



**AGENDA**  
CITY OF HARTSVILLE, SOUTH CAROLINA  
REGULAR CITY COUNCIL MEETING  
TUESDAY, DECEMBER 10, 2024 - 5:30 PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, DECEMBER 6, 2024 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

COUNCIL MEETINGS ARE AVAILABLE BY VISITING:

<https://www.youtube.com/channel/UCyZJVNHT8NtgJrqplYpde4w> \*PLEASE ALLOW 3-5 BUSINESS DAYS FOR POSTING.

1. CALL TO ORDER - MAYOR
2. INVOCATION, PLEDGE AND CIVILITY PLEDGE
3. APPROVAL OF MINUTES
  - a. MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE NOVEMBER 12, 2024 REGULAR CITY COUNCIL MEETING AND THE DECEMBER 3, 2024 SPECIAL CITY COUNCIL MEETING.
4. PRESENTATIONS
  - a. Public Comments
5. MANAGER UPDATE

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports  
November 2024 Draft Minutes/Reports
- b. Departmental Reports  
November 2024 Reports

NEW BUSINESS

6. FIRST READING ORDINANCE 4485: AN ORDINANCE ACCEPTING THE DONATION AND CONVEYANCE OF PROPERTY LOCATED WITHIN AND INCLUDING PORTIONS OF TAX MAP PARCEL NUMBERS 057-03-01-038, 057-03-01-099, 057-03-01-102; LOCATED AT THE CORNER OF SOUTH FOURTH STREET AND EAST WASHINGTON STREET IN HARTSVILLE, SOUTH CAROLINA.
  - a. Reading by Title and Presentation - City Manager
  - b. Approval of First Reading and Waiving of Complete Reading
7. RESOLUTION 12-24-01: APPROVAL OF MUNICIPAL STATE HIGHWAY PROJECT AGREEMENT WITH SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION (SCDOT).
8. RESOLUTION 12-24-02: TO AUTHORIZE ALLOCATION AND EXPENDITURE OF THE REMAINING AMERICAN RESCUE PLAN ACT FUNDS.

### EXECUTIVE SESSION

9. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(2) FOR DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED PURCHASE OF PROPERTY.
10. MOTION: TO EXIT AND VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
11. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

### INFORMATION ONLY

- a. Calendars and Other Items

### ADJOURNMENT



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Minutes Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Approval of Minutes of the November 12, 2024 Regular City Council Meeting and the December 3, 2024 Special City Council Meeting.

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**IMPACT IF DENIED:**

**ATTACHMENTS:**

Description

- ▢ Minutes - November 12 2024 RM
- ▢ Minutes - December 3, 2024 SM



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
REGULAR CITY COUNCIL MEETING  
TUESDAY, NOVEMBER 12, 2024 - 5:30 PM  
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Hancock  
Mayor Pro-Tem Caldwell  
Councilmember Braddock  
Councilmember DeLaine  
Councilmember Hungerpillar  
Councilmember Mack  
Councilmember Meadows

### Executive Staff:

City Manager Moore  
Assistant City Manager/CFO Caulder  
City Clerk Crenshaw  
Dir of Tourism & Communications Brown  
Fire Chief Burr  
Human Resources Director Jones  
Parks & Recreation Dir Robinson  
Police Chief Snellgrove

Attorney – None

Press – Stephan Drew, News & Press

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, NOVEMBER 8, 2024 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 5:30pm and asked Councilmember Mack to lead in the invocation, Pledge of Allegiance and Civility Pledge.

MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE OCTOBER 8, 2024 REGULAR CITY COUNCIL MEETING – APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

### PRESENTATIONS

#### Proclamations

Mayor Hancock signed a proclamation declaring December 6, 2024 as Arbor Day to Stephen Wild, Streets and Grounds Supervisor and City Arborist.

Main Street Hartsville Update – Jenny Boulware, Director of Main Street SC & Matt Winburn, Manager of Main Street Hartsville gave an update on the Main Street Hartsville program and an overview of the Main Street SC program. Main Street Hartsville is one of only five accredited programs in the state. The Main Street program focuses on economic development and historic preservation with the goal of expanding the successes of downtown to other areas of the city.

Eagle Scout Project Presentation – Natalie Traver, 316 Mourning Dove Lane, Hartsville, is a Life Scout planning her Eagle Scout project to achieve her Eagle Scout status. Her proposed project is an outdoor stage to be located at Burry Park in downtown Hartsville. Her presentation to the Architectural Review Board was approved if an ADA compliant ramp was added. The plans and rendering are being updated to include an ADA ramp.

Councilmember Hungerpillar thanked her for choosing Hartsville for her project and looks forward to the completed project.

Councilmember Mack commended her efforts and asked if her materials will require paint or stain for maintenance. Ms. Traver explained the stage will be made of treated lumber that should not require continued treatment.

Skatepark Presentation – Dr. Megan Woosley-Goodman & Casey Copeland, Sk8Hartsville, presented a proposal for building a skatepark in Hartsville at Byerly Park named Big Heart Skate Park. The Sk8Hartsville group envisions a safe admission free park where people of all ages and abilities can come together. They presented a petition with 1200 signatures and letters of support from the Trent Hill Center, Cypress Edventures, LOL Steam Center and Clemson Extension Service. The Park and Recreation Advisory Board gave the proposal a recommendation. The Sk8Hartsville group estimates the skatepark will require an estimated one-third acre of property from the City of Hartsville and cost approximately \$400,000 to build which the group is ready to fund raise to cover the cost. They asked for the City of Hartsville to provide the place, staff and maintain the park as this can only be accomplished with the City of Hartsville on board.

Public Comments – None.

This time has been set aside for any person to express ideas, concerns, comments or issues that are not on the agenda.

*-Please state your name and address for the record.*

*-Please limit your comments to two minutes.*

*-State law prohibits the Council from acting on items that do not appear on the agenda.*

#### MANAGER UPDATE

City Manager Moore provided an update on the status of the Master Plan. The draft version of the plan will be reviewed by the Master Plan PAC on Thursday, November 14<sup>th</sup>. The PAC members will review the draft and send their comments back to the Boudreaux Group for updates. The final Master Plan document is on track to be ready in December.

City Manager Moore reminded all about the Heart of the Holidays events starting Thursday, November 21<sup>st</sup> with the Downtown Open House and continuing Friday and Saturday. Everyone is invited to attend the festivities.

#### CONSENT AGENDA - Received as Information Only

#### UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4484: AN ORDINANCE AUTHORIZING THE SALE OF APPROXIMATELY 6.95 ACRES REAL PROPERTY IDENTIFIED AS TAX MAP PARCEL NUMBERS 056-14-01-027 AND 056-14-01-900, LOCATED AT 712 SOUTH EIGHTH STREET – APPROVED.

Reading by Title and Presentation - City Manager Moore explained this is an agreement for a contract for the development of fifty-eight townhomes on the former Lincoln Village property.

Approval

allows the Connelly Group to move forward with their tax credit application to SC Housing.

Open/Close Public Hearing (State name and address for record) – Mayor – None.

Motion: Caldwell; Second: Mack; Carried: All ayes.

Councilmember Mack commended the Connelly Group as their proposal has all of what it needs to be successful. They came to Council with plans and she certainly appreciates anything we can do to the project.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1)(2) FOR DISCUSSION OF APPOINTMENTS ON BOARDS, COMMISSIONS, AND COMMITTEES AND NEGOTIATIONS INCIDENT TO PROPOSED CONTRACTUAL ARRANGEMENTS RELATED TO THE MULTI COUNTY BUSINESS PARK AND RECREATION – APPROVED.

Motion to amend to add discussion of personnel matters: Caldwell; Second: Hungerpillar; Carried with All Ayes as Amended.

Motion to approve as amended: Caldwell; Second: Mack; Carried with All Ayes.

MOTION: TO EXIT AND VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 11-24-01: CONFIRMATION TO THE GOVERNORS OFFICE OF APPOINTMENT RECOMMENDATIONS TO HARTSVILLE PARKING, BEAUTIFICATION AND BUSINESS IMPROVEMENT COMMISSION – APPROVED.

Motion to recommend appointment of Dan Moses with term expiring 06/30/2026: Caldwell; Second: Meadows; Carried: All ayes.

INFORMATION ONLY

Calendars and Other Items

ADJOURNMENT without objection at 7:22pm.

\_\_\_\_\_  
Casey Hancock, Mayor

ATTEST: \_\_\_\_\_  
Andrea D. Crenshaw, CMC, City Clerk



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
SPECIAL CITY COUNCIL MEETING  
TUESDAY, DECEMBER 3, 2024 - 11:00 AM  
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Hancock  
Mayor Pro-Tem Caldwell @ 11:11am  
Councilmember Braddock  
Councilmember DeLaine  
Councilmember Hungerpillar @ 11:10am  
Councilmember Mack  
Councilmember Meadows

### Executive Staff:

City Manager Moore  
Assistant City Manager/CFO Caulder  
City Clerk Crenshaw  
Dir of Tourism & Communications Brown  
Business Services Director Brown  
Parks & Recreation Dir Robinson  
Special Projects Director Skipper  
Police Chief Snellgrove

Attorney – None

Press – None

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, NOVEMBER 26, 2024 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 11:02am and asked Councilmember Mack to lead in the invocation, Pledge of Allegiance and Civility Pledge.

Councilmember Mack asked everyone to join in a moment of silence for McColl Mayor George Garner.

### DISCUSSION & MANAGER UPDATE

#### DISCUSSION OF ARPA FUNDS ALLOCATION

City Manager Moore reviewed all ARPA funds already allocated and explained all ARPA funds must be allocated by December 31, 2024. The remaining funds to be allocated are \$190,052. After Council's input at the Strategic Planning Session staff sought out quotes as requested. The projects with costs were reviewed and discussed as:

- Gateway signs at City entrances (2) - \$55,000
- Campbell Street repaving - \$30,000
- Christmas decorations/Seasonal lighting - \$75,052
- HPD second story option redesign – \$30,000

A resolution to obligate the remaining ARPA funds will be included on the December 10<sup>th</sup> agenda for consideration.

#### DISCUSSION REGARDING TRUCK ROUTE OPTIONS

City Manager Moore explained that large trucks are currently prohibited in the City limits unless making a delivery/pick-up and those trucks are required to use a direct route to the location. Sonoco re-routed trucks to enter on Sonoco Road at Fifth Street and exit onto Patrick Highway.

Councilmember DeLaine explained the trucks going to the Cotton Gin using Sixth Street cause noise, traffic and hazards. Sixth Street is home to the Boys and Girls Club, active churches, and Pride Park to

name a few. On weekdays, Sixth Street sees traffic from Hartsville High School and Butler Academy in addition to the large trucks. He commended the owner of the Cotton Gin for previous efforts and wants to collaborate with him and the community to mitigate the immediate problem. A discussion of truck route modification options to help protect residential areas followed including the proposed streetscape plan for Sixth Street with bump outs and stop signs. Current ongoing traffic studies will move forward to update traffic counts and provide accurate data to assist with discussion and development of options.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(2) FOR DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED PURCHASE AND DONATION OF PROPERTIES – APPROVED.

Motion: Caldwell; Second: Mack; Carried with All Ayes.

MOTION: TO EXIT AND VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

Councilmember Meadows recused himself from discussion of the donation of property, excused himself and exited the room during the discussion due to a potential conflict of interest.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

ADJOURNMENT without objection at 12:10pm.

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Casey Hancock, Mayor

ATTEST: \_\_\_\_\_  
Andrea D. Crenshaw, CMC, City Clerk





REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Public Comments Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

This time has been set aside for any person to express ideas, concerns, comments or issues that are not on the agenda.

*-Please state your name and address for the record.*

*-Please limit your comments to two minutes.*

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REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Boards, Commissions and Committees Draft Minutes and Reports for November 2024.

**ATTACHMENTS:**

Description

- ▣ Architectural Review Board



**MINUTES  
CITY OF HARTSVILLE  
ARCHITECTURAL REVIEW BOARD MEETING  
WEDNESDAY, NOVEMBER 20, 2024, 5:15PM**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, NOVEMBER 18, 2024, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE, CALL 843-383-3018.

**Members present:** Chairman Bobby Goodson, Vice Chairman Marci Tuten, Candace Holcombe, Deborah Gandy, and Brandy Stellingworth. **Absent:** Jonathan Lee and Daniel Poaps. **Guests:** Maya Traver and Natalie Traver. **Staff:** Christopher Hoffman and Brenda Kelley. **Press:** Absent.

**Call to Order/Welcome**

Chairman Bobby Goodson called the meeting to order at 5:15p.m.

**Minutes**

Tuten made a motion to approve the October 16, 2024, meeting minutes with a revision to change Ms. Traver's title from Eagle Scout to Life Scout; Second: Holcombe; Carried: All in favor.

**Oath of Office**

Recently elected board member, Brandy Stellingworth, took the Oath of Office.

