor vehicle accident with no injuries.	5	Darlington County	5
350 - Extrication, rescue, other	1	Darlington County	1
372 - Trapped by power lines	1	City Limits	1
424 - Carbon monoxide incident	1	City Limits	1

Incidents by Month

Hartsville Fire Department
Address: 111 7th St, Hartsville, SC, 29550



INCIDENT TYPE	COUNT(INCIDENT TYPE)	RESPONSE ZONE	COUNT(RESPONSE ZONE)
440 - Electrical wiring/equipment problem, other	1	City Limits	1
444 - Power line down	1	City Limits	1
445 - Arcing, shorted electrical equipment	1	Darlington County	1
500 - Service Call, other	1	Darlington County	1
542 - Animal rescue	1	City Limits	1
600 - Good intent call, other	1	Darlington County	1
611 - Dispatched & canceled en route	4	City Limits	4
611 - Dispatched & canceled en route	2	Darlington County	2
611 - Dispatched & canceled en route	1	Out of Coverage Area	1
611A - Cancelled by EMS	1	City Limits	1
611A - Cancelled by EMS	1	Darlington County	1
611B - Cancelled by FD	1	Darlington County	1
611C - Cancelled by the Alarm Company	1	City Limits	1
611C - Cancelled by the Alarm Company	3	Darlington County	3
611D - Cancelled by LEO	3	City Limits	3
611D - Cancelled by LEO	3	Darlington County	3
622 - No incident found on arrival at dispatch address	1	City Limits	1
622 - No incident found on arrival at dispatch address	3	Darlington County	3
671 - HazMat release investigation w/no HazMat	2	City Limits	2
714 - Central station, malicious false alarm	1	Darlington County	1
735 - Alarm system sounded due to malfunction	2	City Limits	2
735 - Alarm system sounded due to malfunction	5	Darlington County	5
743 - Smoke detector activation, no fire - unintentional	1	Darlington County	1
745 - Alarm system activation, no fire - unintentional	5	City Limits	5
745 - Alarm system activation, no fire - unintentional	4	Darlington County	4

Incidents by Month

Hartsville Fire Department
Address: 111 7th St, Hartsville, SC, 29550



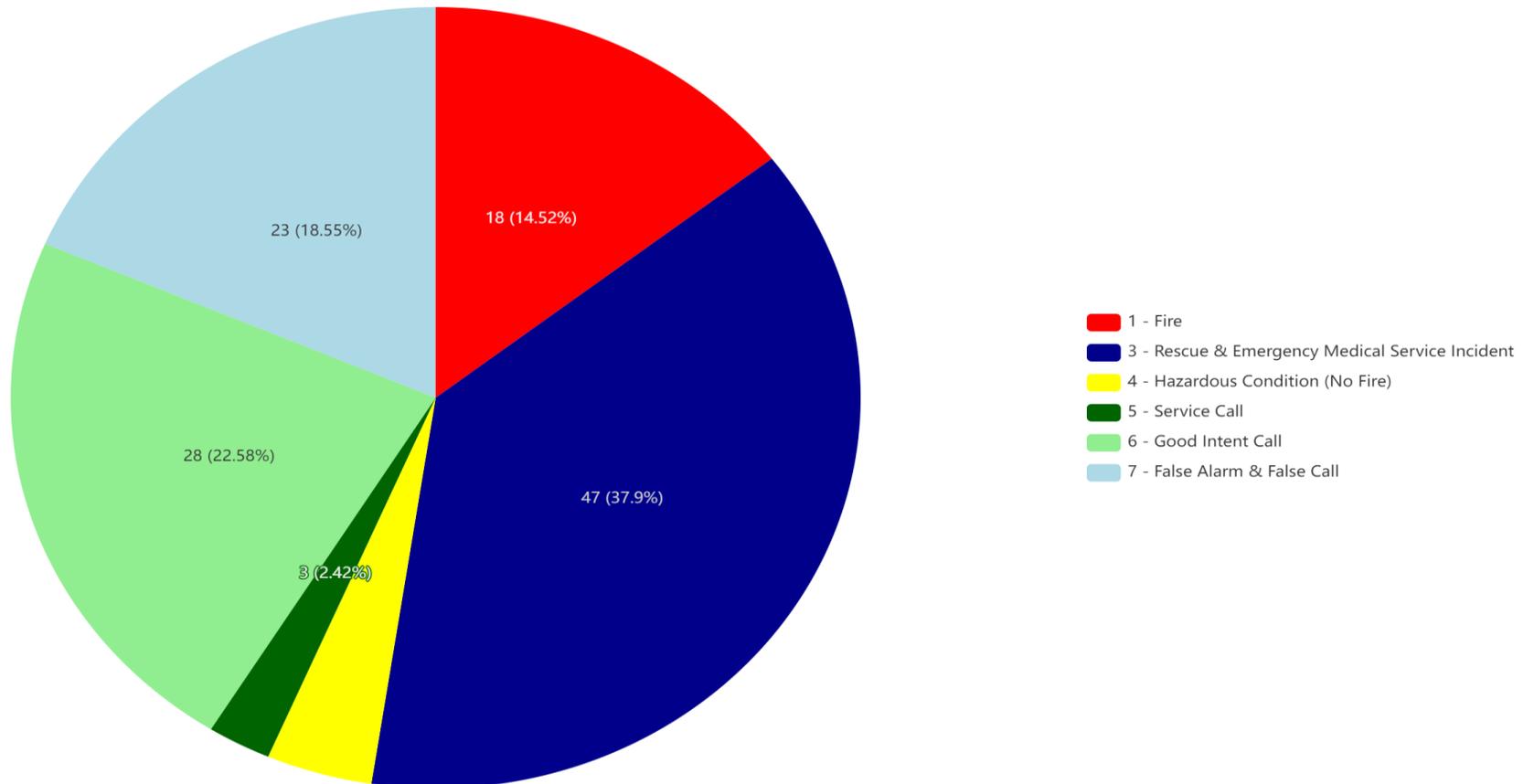
INCIDENT TYPE	COUNT(INCIDENT TYPE)	RESPONSE ZONE	COUNT(RESPONSE ZONE)
746 - Carbon monoxide detector activation, no CO	1	Darlington County	1

Description: Incidents by Month
Criteria: Creation Date between 2024-02-01 00:00:00 and 2024-02-29 22:59:59



INCIDENT TYPE BREAKDOWN FOR FEBRUARY 2024

Total (124)





Fire Recovery for July 2023 - February 2024

Status	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
Payment Received	10/17/2022	22-1111	322	07/03/2023	Geico	\$ 692.12	\$ 470.00	\$ 376.00
Payment Received	05/02/2023	23-521	735	07/10/2023	Thad Saleeby Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	05/24/2023	23-614	111	07/13/2023	State Farm	\$ 1,120.00	\$ 500.00	\$ 400.00
Payment Received	06/06/2023	23-659	745	07/13/2023	Morrell Properties LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	05/31/2023	23-643	745	07/21/2023	Coker University	\$ 300.00	\$ 288.00	\$ 230.40
Payment Received	04/25/2023	23-497	743	07/21/2023	Coker University	\$ 200.00	\$ 192.00	\$ 153.60
Payment Received	06/19/2023	23-721	324	07/22/2023	State Farm	\$ 487.00	\$ 250.00	\$ 200.00
Payment Received	05/08/2023	23-537	745	08/01/2023	Harbor Freight	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	07/01/2023	23-785	743	08/21/2023	Patriot Living LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/03/2023	23-648	745	08/21/2023	Patriot Living LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	07/12/2023	23-824	735	08/26/2023	Lowes Home Center	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	06/26/2023	23-766	735	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/09/2023	23-679	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00

Payment Received	06/20/2023	23-734	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/08/2023	23-675	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/22/2023	23-742	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/25/2023	23-765	735	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/09/2023	23-677	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/09/2023	23-684	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/09/2023	23-680	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/20/2023	23-736	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00