**Old Business**

**Applications**

**Natalie Traver/Eagle Scout Project – 131 Cargill Way (Burry Park) – community stage**

At the October meeting Ms. Natalie Traver, Life Scout presented her design for a community stage at Burry Park. The board approved the design contingent upon a resubmittal to the board for ADA accessibility. Ms. Traver resubmitted the design to include ADA accessibility. Tuten made a motion to approve the design as presented; Second: Holcombe; Carried: All in favor.

**Adjournment**

Goodson made a motion to adjourn without objection at 5:24p.m. The next meeting is scheduled for Wednesday, December 18, 2024, at 5:15p.m. in Council Chambers at City Hall.

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Chairman Bobby Goodson

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Date



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

City Departmental Reports for November 2024.

**ATTACHMENTS:**

Description

- ▣ Animal Control
- ▣ Business License Revenue
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development - Permit Activity
- ▣ Development - Planning & Zoning
- ▣ Environmental Services
- ▣ Financial
- ▣ Fire Incidents
- ▣ Fire Recovery
- ▣ Grants
- ▣ Hospitality Revenue
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Tourism & Events



## Animal Control

START DATE	EVENT TYPE	ADDRESS	NOTES
No Items found			

No animal control calls to report for the month of November.

# Monthly Departmental Report: Business License

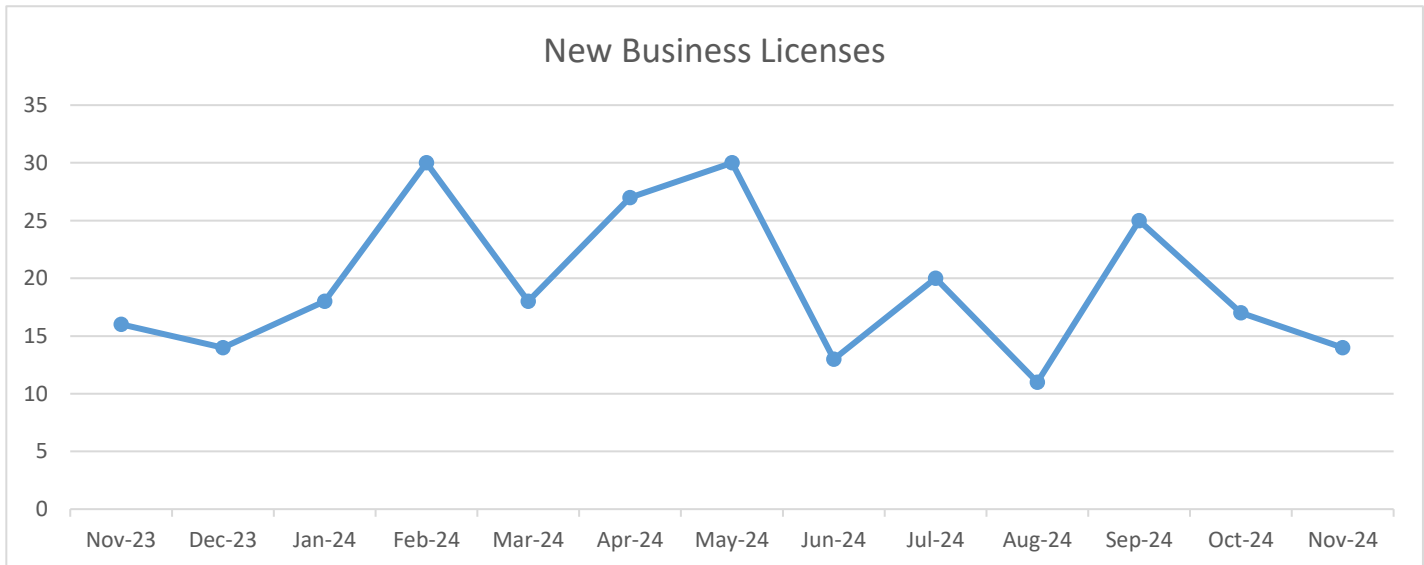


## Monthly Revenue Report

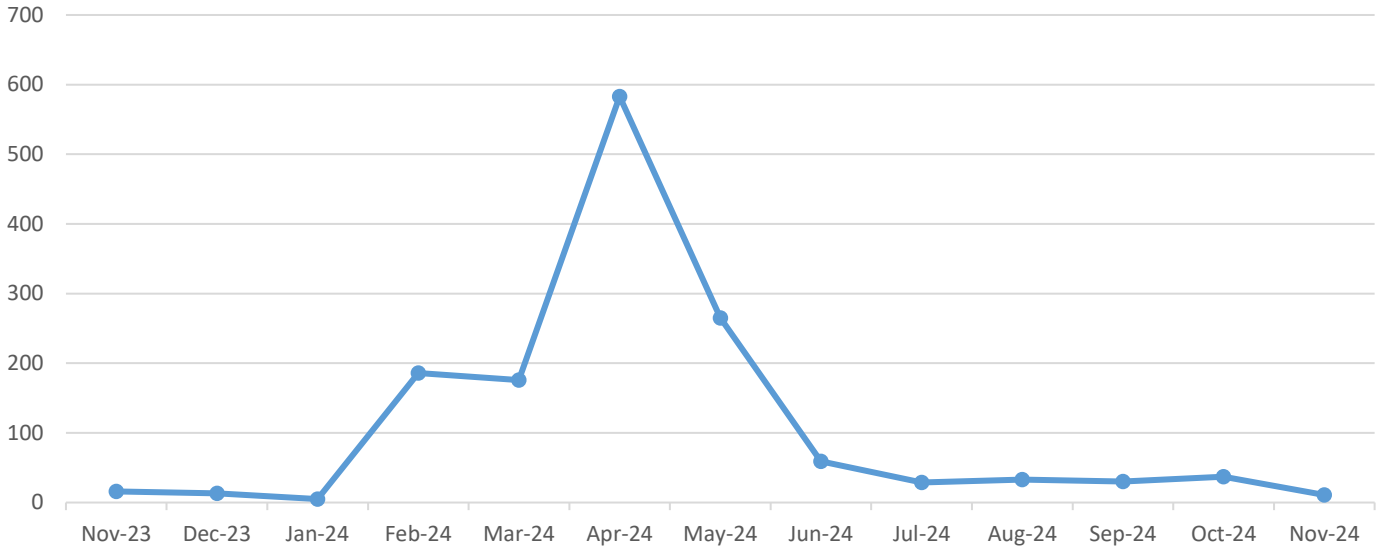
Month of: November 2024

New Business Licenses:	14
Business License Renewals (2024 - 2025):	11
Amount Collected:	\$5,623.99
Total Business Licenses for 2023 - 2024:	1,490
Total Business Licenses for 2024 - 2025:	1,697

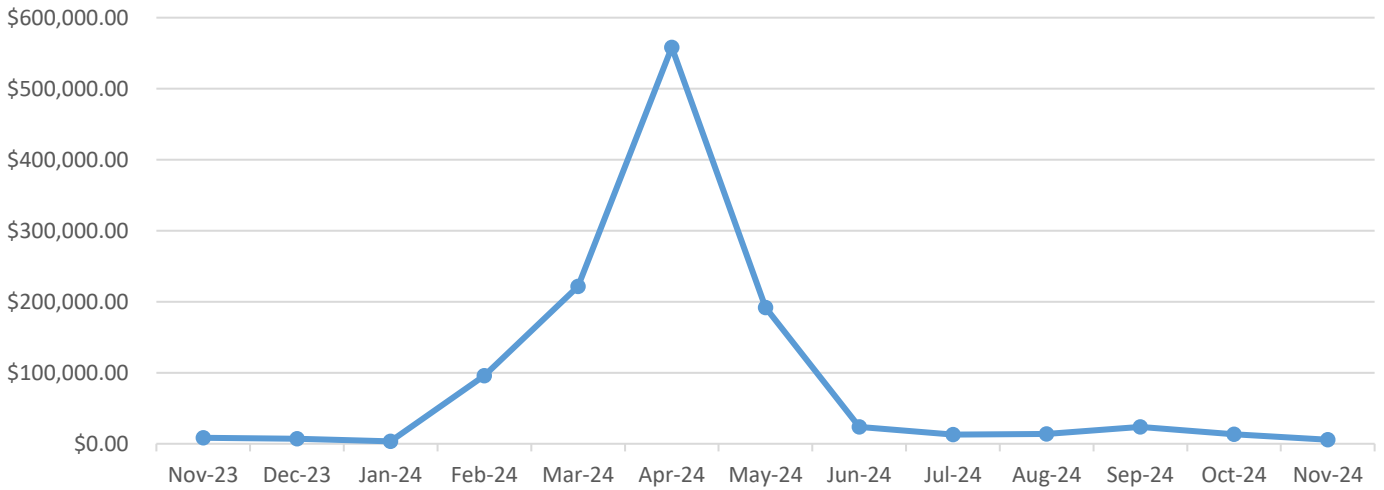
	New Business Licenses	Renewals	Total Payments
Nov-23	16	16	\$8,229.48
Dec-23	14	13	\$6,946.59
Jan-24	18	5	\$3,434.20
Feb-24	30	186	\$96,012.94
Mar-24	18	176	\$221,423.66
Apr-24	27	583	\$558,298.85
May-24	30	265	\$192,017.96
Jun-24	13	59	\$23,628.69
Jul-24	20	29	\$12,940.26
Aug-24	11	33	\$14,023.59
Sep-24	25	30	\$23,749.59
Oct-24	17	37	\$13,520.49
Nov-24	14	11	\$5,623.99
<b>TOTAL</b>	<b>253</b>	<b>1443</b>	<b>\$1,179,850.29</b>



### Business License Renewals



### Business License Payments





# City of Hartsville Code Enforcement Activity

11/01/2024 - 11/30/2024

Case Date	Violation Address	Violation Name	Violation Status
11/1/2024	200 South Fourth Street	IPMC: 308.1 Accumulation of rubbish or garbage	Active
11/1/2024	200 South Fourth Street	IPMC: 308.1 Accumulation of rubbish or garbage	Active
11/4/2024	609 Wilson Drive	IPMC: 308.1 Accumulation	Active
11/4/2024	417 Kenwood Ave	IPMC: 302.4 Weeds	Active
11/21/2024	Fourth Street	IPMC: 308.1 Accumulation of rubbish or garbage	Active
11/21/2024	Fourth Street	IPMC: 302.4 Weeds	Active
11/21/2024	Corner of Myrtle Street and Campbell	IPMC: 302.4 Weeds	Active
11/22/2024	405 Swift Creek Road,	IPMC: 308.1 Accumulation of rubbish or garbage	Active

Total Records: 8

12/2/2024



# November 2024 Codes Activity Map

November 2024 Code Enforcement Activity.xlsx



IPMC: 308.1 Accumulation of Rubbish or Garbage



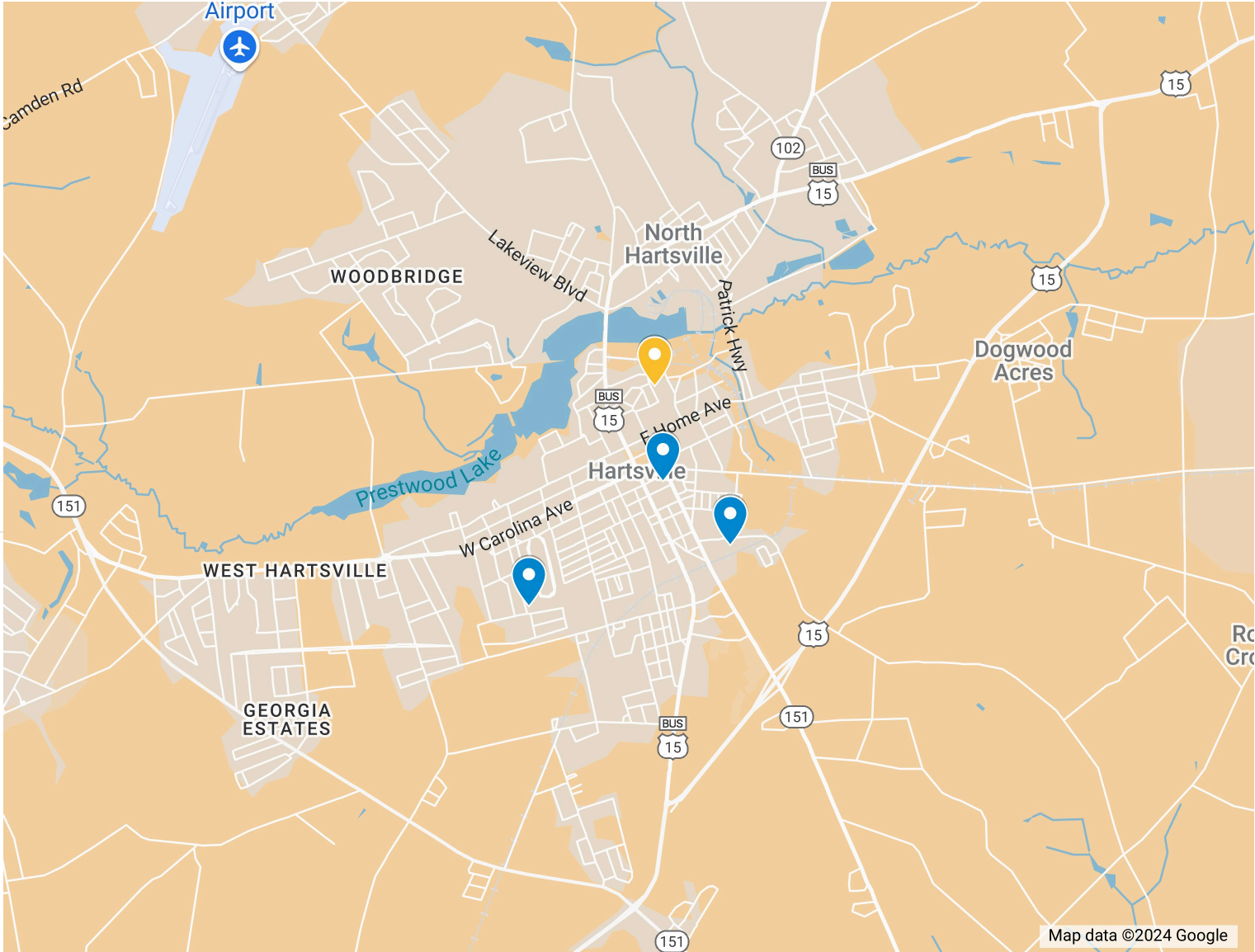
IPMC: 308.1 Accumulation of Rubbish or Garbage



IPMC: 302.4 Weeds



IPMC: 308.1 Accumulation of Rubbish or Garbage





# City of Hartsville

11/01/2024 - 11/30/2024

Company Name	Parcel Address	Payment Date	Permit #	Issued Date	Fee Name	New Calculation
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**Group: 2620240071**

Boatwright Homes of Hartsville	405 W Home Avenue	11/20/2024	2620240071		Re-Inspection First	25.00
						<b>25.00</b>

**Group Total: 1**

**Group: 2620240075**

Theodore Benjamin	404 S 11TH ST	11/22/2024	2620240075		Re-Inspection First	25.00
						<b>25.00</b>

**Group Total: 1**

**Group: 2620240119**

GT Construction LLC	1415 Retail Row	11/11/2024	2620240119	11/11/2024	Building/Repair Permit	420.00
						<b>420.00</b>

**Group Total: 1**

**Group: 2620240129**

Pee Dee Building Systems LLC	109 2nd Avenue	11/27/2024	2620240129		Building/Repair Permit	1,237.00
						<b>1,237.00</b>

**Group Total: 1**

**Group: 2620240136**

Anderson Plumbing and Industrial, Inc	300 E COLLEGE AVE	11/7/2024	2620240136		Building/Repair Permit	65.00
						<b>65.00</b>

**Group Total: 1**

**Group: 2620240138**

Acai Express	1407 Retail Row	11/12/2024	2620240138	11/12/2024	Building Inspection	25.00
						<b>25.00</b>

**Group Total: 1**

**Group: 2620240140**

Fast Point	1316 S FIFTH ST	11/4/2024	2620240140	11/4/2024	Electrical, Plumbing, Gas	75.00
						<b>75.00</b>

Group Total: 1

Group: 2620240142

Sandhills Roofing	321 Emmary Street	11/5/2024	2620240142		Building/Repair Permit	120.00
						<b>120.00</b>

Group Total: 1

Group: 2620240144

GHOENS Roofing	514 Millikin Avenue	11/8/2024	2620240144		Building/Repair Permit	40.00
						<b>40.00</b>

Group Total: 1

Group: 2620240145

Craig Barnhart	329 Security Drive	11/25/2024	2620240145		Building/Repair Permit	70.00
						<b>70.00</b>

Group Total: 1

Group: 2620240147

Palacios Roofing LLC	215 Gandy Drive	11/7/2024	2620240147		Building/Repair Permit	25.00
						<b>25.00</b>

Group Total: 1

Group: 2620240149

AHSC Inc	630 Colony Road	11/7/2024	2620240149	11/7/2024	Electrical, Plumbing, Gas	105.00
						<b>105.00</b>

Group Total: 1

Group: 2620240154

Rivers Plumbing & Electric of Chesterfield, LLC	621 S 5th Street	11/12/2024	2620240154		Electrical, Plumbing, Gas	135.00
						<b>135.00</b>

Group Total: 1

Group: 2620240155

Gaja Lakshmi Inc	907 W Carolina Avenue	11/21/2024	2620240155	11/21/2024	Building Inspection	25.00
						<b>25.00</b>

Group Total: 1

Group: 2620240157

Spivey Property Group, LLC	516 Elm Street	11/14/2024	2620240157	11/14/2024	Building Inspection	25.00
						<b>25.00</b>

Group Total: 1

Group: 2620240158

Poole Street Social	620 POOLE ST	11/18/2024	2620240158	11/18/2024	Building Inspection	25.00
						<b>25.00</b>

Group Total: 1

Group: 2620240159

Edwards Sons Plumbing and Electrical	302 Brewer Avenue	11/14/2024	2620240159	11/14/2024	Electrical, Plumbing, Gas	55.00
						<b>55.00</b>

Group Total: 1

Group: 2620240161

West Shore Homes	205 Cannon Drive	11/19/2024	2620240161		Electrical, Plumbing, Gas	305.00
						<b>305.00</b>

Group Total: 1

Group: 2620240164

West Propane	300 E COLLEGE AVE	11/25/2024	2620240164		Gas Inspections	30.00
						<b>30.00</b>

Group Total: 1

Group: 2620240165

West Shore Homes	428 Commanchee Street	11/19/2024	2620240165		Electrical, Plumbing, Gas	195.00
						<b>195.00</b>

Group Total: 1

Group: 2620240166

West Shore Homes	421 E Richardson Circle	11/22/2024	2620240166		Building/Repair Permit	105.00
						<b>105.00</b>

Group Total: 1

Group: 2620240167

DeFee Roofing LLC	1529 W Carolina Avenue	11/22/2024	2620240167		Building/Repair Permit	40.00
						<b>40.00</b>

Group Total: 1

Group: 2620240168

Craig Barnhart	329 Security Drive	11/25/2024	2620240168		Electrical, Plumbing, Gas	45.00
						<b>45.00</b>

**Group Total: 1**

**Group: 2620240171**

Cedar Creek Construction	508 Norwood Avenue	11/26/2024	2620240171		Building/Repair Permit	35.00
						<b>35.00</b>

**Group Total: 1**

**Group: 2620240177**

Ramos Electric	411 W College Avenue	11/26/2024	2620240177		Building/Repair Permit	55.00
						<b>55.00</b>

**Group Total: 1**

**Group: 2620240178**

Eddie Knotts Construction, Inc	329 W College Avenue	11/27/2024	2620240178		Building/Repair Permit	733.00
						<b>733.00</b>

**Group Total: 1**

						<b>\$ 4,040.00</b>
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<b>20%</b>	<b>\$ 808.00</b>
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**NOVEMBER 2024  
PLANNING & ZONING  
DEVELOPMENT REPORT**

**ARCHITECTURAL REVIEW BOARD**

**SEPTEMBER**

- Oath of Office
- Natalie Traver – 131 Cargill Way – outdoor community stage ADA compliance

**OCTOBER**

- Election of Officers
- Natalie Traver – 131 Cargill Way – outdoor community stage
- SC Life LLC – 145 W. Home Ave. – wall sign

**PLANNING COMMISSION**

**NOVEMBER**

Meeting Cancelled (No Submissions)

**OCTOBER**

Meeting Cancelled (No Submissions)

**Online Resources**

<https://www.hartsvillesc.gov/business-navigator/planning-and-zoning/>

**ZONING & SIGN PERMITS/PLAT APPROVAL**

**Zoning Permits**

- 381 Pines Drive – New Construction – Single Family Residence
- 329 W. College Ave. – New Construction – Single Family Residence
- 333 W. College Ave. – New Construction – Single Family Residence

**Signs**

- 552 W. Carolina Ave. – Jackson Family Chiropractic – Commercial
- 580 E. Washington St. – Darlington County Humane Society – Commercial
- 408 S. Fifth St. – Red Rabbit Laundry – Commercial
- 1150 S. Fourth St. – TNT/Clyde Church of God Fireworks Stand - Commercial

**Plats**

- W. Carolina Ave. – Two (2) Vacant Lots – corner of W. Carolina Ave. & Eighth St.
- Easy St. – Two (2) Vacant Lots – Corner of Easy St. & Jordan St.

**Zoning Verification**

- 1150 S. Fourth St. – Atwell, LLC – Commercial

**Special Use**

- 1150 S. Fourth St. – Fireworks Stand – Commercial

**Monthly Departmental Report: Environmental Services**



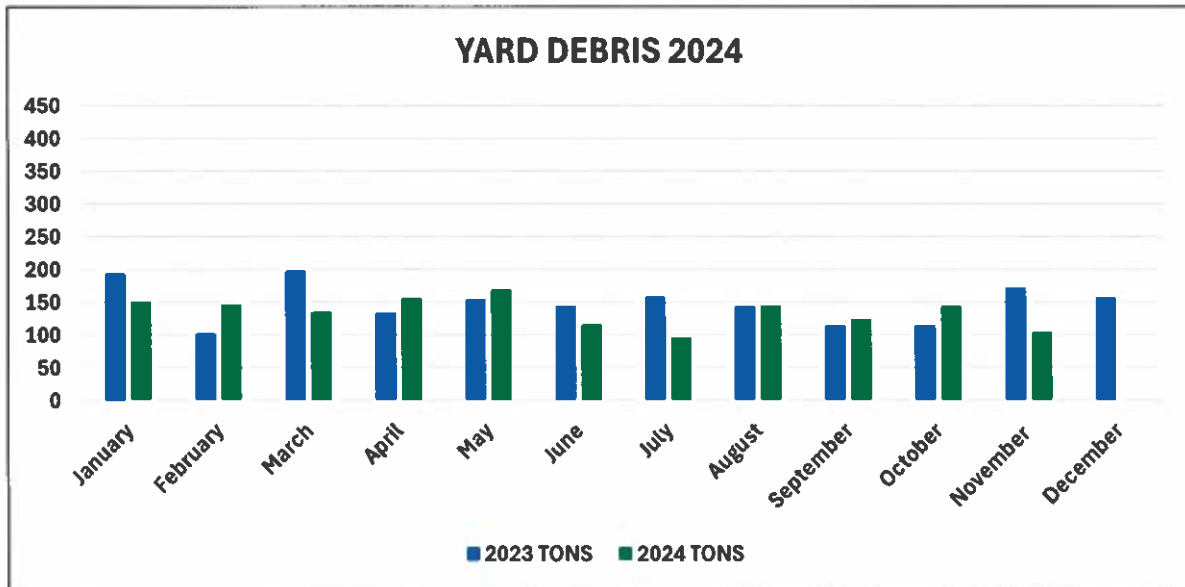
**November**

**2024**

## Departmental Report: Environmental Services

### Yard Debris 2024

MONTH	2023 TONS	2023 TRIPS	2024 TONS	2024 TRIPS	TONNAGE GAIN/LOSS	TRIPS GAIN/LOSS
January	193.72	34	150.28	29	-43.44	-5
February	102.67	16	145.97	31	43.3	15
March	198	36	134.56	30	-63.44	-6
April	134.05	26	156.48	25	22.43	-1
May	154.37	23	168.54	23	14.17	0
June	144.52	22	115.66	24	-28.86	2
July	158.25	25	95.81	20	-62.44	-5
August	143.91	25	144.11	25	0.2	0
September	114.56	19	123.54	23	8.98	4
October	114.94	23	143.77	25	28.83	2
November	172.05	31	103.78	14	-68.27	-17
December	157.3	24				
<b>TOTALS</b>	<b>1788.34</b>	<b>304</b>	<b>1482.5</b>	<b>269</b>	<b>-148.54</b>	<b>-11</b>