Payment Received	06/26/2023	23-767	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/22/2023	23-741	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/15/2023	23-706	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/21/2023	23-739	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/02/2023	23-647	733	08/30/2023	Carolina Pines Regional Medical Center	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	08/15/2023	23-955	322	09/09/2023	CBCS	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	12/27/2022	22-1464	744	09/15/2023	IAS Properties LLC	\$ 300.00	\$ 227.67	\$ 182.14
Payment Received	06/18/2023	23-717	735	09/24/2023	Patriot Living LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/11/2023	23-689	735	09/24/2023	Patriot Living LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	07/20/2023	23-851	735	09/29/2023	Coker University	\$ 300.00	\$ 288.00	\$ 230.40
Payment Received	08/30/2023	23-1006A	322	09/29/2023	State Farm	\$ 487.00	\$ 250.00	\$ 200.00
Payment Received	09/06/2023	23-1030	324	10/03/2023	Nationwide	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	09/01/2023	23-1012	131	10/05/2023	Nationwide	\$ 677.00	\$ 677.00	\$ 541.60
Payment Received	05/08/2023	23-538	324	10/05/2023	State Farm	\$ 554.00	\$ 250.00	\$ 200.00

Payment Received	11/18/2021	21-1048B	322	10/09/2023	State Farm	\$ 237.00	\$ 237.00	\$ 189.60
Payment Received	08/30/2023	23-1003	324	10/19/2023	State Farm	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	07/06/2023	23-806	743	11/01/2023	Patriot Living LLC	\$ 300.00	\$ 225.00	\$ 180.00
Payment Received	04/08/2023	23-436	735	11/01/2023	Patriot Living LLC	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	10/05/2023	23- 1127	322	11/05/2023	State Farm	\$ 554.00	\$ 250.00	\$ 200.00
Payment Received	09/18/2023	23- 1076	744	11/06/2023	Coker University	\$ 300.00	\$ 288.00	\$ 230.40
Payment Received	09/13/2023	23- 1062	745	11/06/2023	Coker University	\$ 300.00	\$ 288.00	\$ 230.40
Payment Received	09/13/2023	23- 1061	745	11/06/2023	Coker University	\$ 200.00	\$ 192.00	\$ 153.60
Payment Received	10/12/2023	23- 1157	745	11/07/2023	Caresouth	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	10/24/2023	23- 1202	322	11/08/2023	Geico	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	11/02/2023	23- 1229	322	11/14/2023	Geico	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	10/12/2023	23- 1156	745	11/15/2023	Morrell Properties LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	08/15/2023	23-956	352	11/29/2023	Geico	\$ 1,948.00	\$ 1,948.00	\$ 1,558.40
Payment Received	09/14/2023	23- 1064	131	11/29/2023	Geico	\$ 677.00	\$ 677.00	\$ 541.60
Payment Received	10/22/2023	23- 1196	745	11/29/2023	SC Governor's School for Science & Mathematics	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	10/20/2023	23- 1180	322	12/04/2023	Geico	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	07/26/2023	23-880	745	12/04/2023	Patriot Living LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	07/12/2023	23-821	743	12/04/2023	Patriot Living LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	11/08/2022	22- 1212	322	12/12/2023	Auto Owners	\$ 487.00	\$ 487.00	\$ 389.60

Payment Received	10/13/2023	23- 1160	324	12/21/2023	State Farm	\$ 487.00	\$ 250.00	\$ 200.00
Payment Received	10/06/2023	23- 1134	743	12/23/2023	Coker University	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	06/19/2023	23-720	322	12/28/2023	State Farm	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	11/21/2023	23- 1297	745	12/28/2023	Morrell Properties LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	10/18/2023	23- 1175	324	12/29/2023	State Farm	\$ 554.00	\$ 250.00	\$ 200.00
Payment Received	11/11/2023	23-1261	322	12/30/2023	State Farm	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	11/03/2023	23-1236	111	01/02/2024	State Farm	\$ 2,800.00	\$ 500.00	\$ 400.00
Payment Received	12/09/2023	23-1345	324	01/02/2024	State Farm	\$ 487.00	\$ 250.00	\$ 200.00
Payment Received	08/14/2023	23-953	743	01/03/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 225.00	\$ 180.00
Payment Received	09/07/2023	23-1038	744	01/03/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 225.00	\$ 180.00
Payment Received	08/12/2023	23-948	735	01/03/2024	The Retreat at Carolina Bay	\$ 200.00	\$ 150.00	\$ 120.00
Payment Received	06/07/2023	23-663	324	01/15/2024	Progressive	\$ 487.00	\$ 467.54	\$ 374.03
Payment Received	12/08/2023	23-1342	322	01/23/2024	State Farm	\$ 487.00	\$ 250.00	\$ 200.00
Payment Received	02/28/2023	23-291	324	01/24/2024	USAA	\$ 237.00	\$ 227.52	\$ 182.02
Payment Received	12/08/2023	23-1340	714	01/25/2024	Morrell Properties LLC	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	08/04/2023	23-911	743	02/06/2024	Patriot Living LLC	\$ 300.00	\$ 225.00	\$ 180.00
Payment Received	01/07/2024	24- 0030	324	02/07/2024	State Farm	\$ 598.67	\$ 250.00	\$ 200.00
Payment Received	12/09/2023	23-1345	324	02/07/2024	State Farm	\$ 237.00	\$ 227.52	\$ 182.02
Payment Received	11/17/2021	21-1044	322	02/08/2024	AARP	\$ 554.00	\$ 554.00	\$ 443.20

Payment Received	12/09/2023	23- 1347	735	02/19/2024	MPT of Hartsville Capella LLC	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	01/27/2024	24- 0112	322	02/20/2024	Geico	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	10/08/2021	21-899	322	02/22/2024	National General	\$ 554.00	\$ 25.00	\$ 20.00
Payment Received	10/06/2023	23-1140	733	02/26/2024	Coker University	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	11/01/2023	23-1228	324	02/29/2024	Allstate	\$ 487.00	\$ 250.00	\$ 200.00
Grand Total:						\$ 32,686.79	\$ 26,045.25	\$ 20,836.21



GRANTS REPORT

ACTIVE PROJECTS	
Agency	Project
RIA	Smith Street Well Project
RIA - SCIIP	Water & Wastewater Improvements
Byerly Foundation	Police Youth Academy; Business Builder; Façade Grant Program; Hartsville Museum Digitization Project
SCDPS	SRO for Butler Academy
SC Dept. of Archives & History	Greenlawn & Marion Ave. Cemetery Improvements
FEMA	City Hall Generator

APPLICATIONS SUBMITTED/PENDING NOTIFICATION			
Agency	Project	Submission Month/Year	Amount
Environmental Protection Agency (EPA)	Brownfield Assessment Grant	Dec-23	\$500,000
SCDPS	SRO for Butler Academy (24-25)	Feb-24	\$95,751
AARP	City Hall Push Button Doors	Feb-24	\$28,670
US DOT	South Hartsville Corridor Revitalization Master Plan	Feb-24	\$852,000