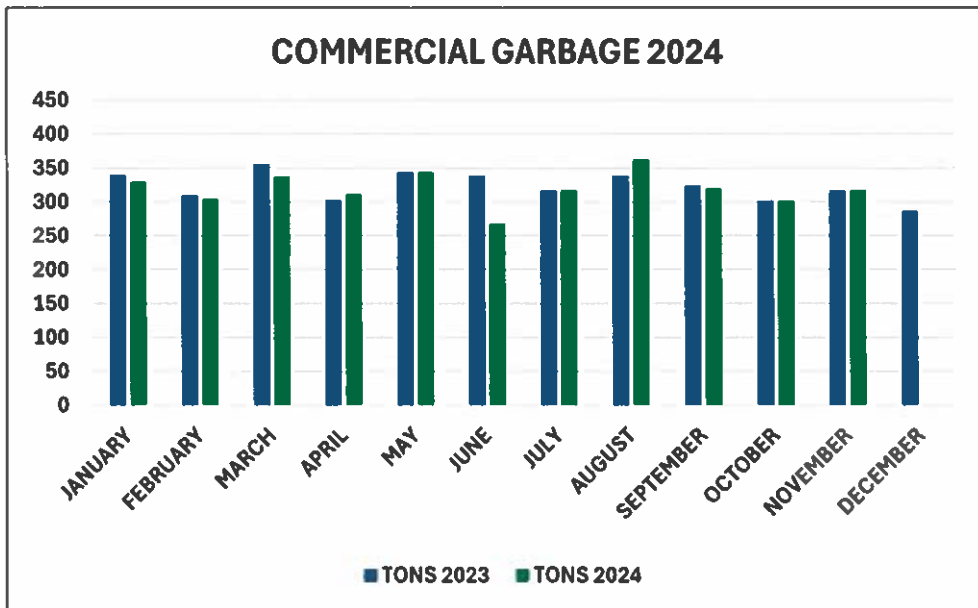




**Departmental Report: Environmental Services**

**COMMERCIAL GARBAGE 2024**

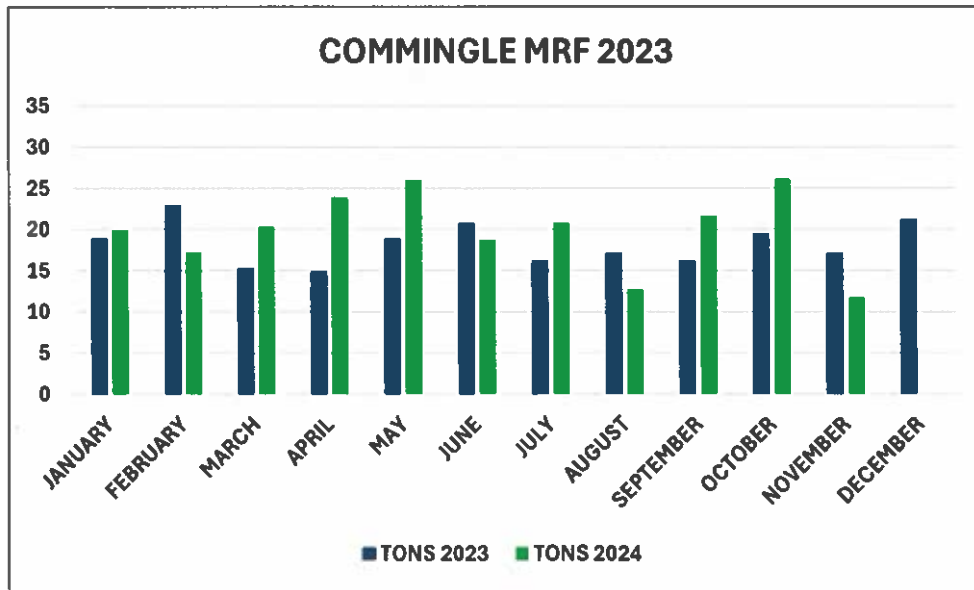
<u>MONTH</u>	<u>TONS 2023</u>	<u>TONS 2024</u>	<u>GAIN/LOSS</u>
JANUARY	338.98	329.91	-9.07
FEBRUARY	308.54	304.31	-4.23
MARCH	355	337.75	-17.25
APRIL	302.06	312.07	10.01
MAY	343.31	344.04	0.73
JUNE	337.67	268.47	-69.2
JULY	316.36	317.66	1.3
AUGUST	338.14	362.85	24.71
SEPTEMBER	322.93	319.95	-2.98
OCTOBER	301.24	301.68	0
NOVEMBER	316.2	317.93	1.73
DECEMBER	285.89		
<b>TOTALS</b>	<b>3866.32</b>	<b>3516.62</b>	<b>-63.81</b>



**Departmental Report: Environmental Services**

**COMMINGLE MRF 2024**

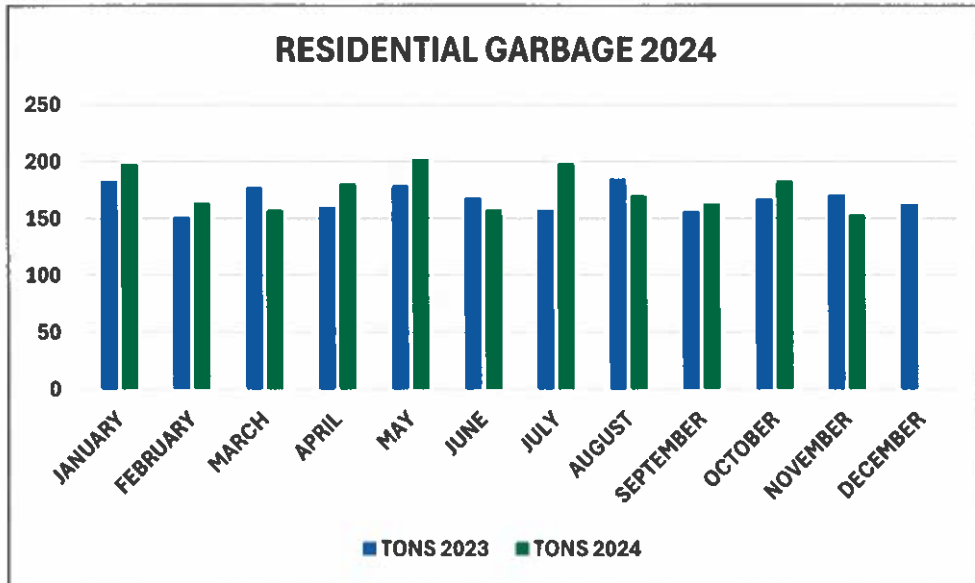
<u>MONTH</u>	<u>TONS 2023</u>	<u>TONS 2024</u>	<u>GAIN/LOSS</u>
JANUARY	19.01	19.91	0.9
FEBRUARY	22.97	17.23	-5.74
MARCH	15.37	20.34	4.97
APRIL	14.9	23.91	9.01
MAY	18.97	25.96	6.99
JUNE	20.79	18.74	-2.05
JULY	16.26	20.87	4.61
AUGUST	17.21	12.81	-4.4
SEPTEMBER	16.28	21.63	5.35
OCTOBER	19.48	26.16	6.68
NOVEMBER	17.18	11.8	-5.38
DECEMBER	21.29		
<b>TOTALS</b>	<b>219.71</b>	<b>219.36</b>	<b>20.94</b>



**Departmental Report: Environmental Services**

**RESIDENTIAL GARBAGE 2024**

<u>MONTH</u>	<u>TONS 2023</u>	<u>TONS 2024</u>	<u>GAIN/LOSS</u>
JANUARY	182.75	197.61	14.86
FEBRUARY	151.51	163.35	11.84
MARCH	177.38	157.23	-20.15
APRIL	160.31	180.2	19.89
MAY	179.03	201.55	22.52
JUNE	168.46	157.7	-10.76
JULY	157.51	197.86	40.35
AUGUST	185.09	169.96	-15.13
SEPTEMBER	156.59	162.72	6.13
OCTOBER	167.65	182.87	15.22
NOVEMBER	171.14	152.86	-18.28
DECEMBER	162.89		
TOTALS	2020.31	1923.91	66.49





# Monthly Financial Reports & Update

For the Month Ended November 30, 2024

58% Budget Remaining

Council Meeting 12/10/24

**City of Hartsville**  
**General Fund Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Property Taxes	285,823.27	538,254.01	3,217,000.00	83.27%
Payments in Lieu	-	-	200,000.00	100.00%
Franchise Fees	239,244.38	431,452.00	895,000.00	51.79%
Penalties & Interest - Taxes	997.83	6,912.40	25,000.00	72.35%
Business Licenses	4,044.84	235,088.08	2,520,950.00	90.67%
Permits	1,930.80	7,919.55	139,500.00	94.32%
Tax Revenues - State	402,406.34	1,170,956.52	2,264,058.00	48.28%
Public Safety Fees	59,898.97	201,760.96	1,160,000.00	82.61%
Parks & Recreation Fees	4,054.00	17,020.00	28,000.00	39.21%
Fines	(5,723.65)	16,074.17	47,000.00	65.80%
Special Assessments	400.00	37,670.00	158,000.00	76.16%
Investment Earnings	12,788.24	64,584.25	92,400.00	0.00%
Rents	1,700.00	8,200.00	38,050.00	78.45%
Contributions & Donations	-	38,668.00	72,000.00	46.29%
Other Financing Sources	3,536.06	11,278.89	232,150.00	95.14%
Interfund Transfers	-	-	3,640,854.28	100.00%
Sale of Assets	-	25.00	305,000.00	99.99%
Extraordinary Items	-	-	-	100.00%
	<u>1,011,101.08</u>	<u>2,785,863.83</u>	<u>15,034,962.28</u>	<u>81.47%</u>
<b>Expenditures</b>				
General & Administrative	227,545.93	607,780.80	1,737,948.01	65.03%
Mayor & Council	35,487.34	138,460.45	355,603.00	61.06%
Court Operations	20,100.85	82,034.32	185,031.00	55.66%
City Manager	48,592.81	171,414.77	426,653.00	59.82%
Information Technology	37,166.30	163,754.39	402,481.00	59.31%
Finance	86,724.83	309,079.08	703,803.00	56.08%
Legal	1,590.00	4,619.30	30,000.00	84.60%
Human Resources	50,202.32	168,411.19	386,924.00	56.47%
Mainstreet	11,365.85	38,287.48	101,596.26	62.31%
Planning and Zoning	12,542.64	47,019.53	106,488.00	55.85%
Police Department	493,719.86	2,078,231.14	4,459,407.41	53.40%
Fire Department	227,243.25	1,038,487.62	2,768,674.11	62.49%
Victims Advocate	11,301.69	41,586.41	100,239.82	58.51%
Marketing/Tourism	30,194.49	113,541.86	275,416.00	58.77%
Operations Maintenance	16,375.23	62,180.71	140,961.92	55.89%
Parks & Recreation	145,779.91	367,184.16	1,023,185.56	64.11%
Streets & Grounds	88,495.48	591,647.57	1,218,409.17	51.44%
Museum Operations	15,583.93	48,690.87	131,421.00	62.95%
Cemetery Operations	12,964.91	53,124.34	165,500.00	67.90%
Airport Operations	7,960.04	29,438.82	318,843.64	90.77%
School Crossing Guards	3,954.37	9,800.60	-	0.00%
	<u>1,584,892.03</u>	<u>6,164,775.41</u>	<u>15,038,585.90</u>	<u>59.01%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(573,790.95)</b></u>	<u><b>(3,378,911.58)</b></u>	<u><b>(3,623.62)</b></u>	

Note: Investments in the SC Local Government Investment Pool (LGIP) generated a total interest income of **\$32,474.11** for the month of Nov 2024, allocated between the General Fund (01), the Utilities Fund (02), the Community Development Fund (06), and the Fireman's Insurance Fund (09).

**City of Hartsville  
Utility Funds**

**Water/Sewer Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Charges for Services	236,278.65	1,240,839.48	2,984,500.00	58.42%
Fees	216,375.80	1,278,710.44	2,827,000.00	54.77%
Investment Earnings	12,328.15	58,388.44	105,000.00	0.00%
Rents	-	92,883.19	127,736.00	27.29%
Waterpark Services	5,348.74	828,940.27	1,971,500.00	57.95%
Other Financing Sources	-	-	3,000.00	100.00%
Interfund Transfers	-	-	1,953,812.00	0.00%
Accumulated Surplus	-	-	-	0.00%
	<u>470,331.34</u>	<u>3,499,761.82</u>	<u>9,972,548.00</u>	<u>64.91%</u>
<b>Expenditures</b>				
Water Expenditures	195,432.66	957,947.90	3,171,588.69	69.80%
Sewer Expenditures	138,096.75	1,207,661.76	3,655,737.82	66.97%
Waterpark Expenditures	71,909.72	1,064,308.11	3,089,822.26	65.55%
	<u>405,439.13</u>	<u>3,229,917.77</u>	<u>9,917,148.77</u>	<u>67.43%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>64,892.21</b></u>	<u><b>269,844.05</b></u>	<u><b>55,399.23</b></u>	

**Stormwater Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Stormwater Fees and Interfund transfers	-	-	99,286.00	0.00%
	-	-	<u>99,286.00</u>	<u>0.00%</u>
<b>Expenditures</b>				
Total Expenditures	11,009.12	39,101.20	99,286.00	60.62%
	<u>11,009.12</u>	<u>39,101.20</u>	<u>99,286.00</u>	<u>60.62%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(11,009.12)</b></u>	<u><b>(39,101.20)</b></u>	<u><b>-</b></u>	

**City of Hartsville  
Misc Funds**

**Environmental Services Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Fees	142,107.90	705,649.24	1,716,874.00	58.90%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	-	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>142,107.90</u>	<u>705,649.24</u>	<u>1,716,874.00</u>	<u>58.90%</u>
<b>Expenditures</b>				
Total Expenditures	97,898.55	446,161.62	1,686,832.48	73.55%
	<u>97,898.55</u>	<u>446,161.62</u>	<u>1,686,832.48</u>	<u>73.55%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>44,209.35</u></b>	<b><u>259,487.62</u></b>	<b><u>30,041.52</u></b>	

**Infrastructure Park Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Payments in Lieu of Taxes	51,343.00	75,981.12	715,000.00	89.37%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	1,000.00	3,000.00	3,500.00	14.29%
Extraordinary Items	-	-	-	0.00%
	<u>52,343.00</u>	<u>78,981.12</u>	<u>718,500.00</u>	<u>89.01%</u>
<b>Expenditures</b>				
Total Expenditures	10,332.98	23,920.84	510,416.72	95.31%
	<u>10,332.98</u>	<u>23,920.84</u>	<u>510,416.72</u>	<u>95.31%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>42,010.02</u></b>	<b><u>55,060.28</u></b>	<b><u>208,083.28</u></b>	

**Debt Service Fund**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Property Tax Revenues	15,833.27	26,510.26	160,000.00	83.43%
Interfund Transfers In	-	-	75,000.00	100.00%
Accumulated Surplus	-	-	28,328.00	100.00%
	<u>15,833.27</u>	<u>26,510.26</u>	<u>263,328.00</u>	<u>2.83</u>
<b>Expenditures</b>				
Total Expenditures	3,427.00	3,427.00	263,328.00	98.70%
	<u>3,427.00</u>	<u>3,427.00</u>	<u>263,328.00</u>	<u>98.70%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>12,406.27</u></b>	<b><u>23,083.26</u></b>	<b><u>-</u></b>	

**City of Hartsville  
Special Revenue Funds**

**Hospitality Taxes Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Taxes	110,353.90	524,647.77	1,290,000.00	59.33%
Penalties & Interest - Taxes	-	-	5,475.00	100.00%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>110,353.90</u>	<u>524,647.77</u>	<u>1,387,975.00</u>	<u>62.20%</u>
<b>Expenditures</b>				
Total Expenditures	10,869.39	16,756.60	1,387,975.00	98.79%
	<u>10,869.39</u>	<u>16,756.60</u>	<u>1,387,975.00</u>	<u>98.79%</u>
				0%
<b>Net Revenue (Expenditures)</b>	<b><u>99,484.51</u></b>	<b><u>507,891.17</u></b>	<b><u>-</u></b>	

**Accommodations Taxes Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Taxes	16,610.63	79,597.97	190,000.00	58.11%
Investment Earnings	-	-	-	0.00%
	<u>16,610.63</u>	<u>79,597.97</u>	<u>190,000.00</u>	<u>58.11%</u>
<b>Expenditures</b>				
Total Expenditures	913.34	2,740.02	190,000.00	98.56%
	<u>913.34</u>	<u>2,740.02</u>	<u>190,000.00</u>	<u>98.56%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>15,697.29</u></b>	<b><u>76,857.95</u></b>	<b><u>-</u></b>	



**City of Hartsville  
Recreation Enterprise Funds**

**Recreation Concessions Budget to Actual**

	<i>Nov-24</i>	<i>YTD</i>	<i>Budgeted</i>	<i>58% Budget Remaining</i>
<b>Revenues</b>				
Concessions Revenue	5,324.80	56,056.21	75,600.00	25.85%
	5,324.80	56,056.21	75,600.00	25.85%
<b>Expenditures</b>				
Total Expenditures	11,094.91	34,319.40	75,600.00	54.60%
	11,094.91	34,319.40	75,600.00	54.60%
<b>Net Revenue (Expenditures)</b>	<b><i>(5,770.11)</i></b>	<b><i>21,736.81</i></b>	<b><i>-</i></b>	



## Incident Types by Response Zones & Breakdown – November 2024

### INCIDENT TYPES

#### RESPONSE ZONE: CITY LIMITS

#### TOTAL NUMBER OF CALLS

118 - Trash or rubbish fire, contained	1
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	9
311B - Lift Assist	4
311C - Cardiac Arrest	1
311I - Fall	1
311K - Unconscious	3
322 - Motor vehicle accident with injuries	6
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	2
412 - Gas leak (natural gas or LPG)	1
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	1
531 - Smoke or odor removal	1
553 - Public Service	2
600 - Good intent call, other	1
611 - Dispatched & canceled en route	5
611A - Cancelled by EMS	2
611C - Cancelled by the Alarm Company	2
611D - Cancelled by LEO	1
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor or smoke	1
700 - False alarm or false call, other	1
711 - Municipal alarm system, malicious false alarm	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	8
740 - Unintentional transmission of alarm, other	2
745 - Alarm system activation, no fire - unintentional	2
800 - Severe weather or natural disaster, other	1
900 - Special type of incident, other	2
911 - Citizen complaint	1
<b>TOTAL</b>	<b>68</b>

**RESPONSE ZONE: DARLINGTON COUNTY**

111 - Building fire	2
113 - Cooking fire, confined to container	1
142 - Brush or brush-and-grass mixture fire	3
311 - Medical assist, assist EMS crew	11
311A - Ambulance driver	1
311C - Cardiac Arrest	1
311I - Fall	2
311K - Unconscious	2
322 - Motor vehicle accident with injuries	3
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries	3
357 - Extrication of victim(s) from machinery	1
440 - Electrical wiring/equipment problem, other	1
500 - Service call, other	1
553 - Public service	1
600 - Good intent call, other	3
611 - Dispatched & canceled en route	1
611A - Cancelled by EMS	3
611C - Cancelled by the Alarm Company	3
622A - Crash alert notification (no actual incident)	1
700 - False alarm or false call, other	1
710 Malicious, mischievous false call, other	2
735 - Alarm system sounded due to malfunction	3
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3
746 - Carbon monoxide detector activation, no CO	1
<b>TOTAL</b>	<b>57</b>

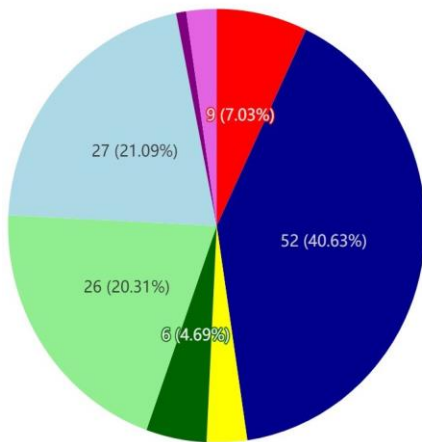
**RESPONSE ZONE: OUT OF COVERAGE AREA**

551 - Assist police or other governmental agency	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
<b>TOTAL</b>	<b>3</b>

**TOTAL CALLS FOR NOVEMBER 2024 128**

**Breakdown of Responses**

Total (128)



- 1 - Fire
- 3 - Rescue & Emergency Medical Service Incident
- 4 - Hazardous Condition (No Fire)
- 5 - Service Call
- 6 - Good Intent Call
- 7 - False Alarm & False Call
- 8 - Severe Weather & Natural Disaster
- 9 - Special Incident Type



# Fire Recovery for July 2024 - June 2025

Status	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
Payment Received	04/05/2024	24-0359	733	07/16/2024	Coker University	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	05/27/2024	24-0545	324	07/18/2024	State Farm	\$ 554.00	\$ 250.00	\$ 200.00
Payment Received	06/08/2024	24-0597	131	07/20/2024	State Farm	\$ 789.00	\$ 250.00	\$ 200.00
Payment Received	09/19/2023	23-1077	745	07/21/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 225.00	\$ 180.00
Payment Received	11/20/2023	23-1290	735	07/21/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 225.00	\$ 180.00
Payment Received	06/24/2024	24-0658	322	07/23/2024	State Farm	\$ 487.00	\$ 250.00	\$ 200.00
Payment Received	06/19/2024	24-0646	322	07/23/2024	State Farm	\$ 554.00	\$ 250.00	\$ 200.00
Payment Received	06/23/2024	24-0654	130	07/29/2024	Allstate	\$ 677.00	\$ 677.00	\$ 541.60
Payment Received	07/04/2024	24-0709	131	07/31/2024	State Farm	\$ 677.00	\$ 677.00	\$ 541.60
Payment Received	04/29/2024	24- 0442	322	08/05/2024	Zurich	\$ 584.00	\$ 584.00	\$ 467.20
Payment Received	04/11/2024	24- 0374	322	08/14/2024	Liberty Mutual	\$ 614.00	\$ 614.00	\$ 491.20
Payment Received	07/23/2024	24- 0799	131	08/15/2024	Allstate	\$ 677.00	\$ 677.00	\$ 541.60
Payment Received	07/12/2024	24-0750	735	08/21/2024	Morrell Properties LLC	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	06/24/2024	24-0658	322	08/26/2024	State Farm	\$ 237.00	\$ 237.00	\$ 189.60
Payment Received	04/16/2024	24-0404	322	09/02/2024	Auto Owners	\$487.00	\$487.00	\$389.60
Payment Received	01/02/2024	24-0004	111	09/09/2024	Allstate	\$3,332.00	\$3,332.00	\$2,665.60
Payment Received	08/03/2024	24-0846	111	09/11/2024	American Modern	\$448.00	\$448.00	\$358.40

Payment Received	11/02/2023	23-1233	322	09/15/2024	State Farm	\$596.15	\$596.15	\$476.92
Payment Received	07/29/2024	24-0825	745	09/22/2024	Kelleytown Baptist Church	\$200.00	\$200.00	\$160.00
Payment Received	08/16/2024	24-0907	745	09/26/2024	Thad Saleeby Center	\$200.00	\$200.00	\$160.00
Payment Received	07/24/2024	24-0804	735	09/29/2024	The Retreat at Carolina Bay	\$200.00	\$200.00	\$160.00
Payment Received	09/03/2024	24-0968	735	10/07/2024	Thad Saleeby Center	\$300.00	\$300.00	\$240.00
Payment Received	07/30/2024	24-0828	735	10/08/2024	Coker University	\$300.00	\$288.00	\$230.40
Payment Received	07/26/2024	24-0811	735	10/08/2024	Coker University	\$300.00	\$288.00	\$230.40
Payment Received	04/08/2024	24-0363	322	10/14/2024	Progressive	\$554.00	\$554.00	\$443.20
Payment Received	08/28/2024	24-0942	743	10/14/2024	Morrell Properties LLC	\$300.00	\$300.00	\$240.00
Payment Received	09/19/2024	24-1035	322	10/22/2024	State Farm	\$487.00	\$250.00	\$200.00
Payment Received	09/14/2024	24-1017	735	10/22/2024	Coker University	\$200.00	\$192.00	\$153.60
Payment Received	09/22/2024	24-1047	745	10/22/2024	Coker University	\$200.00	\$192.00	\$153.60
Payment Received	08/02/2024	24-0843	735	11/4/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	08/08/2024	24-0874	743D	11/4/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	08/10/2024	24-0887	735	11/4/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	08/11/2024	24-0892	735	11/4/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	09/29/2024	24-1097	735	11/4/2024	The Retreat at Carolina Bay	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	10/10/2024	24-1128	322	11/4/2024	Liberty Mutual	\$ 666.00	\$ 666.00	\$ 532.80
Payment Received	08/20/2024	24-0915	322	11/6/2024	American Automobile Insurance	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	07/31/2024	24-0834	322	11/9/2024	Liberty Mutual	\$ 554.00	\$ 554.00	\$ 443.20

<b>Payment Received</b>	<b>09/18/2024</b>	<b>24-1033</b>	<b>743D</b>	<b>11/9/2024</b>	<b>Thad Saleeby Center</b>	<b>\$ 300.00</b>	<b>\$ 300.00</b>	<b>\$ 240.00</b>
<b>Payment Received</b>	<b>09/29/2024</b>	<b>24-1100</b>	<b>735</b>	<b>11/21/2024</b>	<b>Coker University</b>	<b>\$ 300.00</b>	<b>\$ 300.00</b>	<b>\$ 240.00</b>
					<b>Grand Total:</b>	<b>\$ 18,761.15</b>	<b>\$ 16,950.15</b>	<b>\$ 13,560.12</b>



## GRANTS REPORT

ACTIVE PROJECTS	
Agency	Project
RIA - SCIIP	Water & Wastewater Improvements
Byerly Foundation	Police Youth Academy; Business Builder; Façade Grant Program; Hartsville Museum Digitization Project
SCDPS	SRO for Butler Academy
SC Dept. of Archives & History	Greenlawn & Marion Ave. Cemetery Improvements
FEMA	City Hall EOC Generator
FAA	Runway Project
SCPRT	Walking Trail, Tennis Court and Track and Field
EPA	Brownfields Assessment

APPLICATIONS SUBMITTED/PENDING NOTIFICATION			
Agency	Project	Submission Month/Year	Amount
CDBG	Improvement Grant South Hartsville	Sep-24	<b>\$750,000</b>
RIA	Black Creek Lift Station Upgrade	Oct-24	<b>\$1,482,750</b>