TOTAL PENDING	\$1,476,421
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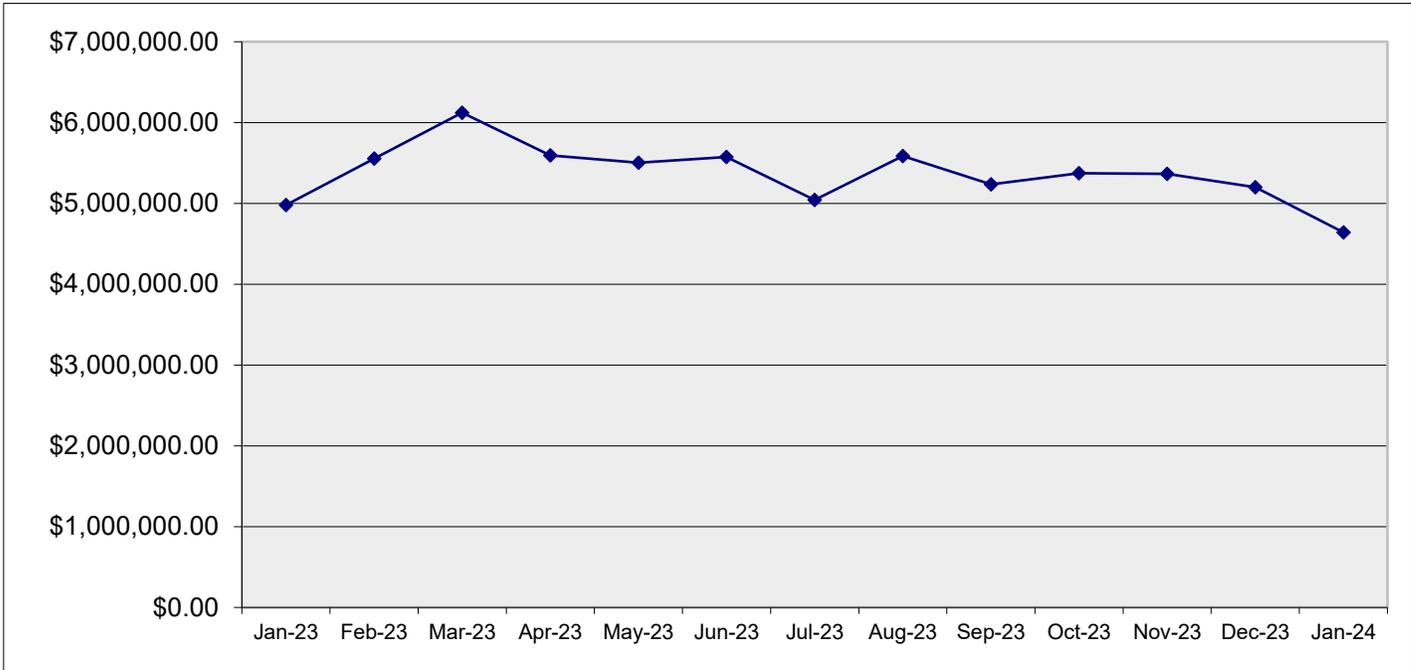
APPLICATIONS AWARDED (JUNE 2019 - PRESENT)			
Agency	Project	Award Year	Amount
Byerly Foundation	Mainstreet Façade Program	2019	\$10,000
Byerly Foundation	HFD Extinguisher Training	2019	\$13,084
SCDPS Office of Highway Safety & Justice	HPD Body Worn Cameras	2019	\$9,428
SC Aeronautics	Infrastructure & Design Matching	2019	\$8,328
SCPRT	Tourism Advertising Grant	2019	\$40,770
SCDPS	Highway Safety	2020	\$63,594
SCPARD	Basketball Court Lighting	2020	\$12,400
FAA	CARES Grant	2020	\$30,000
Byerly Foundation	All America City Comeback Campaign	2020	\$150,000
SCPRT	Tourism Advertising Grant	2020	\$40,950
SCPARD	Basketball Court Restrooms & Fountain	2020	\$36,800
SC CARES	CARES Grant Phase I & II	2020	\$58,349
SCDOC	CDBG South Park Sewer Upgrades	2021	\$750,000
SC Aeronautics	Terminal Building	2021	\$500,000
SC Aeronautics	Terminal Building & Access Road Construction	2021	\$56,573
FAA	Terminal Construction	2021	\$666,666
SCDPS	Highway Safety	2021	\$58,789

APPLICATIONS AWARDED (JUNE 2019 - PRESENT)			
Agency	Project	Award Year	Amount
SCPRT	Tourism Advertising Grant	2021	\$41,287
RIA	Smith Street Well Project	2021	\$500,000
SCDOC	Opportunity Zone Study	2021	\$25,000
FAA	Airport Rescue Grant	2021	\$32,000
ARPA	ARPA Funds	2021	\$1,877,365
FAA	Airport Improvement Program CRSA	2022	\$13,000
ARPA	ARPA Funds	2022	\$1,877,365
Byerly Foundation	Surveillance Equipment	2022	\$50,000
SCPRT	Tourism Advertising Grant	2022	\$40,500
Duke Energy	Pride Park Improvements	2022	\$15,000
SCAC	Airport Stormwater Pollution Prevention Plan	2023	\$23,620
FEMA	Hurricane Ian Damages	2023	\$9,926
FEMA	Hurricane Ian Management Costs	2023	\$496
SCPRT	Tourism Advertising Grant	2023	\$43,875
MASC	Public Works Equipment Reimbursement	2023	\$1,045
MASC	Public Works GPR System Reimbursement	2023	\$4,000
SC Office of State Fire Marshall	VSAFE Grant; Multi-gas detector/Thermal imaging cameras	2023	\$13,350
RIA	Water & Wastewater Improvements (SCIIP Grant Match)	2023	\$500,000
RIA - SCIIP	Water & Wastewater Improvements	2023	\$8,500,000
US DOJ	Bullet Proof Vest Partnership	2023	\$4,092
SCPRT	Tourism Advertising Grant	2023	\$40,444
Duke Energy	Emergency Preparedness (Drone)	2023	\$20,000
Byerly Foundation	HFD Auto Extrication Tools	2023	\$59,151
Byerly Foundation	Hartsville Museum Digitization Project	2023	\$7,800
Byerly Foundation	Downtown Façade Grant Program	2023	\$1,377
SCDPS	SRO for Butler Academy (23-24)	2023	\$135,350
SC Dept. of Archives & History	Greenlawn & Marion Ave. Cemeteries Improvements	2023	\$526,396
Bureau of Justice Assistance (BJA)	Body Armor Vests	2023	\$3,294
Duke Energy Foundation	Pride Park Improvements	2024	\$5,000
US DOJ	Bullet Proof Vest Partnership	2024	\$2,986
FEMA	Hurricane Idalia Damages	2024	\$4,090
FEMA	City Hall Generator	2024	\$118,771
SCDHEC	Mosquito Control Equipment	2024	\$32,785

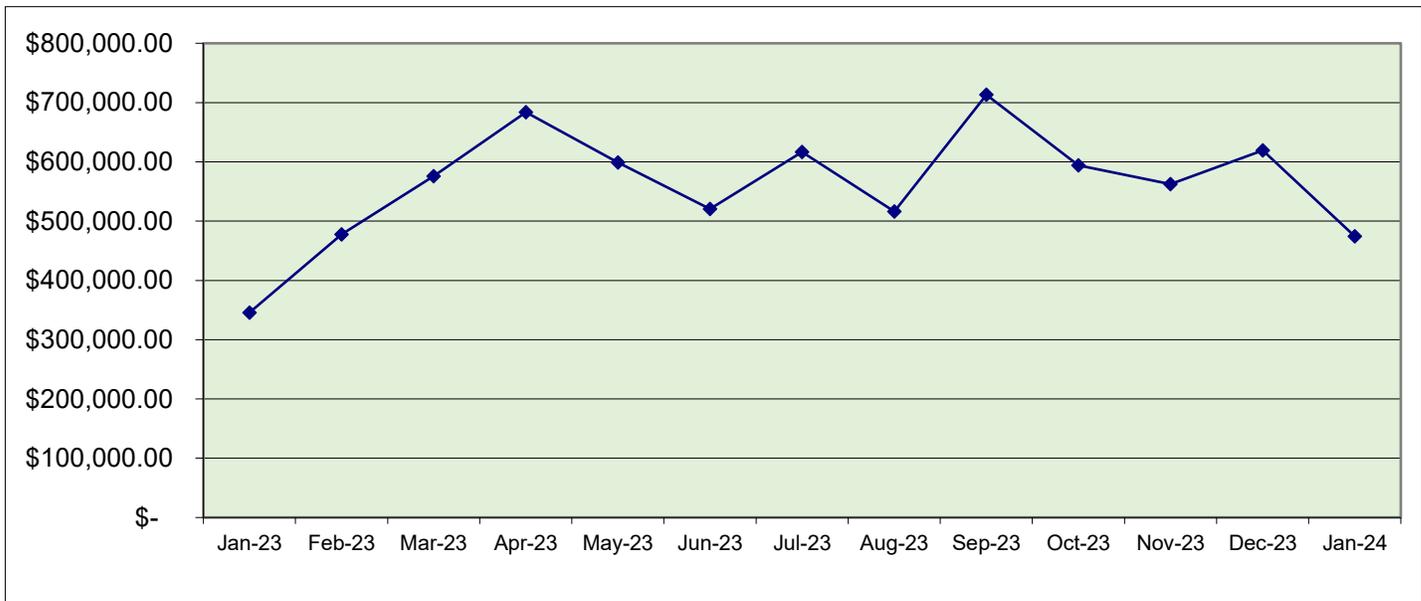
TOTAL AWARDED	\$17,035,095
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Should you have any questions regarding this report, please contact me at 843.383.3015, ext. 1203, or chastity.jenkins@hartsvillesc.gov. Thank you!