<b>TOTAL PENDING</b>	<b>\$2,232,750</b>
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APPLICATIONS AWARDED (2021 - PRESENT)			
Agency	Project	Award Year	Amount
SCDOC	CDBG South Park Sewer Upgrades	2021	<b>\$750,000</b>
SC Aeronautics	Terminal Building	2021	<b>\$500,000</b>
SC Aeronautics	Terminal Building & Access Road Construction	2021	<b>\$56,573</b>
FAA	Terminal Construction	2021	<b>\$666,666</b>
SCDPS	Highway Safety	2021	<b>\$58,789</b>
SCPRT	Tourism Advertising Grant	2021	<b>\$41,287</b>
RIA	Smith Street Well Project	2021	<b>\$500,000</b>
SCDOC	Opportunity Zone Study	2021	<b>\$25,000</b>
FAA	Airport Rescue Grant	2021	<b>\$32,000</b>
ARPA	ARPA Funds	2021	<b>\$1,877,365</b>
FAA	Airport Improvement Program CRSA	2022	<b>\$13,000</b>
ARPA	ARPA Funds	2022	<b>\$1,877,365</b>
Byerly Foundation	Surveillance Equipment	2022	<b>\$50,000</b>
SCPRT	Tourism Advertising Grant	2022	<b>\$40,500</b>
Duke Energy	Pride Park Improvements	2022	<b>\$15,000</b>
SCAC	Airport Stormwater Pollution Prevention Plan	2023	<b>\$23,620</b>
FEMA	Hurricane Ian Damages	2023	<b>\$9,926</b>
FEMA	Hurricane Ian Management Costs	2023	<b>\$496</b>
SCPRT	Tourism Advertising Grant	2023	<b>\$43,875</b>



APPLICATIONS AWARDED (2021 - PRESENT)			
Agency	Project	Award Year	Amount
MASC	Public Works Equipment Reimbursement	2023	\$1,045
MASC	Public Works GPR System Reimbursement	2023	\$4,000
SC Office of State Fire Marshall	VSAFE Grant; Multi-gas detector/Thermal imaging cameras	2023	\$13,350
RIA	Water & Wastewater Improvements (SCIIP Grant Match)	2023	\$500,000
RIA - SCIIP	Water & Wastewater Improvements	2023	\$8,500,000
US DOJ	Bullet Proof Vest Partnership	2023	\$4,092
SCPRT	Tourism Advertising Grant	2023	\$31,950
Duke Energy	Emergency Preparedness (Drone)	2023	\$20,000
Byerly Foundation	HFD Auto Extrication Tools	2023	\$59,151
Byerly Foundation	Hartsville Museum Digitization Project	2023	\$7,800
Byerly Foundation	Downtown Façade Grant Program	2023	\$1,377
SCDPS	SRO for Butler Academy (23-24)	2023	\$135,350
SC Dept. of Archives & History	Greenlawn & Marion Ave. Cemeteries Improvements	2023	\$526,396
Bureau of Justice Assistance (BJA)	Body Armor Vests	2023	\$3,294
Duke Energy Foundation	Pride Park Improvements	2024	\$5,000
US DOJ	Bullet Proof Vest Partnership	2024	\$3,484
FEMA	Hurricane Idalia Damages	2024	\$4,090
FEMA	City Hall Generator	2024	\$118,771
SCDHEC	Mosquito Control Equipment	2024	\$32,785
SC Arts Commission	Cultural District Marketing	2024	\$450
SC Forestry Commission	Hartsville Downtown District Master Plan	2024	\$56,727
Environmental Protection Agency (EPA)	Brownfield Assessment Grant	2024	\$500,000
MASC	Training Reimbursement (Public Works)	2024	\$1,400
MASC	Bunker Gear Reimbursement (HFD)	2024	\$4,000
MASC	Body Armor Vests Reimbursement (HPD)	2024	\$2,000
MASC	Radios Reimbursement (HPD)	2024	\$4,000
MASC	Confined Space Tripod Kit Reimbursement (Public Works)	2024	\$1,203
SCPRT	Tourism Advertising Grant	2024	\$41,702
SCPRT	Outdoor Walking Trail Repairs at Byerly Park	2024	\$50,000
SCPRT	Tennis Court Resurfacing at Byerly Park	2024	\$75,000
SCPRT	Track and Field Track at Byerly Park	2024	\$100,000
SCDPS	SRO for Butler Academy (24-25)	2024	\$95,751
SCDPS	JAG Radio Upgrades & Replacement	2024	\$112,135
SCDHEC	Mosquito Control Equipment	2024	\$17,489

<b>TOTAL AWARDED</b>	<b>\$17,615,252</b>
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**APPLICATIONS AWARDED (2021 - PRESENT)**

<b>Agency</b>	<b>Project</b>	<b>Award Year</b>	<b>Amount</b>
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Should you have any questions regarding this report, please contact me at 843.383.3015, ext. 1203, or [chastity.jenkins@hartsvillesc.gov](mailto:chastity.jenkins@hartsvillesc.gov). Thank you!

# Monthly Departmental Report: Finance



## Monthly Revenue Report

Month of: November 2024

Hospitality taxes collected: (taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	\$ 110,353.90
Accommodation taxes collected: (taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	\$ 16,610.63
Revenue collected for Cemetery Lots:	\$0.00

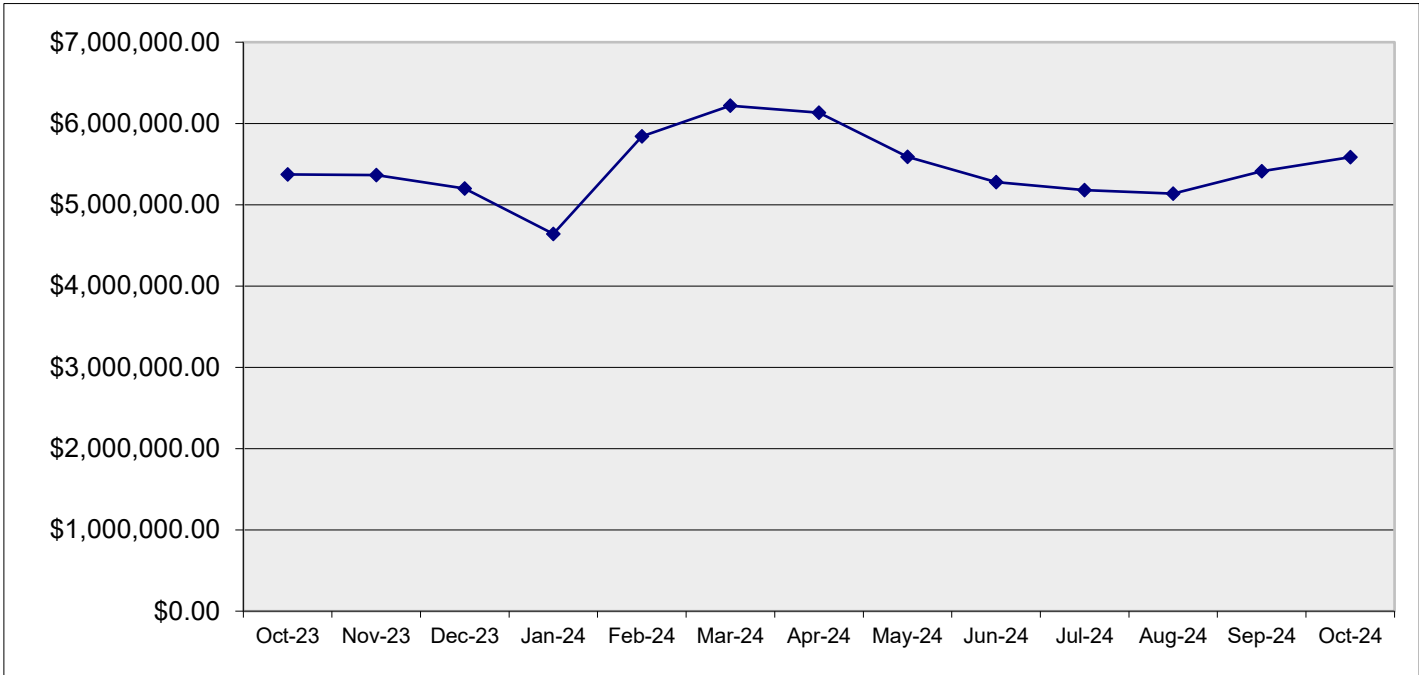
### Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid	
Oct-23	\$5,372,872.24	\$	107,457.89	\$ (2,072.87)	\$ 464.25	\$ 105,849.27
Nov-23	\$5,366,726.30	\$	107,334.53	\$ (2,100.73)	\$ 776.87	\$ 106,010.67
Dec-23	\$5,200,320.89	\$	104,006.37	\$ (2,039.94)	\$ 343.90	\$ 102,310.33
Jan-24	\$4,641,862.19	\$	92,837.28	\$ (1,844.91)	\$ 16.85	\$ 91,009.22
Feb-24	\$5,843,301.46	\$	116,865.97	\$ (2,075.35)	\$ 1,495.38	\$ 116,286.00
Mar-24	\$6,218,630.31	\$	124,380.56	\$ (2,233.10)	\$ 1,589.38	\$ 123,736.84
Apr-24	\$6,132,506.26	\$	122,650.18	\$ (2,313.67)	\$ 699.59	\$ 121,036.10
May-24	\$5,590,629.48	\$	111,812.62	\$ (2,139.23)	\$ 546.75	\$ 110,220.14
Jun-24	\$5,278,599.89	\$	105,572.01	\$ (2,100.68)	\$ 48.74	\$ 103,520.07
Jul-24	\$5,178,426.91	\$	103,568.59	\$ (1,888.48)	\$ 899.05	\$ 102,579.16
Aug-24	\$5,135,540.32	\$	102,710.82	\$ (1,878.93)	\$ 451.41	\$ 101,283.30
Sep-24	\$5,412,989.62	\$	108,259.80	\$ (2,021.78)	\$ 810.22	\$ 107,048.24
Oct-24	\$5,585,141.85	\$	111,735.40	\$ (2,092.62)	\$ 885.42	\$ 110,528.20
<b>TOTAL</b>	<b>\$70,957,547.72</b>	<b>\$</b>	<b>1,419,192.02</b>	<b>\$ (26,802.29)</b>	<b>\$ 9,027.81</b>	<b>\$ 1,401,417.54</b>

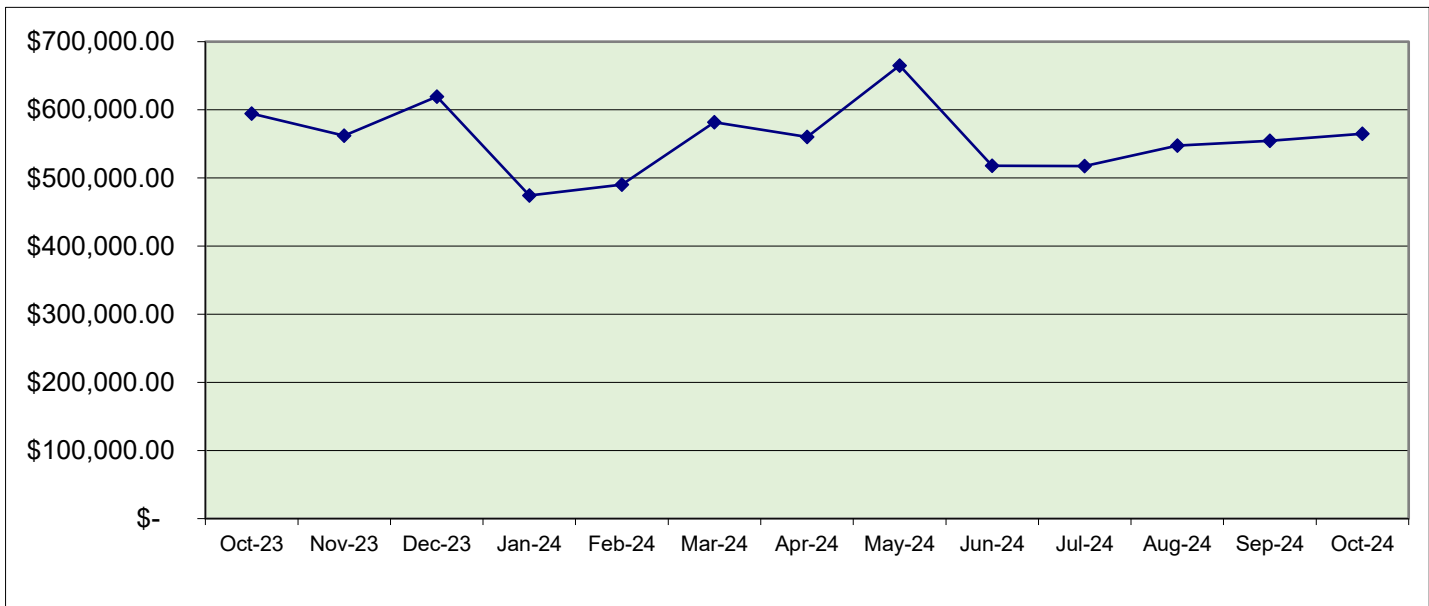
### Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid	
Oct-23	\$ 594,256.50	\$	17,827.70	\$ (318.92)	\$ 188.14	\$ 17,696.92
Nov-23	\$ 562,155.98	\$	16,864.68	\$ (319.70)	\$ 87.91	\$ 16,632.89
Dec-23	\$ 619,279.11	\$	18,578.37	\$ (451.56)		\$ 18,126.81
Jan-24	\$ 474,257.45	\$	14,227.74	\$ (284.57)		\$ 13,943.17
Feb-24	\$ 490,382.52	\$	14,711.46	\$ (278.48)	\$ 78.69	\$ 14,511.67
Mar-24	\$ 581,937.77	\$	17,458.14	\$ (320.11)	\$ 145.22	\$ 17,283.25
Apr-24	\$ 560,321.90	\$	16,809.65	\$ (336.18)		\$ 16,473.47
May-24	\$ 665,055.83	\$	19,951.68	\$ (399.03)		\$ 19,552.65
Jun-24	\$ 517,791.87	\$	15,533.75	\$ (310.67)		\$ 15,223.08
Jul-24	\$ 517,567.53	\$	15,527.02	\$ (310.52)		\$ 15,216.50
Aug-24	\$ 547,474.99	\$	16,424.25	\$ (328.49)		\$ 16,095.76
Sep-24	\$ 554,376.78	\$	16,631.30	\$ (307.09)	\$ 167.12	\$ 16,491.33
Oct-24	\$ 564,987.55	\$	16,949.63	\$ (339.01)		\$ 16,610.62
<b>TOTAL</b>	<b>\$ 7,249,845.78</b>	<b>\$</b>	<b>217,495.37</b>	<b>\$ (4,304.33)</b>	<b>\$ 667.08</b>	<b>\$ 213,858.12</b>