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



	A	B	C	D	E	F	G	H	I	J	K
1											
2			HUMAN RESOURCES	MONTHLY REPORT	Feb-24						
3											
4											
5	Home Department**	January Head Count	February Hire	February Termed	February Transferred Out	February Headcount	DIVERSITY				
							Asian	Black or African American	Hispanic or Latino	White	2 or More Races
6	000411 / Mayor Council Clerk	9	2	2	0	9	0	3	0	6	0
7	000412 / Court Operations	4	0	0	0	4	0	2	0	2	0
8	000413 / City Manager	1	0	0	0	1	0	0	0	1	0
9	000415 / Finance	9	0	0	0	9	0	2	0	7	0
10	000417 / Human Resources	3	0	0	0	3	0	2	0	1	0
11	000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
12	000419 / Business Navigator	1	0	0	0	1	0	1	0	1	0
13	000421 / Police Department	42	0	0	0	42	0	2	0	40	0
14	000422 / Fire Department	32	0	0	0	32	0	3	0	29	0
15	000423 / Victim's Advocate**	1	0	0	0	1	0	1	0	0	0
16	000426 / Tourism	3	0	0	0	3	0	0	0	3	0
17	000431 / Maintenance	2	0	0	0	2	0	1	0	1	0
18	000432 / Sanitation Dept.	13	0	0	0	13	0	9	0	4	0
19	000452 / Parks & Recreation	7	1	1	0	8	0	4	0	3	0
20	000453 / Streets & Grounds	12	0	1	0	12	0	7	0	5	0
21	000454 / Museum Operations	2	0	0	0	2	0	0	0	2	0
22	000500 / Water Utilities	11	0	0	0	10	0	2	0	9	0
23	000600 / Sewer Utilities	2	0	0	0	2	0	1	0	1	0
24	000700 / School Crossing Guards	7	0	0	0	7	0	2	0	5	0
25	000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
26	000900 / Water Park	3	0	0	0	3	0	0	0	3	0
27	000950/Lifeguard	3	0	1	0	3	0	0	0	3	0
28	000980 Food & Beverage	1	0	0	0	1		1			
29	000990 Guest Services	2	0	0	0	2				1	
30	Totals:	172	3	5	0	172	0	43	0	129	0
31	**Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns										
32											
33	Completed Events										
34	<i>President's Day</i>	19-Feb-24									
35											
36											
37											
38											
39											
40											
41											
42	EVENTS IN MARCH										
43	<i>Neptune Hiring Begins for Season 7</i>	3/9/2024									
44	<i>Daylight Saving's Time Begins</i>	3/10/2024									
45	<i>Take Your Student To Workday</i>	3/22/2024		Spring Forward							
46	<i>Good Friday</i>	3/29/2024									
47	<i>Easter Sunday</i>	3/31/2024		Holiday Office Closed							
48											
49											



Date: March 6, 2024
To: City of Hartsville, City Council
From: Matthew Winburn, Main Street Manager

Re: **Monthly Status Report for February**

Status Report & Updates

March Calendar of Events

6th- MSSC Assessment Visit to Hartsville | 11am-2pm | Downtown Hartsville

12th- Hartsville City Council Meeting | 5:30pm | Hartsville Council Chambers

15th- Last day to sign up for Spring Art and Wine Stroll

19th- Chats and Cheers Meeting | 6:00pm-7:00pm | Vintage Pub- 152 Mantissa Row

Looking Ahead

Main Street Hartsville has several new events planned this year to help promote Downtown Hartsville. Be on the lookout for more information, but for now save the following dates:

Spring Wine and Art Stroll- April 26th

Putterin' Around Downtown- June 21st

Destination Downtown- July-September

A complete list of City Events will be circulated soon

Current Social Media Stats:



Facebook: 8,908 Followers

Instagram: 2,010 Followers

Main Street Hartsville Occupancy rate- 95%

Businesses that closed: Hoof and Hound

Planned businesses: Hemp House

Journey Soap Bar

Jazzy Blues

February Recap

Thank you to everyone who participated in our Love Local Campaign. A lot of love went out this month, and a lot of love will continue to be spread throughout the year. Congratulations to the winner **Purrs McBarkin'**! Owner, Dave Zanoni, will be featured in an upcoming Downtown Story.

If you missed the February Downtown Story about the incredible transformation of the Hartsville Depot into DOCS Humidor, you can read about it [here](#). A special THANK YOU to LOOKY LOO for hosting our February Chats and Cheers Meeting! Be sure to give them a visit!

2024 Work Plan:

Based on conversations with downtown business and property owners, as well as with local community members, an implementation plan was created for the 2024-25 work year. The implementation plan utilizes the Four-Points Approach of organization, promotions, design, and economic vitality. Highlights include the following strategies and objectives:

Transformation Strategies

1. Execute the hARTSville Cultural District Strategic Plan
2. Main Street Hartsville develops a more sustainable and livable downtown community.
3. Main Street Hartsville is a resource for Small Business Development.

Transformation Strategy: Define the District through Arts and Culture

Why: Downtown Hartsville has a long history of historic preservation and maintaining a clean appearance in Downtown Hartsville. These principles have helped Downtown Hartsville remain the heart of Hartsville. As City Council has supported Main Street Hartsville as the champion of Downtown Hartsville, it is imperative that we clearly define who and what Main Street Hartsville is, including the boundaries, and how we tie in the surrounding overlays into Downtown Hartsville with attractive and complementary entryways. Downtown Hartsville will be seen as an attractive city with a focus on sustainability and creative placemaking. As the facilitator the new hARTSville Cultural District, we will apply the transformative applications of the arts to guide the visual parameters of the district.

Goal #1: Preserve and promote the new hARTSville Cultural District through new wayfinding signs, banners, and joggling boards

Goal #2: Create new busking and public art ordinances to help regulate public art.

Goal #3: Create new walking trail that promotes historic, cultural, and artistic assets to increase visitors to the district.

Goal #4: Work with City of Hartsville to address lighting issue downtown.

Annual Responsibilities: Offer new signage for new businesses during building renovations, continue to offer façade design consultation and resources, update MAESTRO and ESRI StoryMaps with downtown property details, work with property owners to find best solutions for space usage, execute the strategic plans of the hARTSville Cultural District.

Main Street Approach Areas: Organization, Promotion, Design

Transformation Strategy: Town & Gown Relationship

Why: Given the size of Main Street Hartsville's boundaries, we are striving to be seen as a 15-minute city. Everything you need for daily life can be found with a 15-minute walk. Additionally, we are bordered by Coker University and the SC Governor's School for Science and Mathematics, which brings over 4,000 students, faculty, and staff to Downtown Hartsville daily.

Goal #1: Work with Coker University and SCGSSM to make it easier for students to volunteer or be involved with City activities.

Goal #2: Work with Coker University to identify barriers to participation and engagement downtown; share this information with business community.

Goal #3: Work with educational institutions and business community to offer student discounts; increase the number of businesses that accept Cobra Cash.

Goal #4: Partner with Coker University to install new Coker-themed art installation.

Annual Responsibilities: Work with downtown businesses to provide data that helps them better target daytime workers, students, and downtown residents; Include Coker activities on MSH events calendar; hire Coker intern to assist with MSH projects; have more City of Hartsville presence at Coker events.

Main Street Approach Areas: Economic Vitality, Promotion, Design

Transformation Strategy: Small Business Development

Why: Downtown Hartsville must continue to make a focused and concerted effort to retain and recruit downtown businesses, foster resiliency, and assist entrepreneurs through the business cycle through resource provision. Downtown Hartsville has also positioned itself as a leading destination in the region for quality shopping, dining, culture, and entertainment. It is critical that we work to maintain and enhance our reputation as leaders in these areas as we eye a win at GAMSA.

Goal #1: Work with the City of Hartsville to produce investor opportunities and expand incentives for new businesses to move into Downtown Hartsville.

Goal #2: Improve Wi-Fi connections in Downtown Hartsville.

Goal #3: Develop new grant opportunities for small businesses to focus on new product/service expansion.

Goal #4: Produce new collateral to highlight and attract new businesses and visitors to Downtown Hartsville.

Annual Responsibilities: Update new business welcome guide, promote Main Street affiliation and program, work with community partners to produce annual events, actively promote small businesses through new marketing promotions including itineraries, storytelling, and other creative efforts.

Main Street Approach Areas: Economic Vitality, Promotion



Monthly Departmental Report – FEBRUARY 2024

Visitor Demographics 2024

MONTH	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Website	Facebook
January	10	12	25	16	5	4	72	427	2979
February	18	23	16	25	22	23	127	445	3015
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
YEAR TO DATE	28	35	41	41	27	27	199		

Visitors Signing Guest Book came from:

Vancouver, British Columbia	Nellysford, Virginia	Colorado Springs, Colorado
Fayetteville, Tennessee	St. Augustine, Florida	Richmond, Indiana
Boise, Idaho	Hollywood, S.C.	Manning, S.C.
Greenville, S.C.	McBee	Lydia
Florence	Darlington	Hartsville

Museum News:

- We reached over 3,000 likes on Facebook!
- The 46th Annual South Carolina Watermedia Society Traveling Exhibit has received so much traffic in February that we have extended the Exhibition for the month of March.
- Coming Soon: Hartsville High School IB Art students will be exhibiting in the month of April.
- Donations for February included: Hartsville Police Department uniform, vest, gas mask, Shok Baton, and department patch.



Monthly Report

Date: 2/29/2024

1. February Events
<ul style="list-style-type: none"> Hartsville Rugby Game Carolina Gators Football Game (Semi Pro Team)
2. Plans for March
<ul style="list-style-type: none"> Hartsville National Opening Day – March 9th DC Fastpitch Tournament – March 16th, 17th Top Gun Baseball Tournament - March 23rd, 24th Hartsville Area Recreation Jamboree – March 23rd Seminole 6 AAU Football Tournament March 23rd
3. Membership Count:
Current Members: 449
5. Programs:
Cardio Step: Monday and Wednesdays 9:00 a.m. – 10:00 a.m.
Let's Dance: Mondays 5:30 p.m. – 6:30 p.m.
Low Impact: Tuesday and Thursdays 9:00 a.m. – 9:30 a.m.
Zumba: Tuesday and Thursdays 10:00 a.m. – 11:00 a.m.
Yoga: Tuesday and Thursdays 9:00 a.m. 10:00 a.m.
Dance Fitness: Tuesday and Thursdays 5:30 p.m. – 6:30 pm.
Line Dancing: Wednesday 5:30 p.m. – 6:30 p.m.
Pickleball: Wednesdays 9:00 a.m. – 1 p.m. 6:00 p.m. – 8:00 p.m.