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



	A	B	C	D	E	F	G	H	I	J	K
1											
2			<b>HUMAN RESOURCES</b>	<b>MONTHLY REPORT</b>	<b>Nov-24</b>						
3											
4							<b>DIVERSITY</b>				
5	<b>Home Department**</b>	<b>Oct-24</b>	<b>November Hire 2024</b>	<b>November Term 2024</b>	<b>November Transfer Out 2024</b>	<b>October Head Count</b>	<b>Asian</b>	<b>Black or African American</b>	<b>Hispanic or Latino</b>	<b>White</b>	<b>2 or More Races</b>
6	000411 / Mayor Council Clerk	9	0	0	0	9	0	3	0	6	0
7	000412 / Court Operations	4	0	0	0	4	0	2	0	2	0
8	000413 / City Manager	1	0	0	0	1	0	0	0	1	0
9	000415 / Finance	9	0	0	0	9	0	2	0	7	0
10	000417 / Human Resources	4	0	0	0	4	0	2	0	2	0
11	000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
12	000419 / Business Navigator	1	0	0	0	1	0	1	0	0	0
13	000421 / Police Department	45	0	0	0	45	0	5	0	40	0
14	000422 / Fire Department	30	1	3	0	28	0	4	0	24	0
15	000426 / Tourism	5	0	0	0	5	0	2	0	3	0
16	000431 / Maintenance	2	0	0	0	2	0	1	0	1	0
17	000432 / Sanitation Dept.	14	0	1	0	13	0	10	0	3	0
18	000452 / Parks & Recreation	10	0	0	0	10	0	3	0	7	0
19	000453 / Streets & Grounds	10	0	0	0	10	0	5	0	5	0
20	000454 / Museum Operations	2	0	0	0	2	0	0	0	2	0
21	000500 / Water Utilities	10	0	0	0	10	0	3	0	7	0
22	000600 / Sewer Utilities	2	0	0	0	2	0	1	0	1	0
23	000700 / School Crossing Guards	4	0	0	0	4	0	2	0	2	0
24	000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
25	000900 / Water Park	4	0	0	0	4	0	0	0	4	0
26	000910/Patio Attendant	0	0	0	0	0	0	0	0	0	0
27	000920/Dispatchers	0	0	0	0	0	0	0	0	0	0
28	000930/Frontgate Attendants	1	0	0	0	1	0	0	0	1	0
29	000940/Cabana Hosts	0	0	0	0	0	0	0	0	0	0
30	000950/Lifeguard	7	0	0	0	7	0	1	0	6	0
31	000960/Events and Special Sales	0	0	0	0	0	0	0	0	0	0
32	000970 Park Services	1	0	0	0	1	0	1	0	0	0
33	000980 Food & Beverage	1	0	0	0	1	0	1	0	0	0
34	000990 Guest Services	1	0	0	0	1	0	1	0	0	0
35	<b>Totals:</b>	<b>179</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>176</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>126</b>	<b>0</b>
36	**Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns										
37											
38	Completed In November 2024										
39	<b>Holidays</b>	<b>11/5/2024</b>									
40		<b>11/11/2024</b>									
41		<b>11/28/2024</b>									
42		<b>11/29/2024</b>									
43											
44	<b>Uncoming In December</b>										
45	<b>Christmas Holidays</b>	<b>12/24/2024-12/26/2024</b>									
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Date: December 3rd, 2024  
To: City of Hartsville, City Council  
From: Matthew Winburn, Main Street Manager

Re: **Monthly Status Report for November**

## **Status Report & Updates**

### *December Calendar of Events*

9th- Main Street Hartsville Advisory Board Meeting  
5:30pm | Council Chambers

25th- Holiday Window Decorating Contest Ends

**Main Street Hartsville Occupancy rate- 94%**

### **Businesses that closed:**

The Den Nutrition  
Zella Gray's

**Planned businesses:** Jazzy Blues- Opening 2025!  
Business at 129 W. Carolina- Opening Soon!  
Marcella's- Opening 2025!

## **Hosting MSSC Q4 Training**

Main Street Hartsville hosted Main Street colleagues from across the state on November 13<sup>th</sup> for our Q4 training. We learned about the transformative power of public art, funding resources from different agencies, and the group was given an extensive tour of Downtown Hartsville where they learned about upcoming and ongoing projects. Thanks to Black Creek Arts, Crema Coffee, the Rooster, the Blind Pig, and Griggs Circle Bakery for their help.

## **Heart of the Holidays Art and Wine Stroll**

This year's Heart of the Holidays Art and Wine Stroll was a huge success in terms of participant feedback. While we didn't have as many businesses participate, those who did participate reported great sales numbers. Audience participants reported that the number of businesses to participate was just enough.



## Monthly Departmental Report – NOVEMBER 2024

### Visitor Demographics 2024

MONTH	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Website	Facebook
January	10	12	25	16	5	4	72	427	2979
February	18	23	16	25	22	23	127	445	3015
March	24	24	18	17	50	10	143	547	3042
April	66	23	24	30	103	5	251	577	3069
May	16	24	50	35	27	18	170	332	3072
June	24	25	17	46	32	8	152	323	3068
July	32	47	36	18	25	2	160	487	3065
August	24	28	32	34	31	8	157	454	3081
September	17	22	19	18	1	0	77	852	3086
October	30	23	29	50	61	56	249	1,889	3,117
<b>November</b>	<b>9</b>	<b>8</b>	<b>24</b>	<b>91</b>	<b>74</b>	<b>8</b>	<b>214</b>	<b>893</b>	<b>3,125</b>
December									
<b>YEAR TO DATE</b>	<b>270</b>	<b>259</b>	<b>290</b>	<b>380</b>	<b>431</b>	<b>142</b>	<b>1,772</b>		

#### Visitors Signing Guest Book came from:

New Windsor, Maryland	Kyiv, Ukraine	Asheville, North Carolina
Charlotte, North Carolina	Kingsport, Tennessee	Timmonsville, S.C.
Bennettsville, S.C.	Greenville, S.C.	Myrtle Beach, S.C.
McBee, S.C.	Fort Mill, S.C.	Cheraw, S.C.
Lexington, S.C.	Florence	Patrick
Darlington	Hartsville	

#### Museum News:

- The Hartsville Museum quickly transformed from a Season of Scare to a Season of Joy! We opened our doors on Thursday, November 21<sup>st</sup> for a steady stream of visitors stopping by to enjoy a step back in time as we showcased “A Victorian Christmas.”
- The Hartsville Museum hosted the Art and Wine Stroll on Friday, November 22<sup>nd</sup>. A wonderful turnout yielded good times, good wine and great art!
- A group tour was given to the South Carolina Governor’s School for Science and Mathematics.

# Monthly Report

Date: 12/1/2024

<b>1. November Events/Programs</b>
<ul style="list-style-type: none"><li>• USSA Baseball Tournament November 16<sup>th</sup> – 17<sup>th</sup></li><li>• Mistletoe Market Nov 2<sup>nd</sup></li><li>• Pickleball Ladder League Oct 30<sup>th</sup> - December 11<sup>th</sup> (Wednesday's Nights)</li></ul>
<b>2. Upcoming Programs/Events</b>
<ul style="list-style-type: none"><li>• Dodgeball COED League December 9<sup>th</sup> – January 27<sup>th</sup></li><li>• Special Olympics Christmas Party December 13<sup>th</sup></li><li>• Carolina Pines Christmas Party December 6<sup>th</sup></li><li>• City of Hartsville Employee basketball game December 5<sup>th</sup></li></ul>
<b>3. Membership Count:</b>
<ul style="list-style-type: none"><li>• 528 Active Members</li></ul>
<b>4. Programs:</b>
Step Aerobics: MWF 9-10 am Dance Workout: M 10-11 am Zumba: W 10-11 am Line Dancing: MW 5:30-6:30 pm Low Impact: T/TH 9-9:30 am Yoga: T/TH 9:30-10:30 am Zumba: Tue 10:30-11:30 am Dance Workout: TH 10:30-11:30 am Dance Fitness: T/TH 5:30-6:30 pm





**Date:** December 4th, 2024

**To:** City of Hartsville

**From:** Michelle Byers Brown, Director of Tourism and Communications

**Re:** Tourism and Events Report- November 2024

**Current Social Media Count**

City of Hartsville Facebook – 12,947 followers (New page followers last 28 days: 233)

City of Hartsville Instagram – 2521 followers (New page followers last 28 days: 38)

Visit Hartsville SC Facebook – 592 followers (New page followers last 28 days 8)

Visit Hartsville SC Instagram– 1,694 followers (New page followers last 28 days 26)

**On Facebook, if you haven't already, please follow: <https://www.facebook.com/ItsHartsville> to follow our Tourism Department news. This page will serve as our social media outlet for tourism and social related events.**

**November 2024 Key Sales**

Gross Sales: \$5,230.48

Tax: \$46.52

Most popular – City Hartsville, Gillespie's Peanuts, Main Street Money

**Special Events Rentals**

Lawton: 0

Edition: 2

Special Event Permits: 10

**Upcoming Events**

- Heart of the Holidays Merry and Bright Christmas Parade – Downtown Hartsville – Saturday, December 7, 2024 – 5:30 PM

**Tourism Team Projects**

- Produced Heart of the Holidays Events:
- Annual Open House & Centennial Park Tree Lighting (Thursday)
  - Art & Wine Walk (Friday)
  - Holiday Crafts Fair and Kids Carnival (Saturday)
  - Holiday Gala at The Edition (Saturday)
- Launched the sale of the 2<sup>nd</sup> Annual Hartsville Christmas Ornament featuring Historic Lawton Pavilion
- Reopened Lawton Pavilion for rentals
- Working on Marketing direction/Plan for 2025
- Assisted with decorating areas in the city for Christmas



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: 4485 Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

FIRST READING ORDINANCE 4485: AN ORDINANCE ACCEPTING THE DONATION AND CONVEYANCE OF PROPERTY LOCATED WITHIN AND INCLUDING PORTIONS OF TAX MAP PARCEL NUMBERS 057-03-01-038, 057-03-01-099, 057-03-01-102; LOCATED AT THE CORNER OF SOUTH FOURTH STREET AND EAST WASHINGTON STREET IN HARTSVILLE, SOUTH CAROLINA.

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**BACKGROUND SUMMARY:**

Pedigreed Properties LLC would like to donate property near the intersection of East Washington Street and South Fourth Street to the City for use as a park. They request "Pedigreed Properties" be used in the naming of the park.

**ATTACHMENTS:**

Description

- ▣ ORD 4485
- ▣ Donation Proposal by Pedigreed Properties LLC

**ORDINANCE 4485**

**AN ORDINANCE ACCEPTING THE DONATION AND CONVEYANCE OF PROPERTY LOCATED WITHIN AND INCLUDING PORTIONS OF TAX MAP PARCEL NUMBERS 057-03-01-038, 057-03-01-099, 057-03-01-102; LOCATED AT THE CORNER OF SOUTH FOURTH STREET AND EAST WASHINGTON STREET IN HARTSVILLE, SOUTH CAROLINA.**

**WHEREAS**, Pedigreed Properties, LLC (“Owner”) owns property located on the corner of South Fourth Street and East Washington Street in Hartsville, SC (Tax Map Numbers 057-03-01-038, 057-03-01-099, 057-03-01-102); and,

**WHEREAS**, the Owner desires to donate for no consideration and convey a portion of tax map numbers 057-03-01-038, 057-03-01-099, 057-03-01-102 to the City of Hartsville (“City”) for use as a City park with the request that Pedigreed Properties be used in the naming of the park; and,

**WHEREAS**, the parcels will be subdivided, combined, and resulting parcels shall meet all City of Hartsville lot requirements; and,

**WHEREAS**, the property is to be conveyed free and clear of any liens and encumbrances; and,

**WHEREAS**, the City desires to accept the donation and conveyance of the property.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of Hartsville that the donation of the aforementioned property from Pedigreed Properties is hereby approved.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all necessary documents.