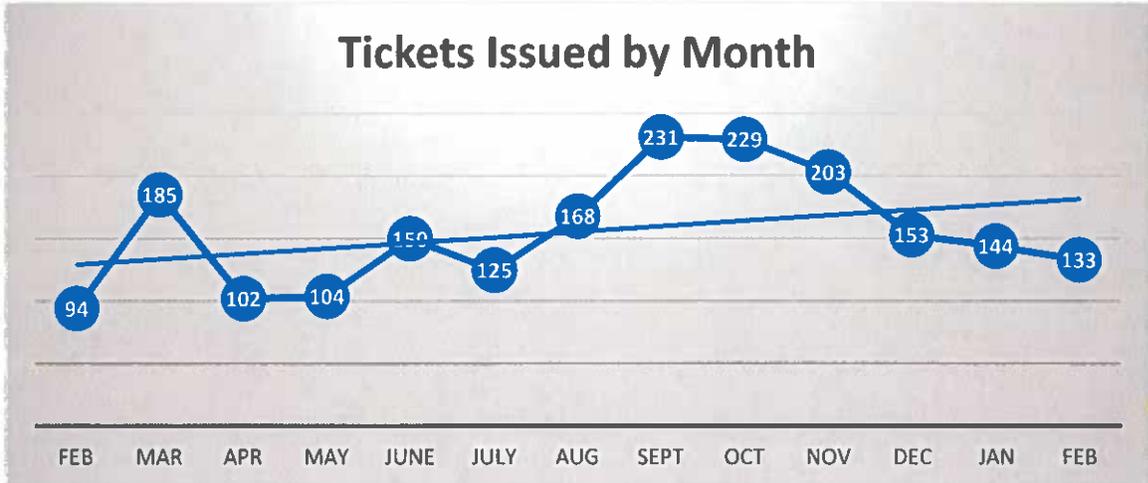
Hartsville Police Department

Monthly Report

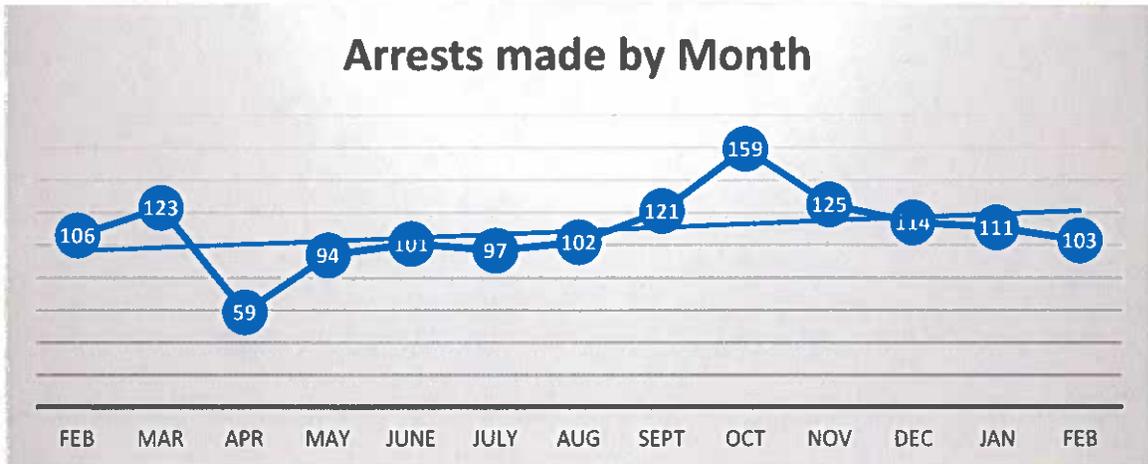


February 2024

Prepared by Kelley Woodham

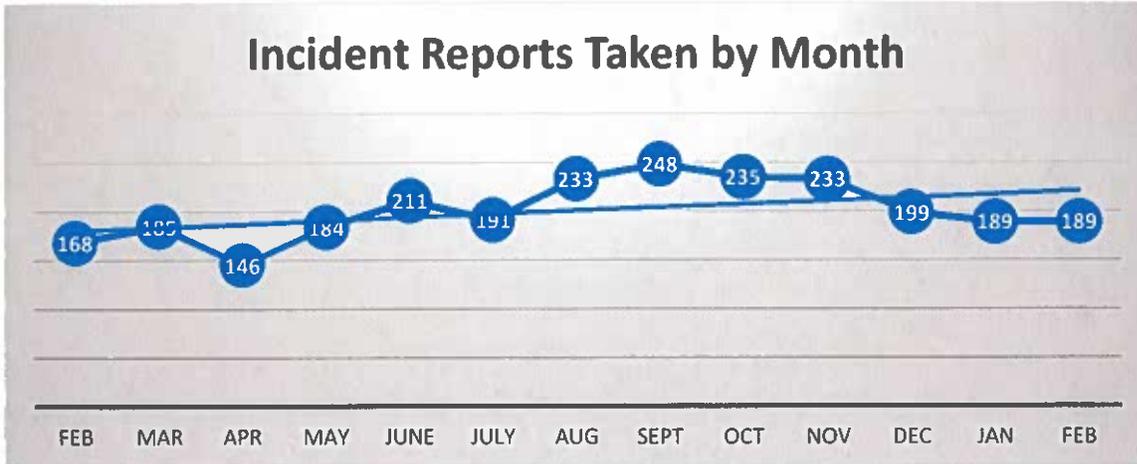


February 2024 showed a decrease in the issue of tickets from January 2023. This can be attributed the reduction in the slight number of arrest for the month of February 2024 as well as the slight decrease in reports for February 2024.



Arrest for February 2024 decreased slightly from the previous month, and was slightly below the rolling 12 month average. This drop could be due to the reduction in reports as well as tickets in February 2024.

Incident Reports Taken by Month



Incident Reports taken are a reflection of reports actually written. A report is not written for every call. Reports taken seem to fluctuate around an average of about 200 per month, with a slight decrease over the previous 12 months.

Arrestees and Victims

On average, between 60-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

February 2024 gave us 103 arrests, including 10 Juveniles (mostly drug/narcotics and NRP).

Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Burglary	1	(0% from outside City)
Assaults	17	(59% from outside City)
Car Theft	0	(0% from outside City)
Thefts	5	(100% from outside City)
Shopliftings	1	(0% from outside City)
Forgery/Fraud	0	(0% from outside City)
Drug Offenses	27	(76% from outside City)
DUI/Drunkness	4	(75% from outside City)
Non-Reported State	23	(78% from outside City)*

*Non-Reported to State offenses are generally offenses like Driving Under Suspension, Operating Uninsured, Possession of Controlled Substance, and other crimes that are outside the typical violent/property crime classifications

Totals for all arrests (including those not listed above)

74 of 103 people arrested (72%) live outside the city limits.



Date: March 6, 2024

To: City of Hartsville

From: Michelle Byers Brown, Director of Tourism and Communications

Re: Tourism and Events Report- February 2024

Current social media counts

City of Hartsville Facebook – 12,102 followers (New page followers last 28 days: 49)

City of Hartsville Instagram – 2,332 followers (New page followers last 28 days: 36)

Visit Hartsville SC Facebook – 332 followers (New page followers last 28 days 9)

Visit Hartsville SC Instagram – 1606 followers (New page followers last 28 days 12)

On Facebook, if you haven't already, please follow: <https://www.facebook.com/ItsHartsville> to follow our Tourism Department news. This page will serve as our social media outlet for tourism and social related events.

February 202 Key Sales

Gross sales- \$914.13

Taxes- \$47.73

Most popular – Hartsville Sweatshirts, Key "Sale" items, Main Street Hartsville Gift Certificates

New Items:

Hartsville Sweatshirts

Special Events Rentals

Lawton: 0

Edition: 7

Special Event Permits Issued: 1

On Going Tourism Team Projects

- Cultural District was officially announced which produced a great deal of traction in the media. Plans are underway for grant applications to add cultural assets to our City
- Dates were announced for upcoming 2024 City Events
- Continuing to learn about our new Placer AI program to enable us to gauge the success of events and economic impacts on the City
- Rack cards and calendars were created to be available at Welcome Centers around the State
- Social Media posts saw an increase, and the response was very well received.

- Sponsorship packets were designed to go out the first week of March to acquire sponsors for our social events throughout the year (Heart of the Holidays Sponsorship Packets will be available in the Summer)
- We have worked closely with HR and Neptune Island to provide collateral for recruiting and also a PR Campaign (radio, digital, print advertising) to increase applicants and community awareness.





**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: 4468 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval of a one year lease of 149 W Carolina Avenue to the DC Humane Society.

BACKGROUND SUMMARY:

Approval of a one year lease of 149 W Carolina Avenue to the DC Humane Society.

IMPACT IF DENIED:

The City will lose \$6,000 in annual rental income.

IMPACT IF APPROVED:

The City will receive \$6,000 in annual rental income.

FINANCIAL IMPACT:

The City will receive \$500 monthly in rental income.

ATTACHMENTS:

Description

- ▣ ORD 4468
- ▣ ORD 4468 Lease Agreement

ORDINANCE 4468

AN ORDINANCE TO LEASE THE PROPERTY AT 149 WEST CAROLINA AVENUE TO DARLINGTON COUNTY HUMANE SOCIETY.

WHEREAS, the City of Hartsville owns the building at 149 West Carolina Avenue; and,

WHEREAS, Darlington County Humane Society wishes to lease the property for use as retail space; and,

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the City of Hartsville that the City does hereby lease the building at 149 West Carolina Avenue to Darlington County Humane Society for a one-year term beginning May 1, 2024 and ending April 30, 2025 for \$500.00 monthly.

NOW, THEREFORE BE IT FURTHER ORDAINED, that the City Manager is hereby authorized to execute the negotiated lease agreement document.

NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the _____th day of _____ 2024 and to become effective upon final reading.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk

First Reading: March 12, 2024
Public Hearing:
Final Reading:

THIS AGREEMENT is made and entered by and between **THE CITY OF HARTSVILLE**, hereafter the **LANDLORD**, as owner of the leasehold property described and identified here below, and **DARLINGTON COUNTY HUMANE SOCIETY**, hereafter the **TENANT**.

WITNESSETH:

LEASEHOLD PROPERTY: The LANDLORD agrees to lease unto the TENANT the Office Building located at 149 West Carolina Ave. The said building is located in the City of Hartsville, County of Darlington, and State of South Carolina.

PARKING: TENANT'S employees, agents, and contractors shall have the right to park on the gravel and asphalt areas behind the leasehold property which are not reserved for other businesses. The LANDLORD may specify parking to be used by the TENANT in the future.

TERM OF LEASE: This lease shall run for a period of one (1) year, from the 1st day of May, 2024, to the 30th day of April, 2025.

RENTAL PAYMENTS: TENANT agrees to pay monthly amounts of five hundred dollars (\$500) rent for the said leasehold premises due on the first day of each month. In the event such payment is not made within ten (10) days after it is due, the TENANT shall pay the LANDLORD a late charge of \$100.00.

OTHER CONSIDERATION: TENANT agrees to pay any ad valorem property taxes related to the leasehold premises during the term of this lease or any extensions hereof which the LANDLORD may be held responsible for.

FORFEITURE: Notwithstanding the foregoing, if any monthly payment is more than thirty (30) days late, the LANDLORD shall have the option to declare all the TENANT'S rights hereunder forfeited, and the LANDLORD, may proceed without notice to eject the TENANT and enforce the collection of rents that are in arrears in any manner provided by law, together with all costs and attorney's fees incurred by the LANDLORD in so doing.

LIEN CREATED IN FAVOR OF LANDLORD: TENANT stipulates and covenants that all property, motor vehicles, goods, and merchandise and all other property placed in and upon the rental premises is owned by the TENANT in its own right, and shall become subject to the statutory lien for unpaid rents, arrearages, and late rent payments.

ALTERATIONS TO LEASEHOLD PROPERTY: TENANT shall not be permitted to make any changes to the leasehold property without advance written approval from the LANDLORD and all such changes to the leasehold premises shall become the property of the LANDLORD.

RIGHTS AND RESPONSIBILITIES:

TENANT shall be responsible for the payment of any utility bills related to the TENANT'S occupancy and use of the leasehold premises.

TENANT shall be responsible for any damages done on the premises either by the TENANT, its agents, servants, or employees, and the TENANT shall, at TENANT'S own expense, make all repairs of such damage.

TENANT shall surrender the leasehold property back to the LANDLORD at the end of the term of this lease agreement in broom clean, good order and condition, reasonable wear and tear excepted.

LANDLORD shall not be responsible to the TENANT, its agents, servants, or employees for any damages which may be caused by water, storm, sleet, snow or for any other damages whatsoever in any manner caused by the occupancy of the said leasehold premises.

TENANT shall be responsible to maintain renter's insurance during the term of this agreement and any extensions thereof, including casualty or theft insurance, on all personal property which the TENANT maintains within the leasehold premises.

TENANT shall, at TENANT'S expense, obtain and maintain in force for the mutual benefit of TENANT and the LANDLORD a commercial general liability insurance policy with a combined minimum limit of \$1,000,000.00.

LANDLORD shall maintain casualty insurance coverage on the improvements on the leasehold premises to protect the LANDLORD'S interest, but LANDLORD shall not be responsible for any loss of the TENANT'S personal property through casualty or theft during the occupancy of the premises.

TENANT SHALL HOLD LANDLORD HARMLESS. Notwithstanding any other provision of this agreement, the TENANT agrees to hold the LANDLORD harmless from any and all claims for damages or injuries that may be made against the LANDLORD arising from the TENANT'S use of the leasehold premises during the term of this lease or any extensions hereof.

PEACEFUL OCCUPATION OF LEASEHOLD PREMISES. Subject to the other conditions of this agreement, LANDLORD guarantees TENANT'S peaceful occupation of the leasehold premises during the term of this agreement or any extensions thereof, PROVIDED HOWEVER, the LANDLORD shall have the right to enter the leasehold premises for the purpose of viewing the premises to see that no waste or damage is being committed and for purposes of showing the leasehold premises to prospective purchasers.

LEASE NOT ASSIGNABLE. This lease is not assignable and the TENANT shall not sublet any portion of the leasehold premises without the written consent of the LANDLORD.

EARLY TERMINATION OF LEASE. The TENANT shall opt out of this lease agreement with six (6) months advanced written notice to LANDLORD.

RECITALS. This lease agreement supersedes all prior written or oral agreements and can be amended only through a written agreement signed by both parties; this lease agreement is entered into for good and valuable consideration, which the parties hereby acknowledge; this lease agreement is binding upon both parties, their successors and assigns; and this lease agreement is entered by the parties of their own free will and accord.

This lease agreement is entered into this _____ day of _____, 2024.

Daniel P. Moore
City Manager
City of Hartsville
PO Drawer 2497
Hartsville, SC 29551

Kyle Segars
Charter Member
Darlington County Humane Society
PO Box 1655
Hartsville, SC 29551

WITNESSES:

WITNESSES:

Attest: _____
Andrea D. Crenshaw, City Clerk

{Seal}



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 03-24-01 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval to adopt the 2023 Pee Dee Region Hazard Mitigation Plan under the Disaster Mitigation Act of 2002.

BACKGROUND SUMMARY:

FEMA regulations under the Disaster Mitigation Act of 2002 require local governments adopt a Hazard Mitigation Plan every five years as a post disaster recovery plan and guide. The proposed Hazard Mitigation Plan can be viewed at [RES032401 - Hazard Mitigation Plan.pdf](#)

IMPACT IF DENIED:

The Hazard Mitigation Plan will be out of date and the City will be ineligible for FEMA grant funds to local governments.

IMPACT IF APPROVED:

The updated Pee Dee Region Hazard Mitigation Plan will be adopted and the City will be eligible for FEMA grant funds to local governments.

ATTACHMENTS:

Description

▢ RES032401

RESOLUTION 03-24-01

ADOPTING THE 2023 PEE DEE REGIONAL HAZARD MITIGATION PLAN.

WHEREAS, the Federal Emergency Management Agency (FEMA) under the Disaster Mitigation Act of 2002, an amendment to the Stafford Act; and,

WHEREAS, local governments are required to have a Hazard Mitigation Plan to guide local governments through a post disaster recovery; and,

WHEREAS, the Darlington County Emergency Management Department contributed to the development of the Pee Dee Regional Hazard Mitigation Plan written by the Pee Dee Council of Government to include hazard mitigation goals and actions; and,

WHEREAS, the City of Hartsville Fire Chief reviewed the Regional Hazard Mitigation Plan and recommends approval and adoption of the plan; and,

WHEREAS, FEMA regulations require that local governments adopt a Hazard Mitigation Plan in order to be eligible for FEMA hazard mitigation grant funds that may be allocated for use by local governments to implement actions that are included in the plan.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the 2023 Pee Dee Regional Hazard Mitigation Plan is hereby approved and adopted.

NOW, THEREFORE BE IT FURTHER RESOLVED by the Mayor and Council of the City of Hartsville that the City Manager is authorized to execute any necessary documents.

NOW, THEREFORE BY IT FINALLY RESOLVED in meeting duly advertised and assembled the ____ day of _____ 2024.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 03-24-02 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval to allocate the remaining ARPA funds for projects.

BACKGROUND SUMMARY:

The City of Hartsville was allocated approximately \$3.7 million in ARPA funds. The remaining funds must be allocated to projects by December 31, 2024 and spent by December 31, 2026.

ATTACHMENTS:

Description

- ▢ RES032402

RESOLUTION 03-24-02

APPROVAL TO AUTHORIZE EXPENDITURE OF A PORTION OF THE AMERICAN RESCUE PLAN ACT FUNDS BY THE CITY OF HARTSVILLE.

WHEREAS, on March 11, 2021, H.R. 1319, also known as the American Rescue Plan, was signed into law; and,

WHEREAS, the \$1.9 trillion emergency relief bill provides \$65.1 billion to municipal governments to respond to the COVID-19 public health emergency, offset revenue losses, bolster economic recovery and provide premium pay for essential workers; and,

WHEREAS, the City of Hartsville has been allocated approximately \$3,754,739; and.

WHEREAS, remaining funds of the American Rescue Plan’s emergency relief allocation to the City of Hartsville must be obligated to projects by December 31, 2024; and,

WHEREAS, the remaining funds will be obligated for funding projects at the amounts shown below.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that authorization for the funding amounts shown below from the American Rescue Plan Act Funds (ARPA) is hereby approved.

<u>Project</u>	<u>Funding</u>
Parks & Recreation Improvements	\$450,000.00
Fourth Street & Railroad Avenue Project	150,000.00
Sixth Street Corridor Revitalization	400,000.00
Downtown Lighting Enhancements	100,000.00
Citywide Security Cameras	100,000.00
Human Society Campaign	60,000.00
<hr/>	
Total	\$1,260,000.00

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Hartsville that the City Manager is authorized to execute any documents and transactions needed.

NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED on the _____th day of _____ 2024.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 03-24-03 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval to apply for a SC Forestry Commission Grant.

BACKGROUND SUMMARY:

Approval to apply for an Urban and Community Forestry grant to the SC Forestry Commission for tree planting and lighting plan for downtown Hartsville.

ATTACHMENTS:

Description

- ▣ RES 032-4-03

RESOLUTION 03-24-03

APPROVAL TO APPLY FOR SOUTH CAROLINA FORESTRY COMMISSION GRANT.

WHEREAS, the City of Hartsville desires to apply for South Carolina Forestry Commission grant funds via the Urban and Community Forestry Grant Program; and,

WHEREAS, the City of Hartsville seeks to fund a tree planting and lighting plan for Downtown Hartsville that will cost approximately One Hundred Thousand Dollars (\$100,000); and,

WHEREAS, the City of Hartsville seeks a grant in the amount of approximately Eighty Thousand Dollars (\$80,000), with a commitment to fund Twenty Thousand Dollars (\$20,000) to satisfy the matching requirements of the grant; and,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the application for the South Carolina Forestry Commission grant is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute all required documents.