**NOW, THEREFORE BE IF FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_th of \_\_\_\_\_ 20\_\_\_\_ and to become effective immediately upon Final Reading.

\_\_\_\_\_  
Casey Hancock, Mayor

ATTEST: \_\_\_\_\_  
Andrea D. Crenshaw, CMC, City Clerk

First Reading:  
Public Hearing:  
Final Reading:

## Andrea Crenshaw

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**From:** Goz Segars <goz@segarsrealty.com>  
**Sent:** Monday, December 2, 2024 4:47 PM  
**To:** City.Clerk  
**Subject:** Donation of Land

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION: This email originated from outside the City of Hartsville. Maintain caution when opening external links/attachments.**

To the Hartsville City Council –

Pat and I, as owners of Pedigreed Properties, would like to donate to the City approximately 4 acres of land near the intersection of Washington Street and Fourth Street for use as a city park. We request that Pedigreed Properties be used in the naming of the park.

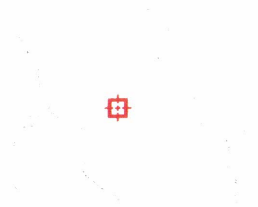
We would also be willing to help pay for furnishing/fixtures for the park. All final details have not been determined, but we are working diligently with the city now to finalize those items.

Sincerely,

Goz Segars  
Segars Realty / Segars Development



Overview



Legend

-  Parcels
-  Roads

Parcel ID	057-03-01-098	Alternate ID	057-03-01-098	Owner Address	PEDIGREED PROPERTIES LLC
Sec/Twp/Rng	n/a	Class	Commercial		2586 KELLYTOWN RD HARTSVILLE SC
Property Address		Acres	0.61		29550
District	32-1A				
Brief Tax Description	n/a				

(Note: Not to be used on legal documents)

Date created: 12/2/2024  
 Last Data Uploaded: 12/2/2024 10:12:23 AM

Developed by  **SCHNEIDER**  
 GEOSPATIAL





REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 12-24-01 - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

RESOLUTION 12-24-01: APPROVAL OF MUNICIPAL STATE HIGHWAY PROJECT AGREEMENT WITH SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION (SCDOT).

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**BACKGROUND SUMMARY:**

SCDOT proposed an intersection improvement by creating a roundabout at 14th Street and Washington Street which requires consent from the City for construction within the city limits. The agreement allows the City to relocate City-owned utility infrastructure to the new highway right-of-way.

**ATTACHMENTS:**

Description

- ▣ RES122401

RESOLUTION 12-24-01: APPROVAL OF MUNICIPAL STATE HIGHWAY PROJECT AGREEMENT WITH SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION (SCDOT).

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF DARLINGTON ) RESOLUTION

Road/Route 14<sup>th</sup> Street (S-16-102) and  
Washington Street (S-16-155)  
File N/A  
Item N/A  
Project Intersection Improvement  
PIN P041510  
Tract

WHEREAS, the South Carolina Department of Transportation (“SCDOT”) proposes to construct, reconstruct, alter, or improve the certain segments of the highway(s) in the State Highway System referenced above which are located within the corporate limits of the City of Hartsville (hereinafter, “the City”).

WHEREAS, the City wishes to authorize the construction and improvements of the aforesaid highway(s) in accordance with plans to be prepared by the SCDOT (“the Project Plans”).

NOW THEREFORE, BE IT RESOLVED that, pursuant to S.C. Code Ann. §57-5-820 (1991), the City does hereby consent to the construction or improvements of the aforesaid highway(s) within its corporate limits in accordance with the Project Plans. The foregoing consent shall be the sole approval necessary from the City for SCDOT to complete the project under the Project Plans and constitutes a waiver of any and all other requirements with regard to construction within the City’s limits. The foregoing waiver and consent shall also extend to the benefit of utility companies engaged in relocating utility lines on account of the project. Further, the City shall exempt all existing and new right-of-way and all other properties purchased in connection with right-of-way for the highway(s) from any general or special assessment against real property for municipal services.

BE IT FURTHER RESOLVED, that the City will assist SCDOT in causing all water, sewer and gas pipes, manholes, or fire hydrants, and all power or telephone lines or poles located within the existing right-of-way to be relocated at the utility company’s expense, except where the utility can demonstrate a prior right of occupancy. To the extent that City-owned utilities are to be relocated, those utility lines and/or appurtenances may be replaced upon the new highway right-of-way at such locations as may be approved by SCDOT. SCDOT shall not be liable for damages to property or injuries to persons as a consequence of the placing, maintenance, or removal of any utilities by the City or its contractors. Future utility installations by the City within the limits of the new right-of-way after project completion shall be pursuant to a standard utility encroachment permit obtained in the normal course and issued pursuant to SCDOT’s “A Policy for Accommodating Utilities on Highway Rights-of-Way.”

BE IT FURTHER RESOLVED, that the City hereby signifies its intention to faithfully observe the provisions of Chapter 5, Title 56, Code of Laws of South Carolina, 1976, and all amendments thereto relating to the regulation of traffic on the street, or streets, to be constructed, reconstructed, altered or improved as hereinabove identified and further agrees to refrain from placing or maintaining any traffic control devices upon any section of said street, or streets, without having first obtained written approval of the South Carolina Department of Transportation as required in S.C. Code §56-5-930 (1976, as amended), nor enacting any traffic regulation ordinances inconsistent therewith.

IN WITNESS WHEREOF, this Resolution is adopted and made a part of the Municipal records this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, and the original of this Resolution will be filed with the South Carolina Department of Transportation at Columbia.

Dated:

Hartsville, South Carolina  
Municipality

ATTEST:

By: \_\_\_\_\_  
Casey Hancock, Mayor

\_\_\_\_\_  
Andrea D. Crenshaw, CMC, City Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 12-24-02 - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Approval to allocate the remaining ARPA funds for projects.

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**BACKGROUND SUMMARY:**

The City of Hartsville was allocated approximately \$3.7 million in ARPA funds. The remaining funds must be allocated to projects by December 31, 2024 and spent by December 31, 2026.

**ATTACHMENTS:**

Description

- ▢ RES122402

**RESOLUTION 12-24-02**

**APPROVAL TO AUTHORIZE EXPENDITURE OF A PORTION OF THE AMERICAN RESCUE PLAN ACT FUNDS BY THE CITY OF HARTSVILLE.**

**WHEREAS**, on March 11, 2021, H.R. 1319, also known as the American Rescue Plan, was signed into law; and,

**WHEREAS**, the \$1.9 trillion emergency relief bill provides \$65.1 billion to municipal governments to respond to the COVID-19 public health emergency, offset revenue losses, bolster economic recovery and provide premium pay for essential workers; and,

**WHEREAS**, the City of Hartsville has been allocated approximately \$3,754,739; and.

**WHEREAS**, remaining funds of the American Rescue Plan’s emergency relief allocation to the City of Hartsville must be obligated to projects by December 31, 2024; and,

**WHEREAS**, the remaining funds will be obligated for funding projects at the amounts shown below.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that authorization for the funding amounts shown below from the American Rescue Plan Act Funds (ARPA) is hereby approved.

<b><u>Project</u></b>	<b><u>Funding</u></b>
Gateway Signage	\$55,000.00
Campbell Street Repaving	30,000.00
Christmas Decorations/Seasonal Lighting	75,052.00
HPD Building Second Story Option Design	30,000.00
<hr/>	
Total	\$190,052.00

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the City of Hartsville that the City Manager is authorized to execute any documents and transactions needed.

**NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_\_th day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Casey Hancock, Mayor

ATTEST: \_\_\_\_\_  
Andrea D. Crenshaw, CMC, City Clerk



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Motion to enter Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Exit Executive Session Resolution Number: - REGULAR  
MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Exiting Executive Session and Verifying Executive Session Items discussed.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Council may take action on matters discussed in Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/10/2024

To: City Council  
From: City Manager

Ordinance Number: Council Calendars Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

City Council and Hartsville Events Calendars etc.

**ATTACHMENTS:**

Description

- ▣ December 2024
- ▣ January 2025
- ▣ December City Events 2024
- ▣ MSH Calendar of Events

# December 2024

December 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3 11:00am City Council Work Session - Council Chambers	4	5	6	7 Pictures with Santa @ Hartsville Museum - Time TBD (Hartsville) 5:30pm 2024 Hartsville Christmas Parade (Fifth & Carolina) - City.Clerk
8	9 5:30pm Airport Advisory Bd - Airport Board Room (1083 Airport) 5:30pm Main Street Hartsville Adv Brd - Council Chambers -	10 5:30pm Council Regular Mtg - Chambers - City Council	11 5:00pm Parks & Rec Adv Comm Mtg - TB Thomas Sports Ctr	12	13	14
15	16	17 11:00am City Council Special Meeting (Council Chambers) - City.Clerk	18 5:15pm ARB Mtg - Chambers - City Council	19	20	21
22	23	24 Christmas Eve City Offices Closed	25 Christmas Day City Offices Closed	26 Day After Christmas City Offices Closed	27	28
29	30 5:30pm Planning Comm - Chambers - City Council	31	Jan 1, 25 New Year's Day Holiday - City Offices Closed	2	3	4

# January 2025

January 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	5	6	7	1	2	3
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	2	3	4	5	6	7
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 29	30 5:30pm Planning Comm - Chambers - City Council	31	Jan 1, 25 New Year's Day Holiday - City Offices Closed	2	3	4
5	6	7 11:00am City Council Work Session - Council Chambers	8	9	10	11
12	13 5:30pm Airport Advisory Bd - Airport Board Room (1083 Airport Road) - City Council	14 4:00pm HHA - S. Park Apts (Hartsville Housing Authority) 5:30pm Council Regular Mtg - Chambers - City Council	15 5:15pm ARB Mtg - Chambers - City Council	16	17	18
19	20 Martin Luther King Day Holiday - City Offices Closed	21	22	23	24	25
26	27 5:30pm Planning Comm - Chambers - City Council	28	29	30	31	Feb 1



# DECEMBER CITY EVENTS

- 03** **Hartsville City Council Worksession - Discussion Only**  
**11:00 am**  
City Hall Council Chambers
- 07** **Pictures with Santa at Santa's Workshop**  
**1:00 pm to 4:00 pm**  
Hartsville Museum
- 07** **Heart of the Holidays Merry and Bright Christmas Parade**  
**5:30 pm**  
Downtown Hartsville
- 09** **Airport Advisory Board Meeting**  
**5:30 pm**  
1083 Airport Road
- 09** **Main Street Hartsville Advisory Board Meeting**  
**5:30 pm**  
City Hall Council Chambers
- 10** **Hartsville City Council Meeting**  
**5:30 pm**  
City Hall Council Chambers
- 11** **Parks and Recreation Advisory Board Meeting**  
**5:00 pm**  
T.B. Thomas Center
- 18** **Architectural Review Board Meeting**  
**5:15 pm**  
City Hall Council Chambers
- 25** **Heart of the Holidays Window Decorating Contest Ends**  
**All Day**  
Downtown Hartsville
- 30** **Planning Commission Meeting**  
**5:30 pm**  
City Hall Council Chambers

# Calendar of Events- 2024

## City of Hartsville and Main Street Hartsville

### SEPTEMBER

6- Destination Downtown Ends	All Day	Downtown District
14- Hartsville Farmers Market	9am-12pm	Cargill Way
14- Screen on the Green	8:30pm	Burry Park
17- Chats and Cheers	6pm-7pm	TBA
20- PARKing Day*	TBA	Downtown District
20- Downtown Block Party	6pm-9pm	E. College Ave.

### OCTOBER

11- Downtown Scarecrow Crawl*	All Day	Downtown District
12- Hartsville Farmers Market	9am-12pm	Cargill Way
14- Main Street Hartsville Advisory Board Meeting	5:30pm	Council Chambers
22- Chats and Cheers	6pm-7pm	TBA
24- Treats on the Streets* & Costume Contest	5pm-7pm	Downtown District

### NOVEMBER

11- Veterans Day Celebration	11am-12pm	Burry Park
<i>Heart of the Holidays Festival</i>		
21- Downtown Open House and Tree Lighting	6pm-9pm	Downtown District
22- Heart of the Holidays Wine & Art Walk*	6pm-8pm	Downtown District
23- Heart of the Holidays Carnival & Craft Show	11am-3pm	Downtown District
23- Heart of the Holidays Holiday Ball	8pm-11pm	Lawton Park
21- Holiday Window Decorating Contest Kickoff*	6pm	Downtown District
21- Downtown Light Crawl Kickoff	6pm	Downtown District
30- Shop Small Saturday*	All Day	Downtown District

### DECEMBER

7- Pictures with Santa	TBA	Hartsville Museum
7- 2024 Hartsville Christmas Parade	6pm	Fifth and Carolina

\*Requires sign up for participation