BE IT HEREBY RESOLVED, in meeting duly advertised and assembled the ____th day of _____ 2024.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 03-24-04 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval to apply for a South Carolina Department of Public Safety (SCDPS) grant.

BACKGROUND SUMMARY:

Approval to apply for a Justice Assistance Grant (JAG) through SCDPS for the upgrade and purchase of law enforcement radios to meet changing technology requirements of the statewide Palmetto 800 communication system for law enforcement and other first responders.

ATTACHMENTS:

Description

- RES 03-24-04

RESOLUTION 03-24-04

APPROVAL TO APPLY FOR A SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY (SCDPS) GRANT.

WHEREAS, the City of Hartsville desires to apply for South Carolina Department of Public Safety (SCDPS) Grant Funds via the Justice Assistance Grant (JAG) program; and,

WHEREAS, the City of Hartsville seeks to fund radio upgrades for Hartsville Police Department (HPD) that will cost approximately One Hundred Two Thousand Ninety-Five Dollars (\$102,095); and,

WHEREAS, these radio upgrades are necessary for Hartsville Police Department (HPD) to have radios that are compliant and operational with the changing primary public safety radio system in South Carolina; and,

WHEREAS, the City of Hartsville seeks a grant in the amount of approximately Ninety-One Thousand Eight Hundred Eighty-Six Dollars (\$91,886), with a commitment to fund Ten Thousand Two Hundred Nine Dollars (\$10,209) to satisfy the matching requirements of the grant; and,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the application for the South Carolina Department of Public Safety grant is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute all required documents.

BE IT HEREBY RESOLVED, in meeting duly advertised and assembled the _____th day of _____ 2024.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Motion to enter Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Exiting Executive Session and Verifying Executive Session Items discussed.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Council may take action on matters discussed in Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
3/12/2024

To: City Council
From: City Manager

Ordinance Number: Council Calendars Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

City Council and Hartsville Events Calendars etc.

ATTACHMENTS:

Description

- ▣ March 2024
- ▣ April 2024
- ▣ MSH Calendar of Events

March 2024

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27
	29	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 25	26	27	28	29	Mar 1	2
3	4	5	6	7	8	9
10	11 5:30pm Airport Advisory Bd - Airport Board Room (1083 Airport Road) - City Council	12 5:30pm Council Regular Mtg - Chambers - City Council	13	14 4:00pm HHA - S. Park Apts	15	16 9:00am Shamrock Shenanigans Color Run (Hartsville YMCA)
17	18	19	20 5:15pm ARB Mtg - Chambers - City 6:30pm Museum Comm - Museum	21	22	23 10:00am Community Easter Eggstravaganza @ Coker
24	25 5:30pm Planning Comm - Chambers - City Council	26	27	28	29 Good Friday City Offices Closed	30 12:00pm SC Annual Statement of Economic Interests Filing Deadline
31	Apr 1	2	3	4	5	6

April 2024

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2	3	4	5	6
7	<div data-bbox="338 602 600 688" style="border: 1px solid green; padding: 2px;">5:30pm Airport Advisory Bd - Airport Board Room (1083 Airport</div> <div data-bbox="338 691 600 777" style="border: 1px solid green; padding: 2px;">5:30pm Main Street Hartsville Adv Brd - Council Chambers -</div>	<div data-bbox="625 602 888 688" style="border: 1px solid green; padding: 2px;">5:30pm Council Regular Mtg - Chambers - City Council</div>	<div data-bbox="913 602 1176 688" style="border: 1px solid green; padding: 2px;">5:00pm Parks & Rec Adv Comm Mtg - TB Thomas Sports Ctr</div>			
14			<div data-bbox="913 854 1176 940" style="border: 1px solid green; padding: 2px;">5:15pm ARB Mtg - Chambers - City Council</div>		<div data-bbox="1484 854 1747 940" style="border: 1px solid green; padding: 2px;">6:00pm Spring Wine and Art Stroll</div>	
21						
28	<div data-bbox="338 1354 600 1440" style="border: 1px solid green; padding: 2px;">5:30pm Planning Comm - Chambers - City Council</div> <div data-bbox="338 1443 600 1529" style="border: 1px solid green; padding: 2px;">6:00pm Joint County Dinner Meeting - Town of Lamar Hosts</div>		May 1			

Calendar of Events- 2024

City of Hartsville and Main Street Hartsville

MARCH

19- Chats and Cheers	6pm-7pm	Vintage
23- Community Easter Eggstravaganza	10am-12pm	Coker University

APRIL

8- Main Street Hartsville Advisory Board Meeting	5:30pm	Council Chambers
13- Hartsville Farmers Market	9am-12pm	Cargill Way
16- Chats and Cheers	6pm-7pm	Coker University
26- Spring Wine and Art Stroll*	6pm-8pm	Downtown District

MAY

11- Hartsville Farmers Market	9am-12pm	Cargill Way
11- Screen on the Green	8:30pm	Burry Park
17- Downtown Block Party	6pm-9pm	E. College Ave.
21- Chats and Cheers	6pm-7pm	Sam Kendalls

JUNE

8- Hartsville Farmers Market	9am-12pm	Cargill Way
8- Screen on the Green	8:30pm	Burry Park
10- Main Street Hartsville Advisory Board Meeting	5:30pm	Council Chambers
18- Chats and Cheers	6pm-7pm	Peace of Heaven
21- Putterin' Around Downtown*	12pm-8pm	Downtown District
21- Downtown Block Party & Golf Cart Parade*	6pm-9pm	E. College Ave.

JULY

8- Destination Downtown Begins*	All Day	Downtown District
13- Hartsville Farmers Market	9am-12pm	Cargill Way
13- Screen on the Green	8:30pm	Burry Park
16- Chats and Cheers	6pm-7pm	SPC Credit Union
19- Downtown Block Party & Hot Dog Eating Contest	5pm-9pm	E. College Ave.

AUGUST

6- National Night Out	6pm-8pm	Burry Park
10- Hartsville Farmers Market	9am-12pm	Cargill Way
10- Screen on the Green	8:30pm	Burry Park
12- Main Street Hartsville Advisory Board Meeting	5:30pm	Council Chambers
16- Back to School Downtown Block Party	6pm-9pm	E. College Ave.
20- Chats and Cheers	6pm-7pm	TBA

Calendar of Events- 2024

City of Hartsville and Main Street Hartsville

SEPTEMBER

6- Destination Downtown Ends	All Day	Downtown District
14- Hartsville Farmers Market	9am-12pm	Cargill Way
14- Screen on the Green	8:30pm	Burry Park
17- Chats and Cheers	6pm-7pm	TBA
20- PARKing Day*	TBA	Downtown District
20- Downtown Block Party	6pm-9pm	E. College Ave.

OCTOBER

11- Downtown Scarecrow Crawl*	All Day	Downtown District
12- Hartsville Farmers Market	9am-12pm	Cargill Way
14- Main Street Hartsville Advisory Board Meeting	5:30pm	Council Chambers
22- Chats and Cheers	6pm-7pm	TBA
24- Treats on the Streets* & Costume Contest	5pm-7pm	Downtown District

NOVEMBER

11- Veterans Day Celebration	11am-12pm	Burry Park
<i>Heart of the Holidays Festival</i>		
21- Downtown Open House and Tree Lighting	6pm-9pm	Downtown District
22- Heart of the Holidays Wine & Art Walk*	6pm-8pm	Downtown District
23- Heart of the Holidays Carnival & Craft Show	11am-3pm	Downtown District
23- Heart of the Holidays Holiday Ball	8pm-11pm	Lawton Park
21- Holiday Window Decorating Contest Kickoff*	6pm	Downtown District
21- Downtown Light Crawl Kickoff	6pm	Downtown District
30- Shop Small Saturday*	All Day	Downtown District

DECEMBER

7- Pictures with Santa	TBA	Hartsville Museum
7- 2024 Hartsville Christmas Parade	6pm	Fifth and Carolina

*Requires sign up for participation